



WOOTTON PARISH COUNCIL



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You are invited to attend a Neighbourhood Development Plan Steering Group meeting on Wednesday 15th April 2026 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
NDP26/001	To elect a Chairman of the Neighbourhood Development Plan Steering Group.	Standing Orders.
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
NDP26/002	To elect a Vice-Chairman (if applicable) and Parish Councillor members of the Neighbourhood Development Plan Steering Group.	Standing Orders.
NDP26/003	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
NDP26/004	To receive, review and adopt revised Terms of Reference for the Neighbourhood Development Plan Steering Group.	Standing Orders.
NDP26/005	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Not applicable.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
NDP26/006	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
NDP26/007	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
NDP26/008	Matters arising from the minutes – for information only. Please inform the Clerk by Wednesday 14 th April 2026 if you have information or a query on any item below. The Chairman may request around the table updates at this meeting.	N/A.

NDP26/009	To consider a response to Hyas Associates Ltd in relation to a baseline review of Wootton's Neighbourhood Development Plan and to make recommendation to Full Council as necessary.	Town & Country Planning Act 1990 & subsequent.
NDP26/010	To review a publicity poster, promoting the baseline review of Wootton's Neighbourhood Development Plan and to make recommendation to Full Council as necessary.	Town & Country Planning Act 1990 & subsequent.
NDP26/011	To determine a schedule of future meetings of the Neighbourhood Development Plan Steering Group and to make recommendation to Full Council as necessary.	Standing Orders.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC,

Clerk to the Council and Responsible Financial Officer,

8th April 2026.