



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk

[www.facebook.com/](https://www.facebook.com/WoottonParishCouncilBedfordshire)

WoottonParishCouncilBedfordshire

Minutes of the **Neighbourhood Plan Steering Group** meeting held on Wednesday 24th November 2021 at 8pm at Wootton Community Centre, Harris Way, Wootton.

Agenda no	Agenda item title		
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		
Present	Gareth Lloyd (GL – parish councillor, in the chair), Clive Baker (CB), Gerald Bygraves (GB – parish councillor), Bob Hensher (BH – parish councillor), Jeff Noakes (JN – parish councillor), Stuart O'Dell (SO – parish councillor), Paul Quirk (PDQ – parish councillor), Keith Randell (KR – parish councillor) and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton. In attendance: Trevor Roff (TR – Regeneration Positive) and Sally Stroman (SS – APC Planning Ltd). Also in attendance: Sue Edgar Playford (SP - Clerk to the Council and Responsible Financial Officer).		
Absent (no apologies received)	Hazel Martin (HM – parish councillor).		
Agenda no	Agenda item title	Resolution	Action
NP21/061	Apologies for absence. None.	N/A.	N/A.
NP21/062	Disclosure of local and/or disclosable pecuniary interests. TR disclosed non-pecuniary interests – having knowledge of local landowners and having had previous professional dealings with site promoters and planning consultants.	Noted for the minutes.	SP to keep on file.
NP21/063	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.
NP21/064	Minutes of the previous meeting.	Resolved to receive and adopt.	SP to keep on file.

Neighbourhood Plan Steering Group Minutes 24th November 2021

Chairman.....

Page | 1

Date 28th April 2022

Signed at Full Council.....

	<i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of the Neighbourhood Plan Steering Group are asked to receive and adopt the minutes of the Neighbourhood Plan Steering Group meeting held on 28th July 2021.	Proposed: JN. Seconded: SO. Resolved by all present.	
NP21/065	Matters arising from the minutes – for information only. None.	N/A.	N/A.
NP21/066	To receive a report from APC Planning in relation to the Independent Examination of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	SS confirmed the Independent Examiner's report was received on 9th November 2021. It contained 27 proposed minor modifications which, once effected, would enable the plan to proceed to referendum as it met all legal requirements. In addition, Bedford Borough Council had requested confirmation that the changes to the plan will not alter the results of the Strategic Environmental Assessment and AECOM had confirmed they would provide a statement confirming the same, no later than Tuesday 30th November 2021. The referendum would be undertaken by Bedford Borough Council and whilst the parish council was able to publicise the referendum and encourage attendance, it could not show bias or support for the Neighbourhood Plan. SS confirmed APC Planning's work was now at an end and thanked the parish council and all present for their support in getting to this point. SS was thanked for her diligence on behalf of the parish council. Resolved to note the above and make the same recommendation to Full Council. Proposed: JW. Seconded: JN. Resolved by all present.	All to note.

Meeting closed at 8.25pm.

Neighbourhood Plan Steering Group Minutes 24th November 2021

Chairman.....

Page | 2

Date 28th April 2022

Signed at Full Council.....