

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the **Planning Committee** held on Wednesday 30th November 2011 at 7.10pm in the Memorial Hall, Bedford Road, Wootton.

- Present.** Cllrs Quirk, Lloyd, Wallace and Wheeler.
The Clerk (Sue Playford).
- P11/161 Apologies for absence.**
Cllr Rowse.
- P11/162 Declarations of interest on any items on the agenda.**
None.
- P11/163 Report from outside organisations.**
None.
- P11/164 List of correspondence received (copies of correspondence can be requested from the clerk).**
Scrub land by the noticeboard at the junction of Fields and Bedford Roads. Clerk has received a quotation of £180 from the cemetery caretaker to remove the weeds and cover the area with low maintenance flowering shrubs. Money is available within the budget and the clerk will be instructing him to proceed, barring further discussions at this meeting.

All members present were in agreement that the clerk proceed.

Tree inspection - all parish council owned trees. Clerk has received a quotation of £300-£350 to undertake this work, from Bob Morwood via Steve Dear Tree Services. Money is available within the budget and the clerk will be instructing him to proceed, barring further discussions at this meeting.

Cllr Quirk confirmed that the money had been precepted, and that some trees in the cemetery were 200 years old and in need of an inspection. All members present were in agreement that the clerk proceed.

BATPC and CPRE are working in partnership to deliver a Planning Skills Workshop. They are considering applications for Planning Champions - for more details on the role and to find out how to apply, follow the following link:

<http://www.planninghelp.co.uk/what-were-doing/supporting-communities-and-neighbourhoods-in-planning/champions>.

There were no further comments.

Proposed temporary right turn prohibition - St. Peter's Street, Bedford. Reason - to aid traffic management during the Victorian Christmas Fair. Length affected - Prohibits vehicles turning right onto St. Cuthbert's Street. Date - anticipated to be from 7pm Thursday 8th December 2011 to 7pm Sunday 11th December 2011, 24 hours a day.

There were no further comments.

The clerk produced two more items of correspondence which were received after the publication of the agenda, but considered of importance.

The first was an email from the clerk to Cranfield parish council, regarding the Covanta proposal. In order that Wootton continue to be represented by the '25TPC group', two formal resolutions were needed - firstly authorising the deposit of a petition against the Rookery South Order 2011, and secondly, authorising Ian Pickering (chair, Aspley Guise parish council) and Sue Clark (Cranfield parish council) to act on Wootton parish council's behalf.

After discussion it was resolved that the planning committee was not in a position to authorise either resolution, and that other time scales meant an extra ordinary meeting could not be held before full council on the 11th January 2012. The clerk was instructed to advise Sue Crane accordingly, with the proviso that it would be added to the agenda at that time, after which, if council agreed, Wootton be added to the list, if possible.

Action - clerk to contact Sue Crane (Cranfield parish council) and advise as above.

The second was an email from the clerk to Stevington parish council, regarding the issue of insufficient Gypsy and Traveller sites within the Borough. Wootton parish council was requested to give it's name to an open letter addressed to the Mayor, stating that the matter of permanent sites not be sidelined. The email and letter was shown to all present.

After discussion it was resolved that the planning committee was not in a position to authorise the above, and that it would have to be brought to full council on the 11th January 2012. The clerk was instructed to advise Stevington parish council.

Action - clerk to contact clerk to Stevington parish council as above.

Open Forum.
None.

P11/165 Minutes of the meeting.

Members of the planning committee are asked to receive and adopt the minutes of the planning committee meeting held on the 9th November 2011.
The minutes were signed as a true and accurate record of that meeting.

P11/166 Matters arising from the minutes to include issues log review.

P11/47 - Overgrown alleyway Lorraine Road/Hoo Close. Clerk has now made further enquiries of Amey.

P11/51 - Changes to s106 Fields Road - open meeting held 27.7.11. Meeting was held on 16.11.11 - see separate agenda item.

P11/87 (4) - CA Traffic Ltd. Traffic management report meeting due 15th December 2011.

P11/93 - Recreation ground bins. BBC have provided a cover for the burnt bin. Glasdon's have provided a replacement lock. PDQ will attempt to change it.

P11/106 - Stagecoach's proposal to stop buses between Wootton and Cranfield. WPC have registered their complaints. A meeting is due in November after which more information may be known.

P11/121 - Trees in Lorraine Road cemetery. Caretaker will undertake works when the leaves have dropped. Dead pear tree has been removed and Pamela Stephenson has obtained a free replacement. Pamela sourced 4 cotoneasters for the sparse area - Julian Dennis has planted these. Awaiting a quotation from Rik Golder to plant this alongside 4 trees to replace the dead/dying trees in the extension.

n/a - Overhanging trees in Wootton house. Pam Stephenson has taken a look and Philip Scott-Collins (Conservation officer BBC) will also visit and provide an update. Response awaited.

P11/123 - Replacement lighting columns - Hall End Road. Allan Peacock have been awarded the job - further details awaited.

P11/125 - Christmas tree 2011 - clerk has contacted Jakins Christmas trees who have confirmed it is in hand. Due for delivery and erection 26.11.11 - short carol service on 4.12.11 to switch on the lights.

The tree was erected on the 26th November and the lights have been tested ahead of the carol service on the 4th December.

n/a - Damaged railings at the Church Hall/cemetery. Clerk has instructed Koru Ironworks to proceed - awaiting a further response.

Cllr Quirk confirmed that the works had been completed and he was happy with the standard. The clerk would take a look also in the next few days.

n/a - dead/fallen trees at the rec. Works agreed and due 5.1.12.

n/a - poor state of land at the Fields Road/Bedford Road noticeboard. See clerk's correspondence.

n/a - tree inspection. See clerk's correspondence.

Open forum - positioning of dog mess bin in Keeley Lane. Due for discussion again in March 2012.

**P11/167 a Planning Applications.
None.**

Such other planning applications as received after the time of this writing.

b Planning Approvals.

11/01748/FUL - Yew Tree Cottage, 67 Cause End Road - replacement front boundary wall.

This council had previously recorded **no objection**.

11/01771/LBC - Yew Tree Cottage, 67 Cause End Road - replacement front boundary wall and replacement render to house.

This council had previously recorded **no objection**.

c Planning refusals

11/01961/FUL - 7 Monoux Road - single storey side extension.

This council had previously recorded **no objection**.

- P11/168** **To consider representation of the council at the planning meeting of Bedford Borough council discussing the above applications.**
Not applicable.
- P11/169** **To request above applications be considered by the full Planning Committee of Bedford Borough council.**
Not applicable.
- P11/170** **To receive a report from Cllr Wallace with regard to the ongoing Fields Road development by Persimmon.**
Cllr Wallace expressed the disappointment that came following the meeting with Bedford borough's planners on the 16th November 2011, and stated that the planning committee needed to respond. A drafted response had been circulated to all parish council members ahead of this meeting and amendments had been received from Cllrs Hall and Price. Cllr Wallace provided one further amendment and it was resolved that the clerk sign and send the letter to Jim Caffrey, via email in the first instance and delivered in person on the 1st December 2011.

Action - clerk to urgently action as above.

Cllr Wallace then discussed the idea of sending a letter to all residents informing them of the parish council's actions and developments to date. It was his intention to invite parishioners to send their responses either to Bedford borough's planning department and copy the clerk, or attend an open session at the clerk's new office.

Cllr Wheeler then asked how the letter could be distributed in time, as there had been problems with the latest edition of the Wootton newsletter. Cllr Wallace volunteered to deliver the bulk of the letters with assistance from the clerk, but whilst Cllrs Lloyd and Wheeler did not disagree with the proposal, they considered it to be impractical. After a heated debate it was agreed that the letter would need to be presented to all parish council members before proceeding, which would fall outside of the planning department's time scales, and that it was not feasible in any event to deliver it to all houses given the time scales.

Meeting closed at 7.40pm

Chairman.....

Date.....