

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the **Planning Sub Committee** of **Wootton Parish Council** held on Wednesday 14th July 2010 at 7.00pm in the Memorial Hall, Bedford Road, Wootton.

Present: Councillors, D Price, J Wheeler, C Bennett, P Quirk, S Rowse, K Wright and S Cruse.

In attendance M Alexander (Clerk) and Sue Bolton

P10/99. Apologies
None.

P10/100. Declarations of Interest on any items on this Agenda
None.

P10/101. Open Forum
None.

P10/102. Minutes of the meeting held Wednesday 30th June 2010
Minutes of the meeting held Wednesday 30th June 2010 were accepted as a true record, with an amendment to declarations of interest - Cllr Price did NOT declare and interest item P10/98.

P10/103. Planning Applications

- a) **10/01599/FUL** - Single storey front extension. Two storey side/rear extension. 1.8m front boundary walls and railings, 60 Bedford Road, Wootton, Beds MK43 9JU **(THIS COUNCIL RECORDED NO OBJECTION).**
- b) **10/01600/FUL** - Log cabin in rear garden, 14 Oak Close, Wootton, Beds MK43 9JY, **(THIS COUNCIL RECORDED NO OBJECTION).**
- c) **10/01625/FUL** - Single storey rear and side extension, 21 Fields Road, Wootton, Beds MK43 9JJ **(THIS COUNCIL RECORDED NO OBJECTION).**
- d) **10/01748LBC** - Resubmission - Single storey rear extension to link outbuilding to form living accommodation. Alterations to existing roof to form first floor accommodation. New porch to front, Vine Cottage, Wood End, Wootton, Beds, MK43 9AJ **(THIS COUNCIL RECORDED NO OBJECTION).**

Planning Approvals

- e) **10/01363/TPO** - fell 2 ash and prune 1 ash tree and 1 sycamore, 157 Bedford Road, Wootton, Beds MK43 9BA **(This Council had previously recorded AN OBJECTION to this application).**

P10/104. To consider representation of the council at the planning meeting of Bedford Borough Council discussing the above application.
No.

P10105. To request above application be considered by Full Planning Committee of Bedford Borough Council
No.

P10/106. Cemetery Matters

The Chairman updated Members on recent issues at the Cemetery, including correspondence received from a resident concerned about the fee charge for the erection of a Memorial Stone on a child's grave. After much discussion and following a proposal from Cllr Price, seconded by Cllr Bennett, the Members agreed to 'on this occasion alone' - for fear of setting a precedent, that the fee's be waived and the relevant cheque amount be refunded (£75). It was further agreed that this cheque be written and signed this evening for refunding to the resident as soon as possible, with a covering letter.

ACTION; Clerk to draft a letter to accompany cheque.

The Chairman also advised the Members on a recent complaint which had been received from a person visiting the St Mary's Churchyard and the 'state' of an overgrown and sunken family plot. Discussion with the Councils own Contractor had taken place and it was agreed to top soil and grass seed the affected area.

Regarding the issue of the 'new' cemetery driveway, the Clerk was in receipt of an application form to apply for a grant from the Borough Council - however, to fit the grant criteria the Council needs to produce 2 quotations with accompanying drawings outlining our intentions.

Action; The Clerk was asked to get 2 written quotations using materials based on the advice of the Access and Disability Officer at the Borough Council.

Lastly the matter of the granting of 'Exclusive Rights of Burial' were discussed and it was agreed to re-introduce' this practice when plots are purchased. The Chairman explained the confusion which sometime arises when plots are reserved or purchased. To 'Grant Exclusive Right of Burial' is the right to be buried in that particular location - it is only at the time of burial that the depth of the grave would be significant. (ie whether the grave were a single grave or a double grave - as different depths for the first burial need to be adhered to).Also for residents when purchasing a plot, standard advice would be given for the client to 'mark' the plot with a plaque to ensure the purchase is clearly identified. It was agreed that for the future this practice would be undertaken and funded by Wootton Parish Council. This would ensure that when a plot is purchased, a plaque with a 'ground screwing system' would be made and placed with the relevant plot number which had been purchased, and this information would be held for future information / reference and registration purposes

P010/107. Community Payback Team

The Chairman had met with the Team Leader for the Community Payback Team and agreed a set of work actions which this Council would like them to carry out. General maintenance works in the area of the Recreation ground, St Marys Road / Row, shrub clearance in the area of the pond at Bedford Road and adjacent pathways, as well as clearing and generally tidying the area around the Millennium Garden at Church Road. As some of the tasks are time sensitive, due to nesting birds, wildlife etc, it was agreed that in the main the works would be programmed for late summer, early autumn. The overgrown pathway at Grovebury Court and the area around the post box and notice board at Hall End, would be dealt with by our own cemetery contractor.

Action; Clerk to contact Julian Dennis and request relevant works in line with this evenings decisions and discussion.

Chairman.....

Date of next meeting 28th July 2010