



WOOTTON PARISH COUNCIL



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Minutes of the **Neighbourhood Plan Steering Group** meeting held on Wednesday 28th July 2021 at 8pm at Wootton Community Centre, Harris Way, Wootton.

Agenda no	Agenda item title		
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		
Present	Gareth Lloyd (GL – parish councillor, in the chair), Gerald Bygraves (GB – parish councillor), Jeff Noakes (JN – parish councillor), Stuart O'Dell (SO – parish councillor), Paul Quirk (PDQ – parish councillor), Keith Randell (KR – parish councillor) and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton. In attendance: Trevor Roff (TR – Regeneration Positive). Also in attendance: Sue Edgar Playford (SP - Clerk to the Council and Responsible Financial Officer).		
Absent (no apologies received)			
Agenda no	Agenda item title	Resolution	Action
NP21/055	Apologies for absence. Clive Baker (CB), Bob Hensher (BH – parish councillor), Hazel Martin (HM – parish councillor), Sally Stroman (SS – APC Planning Ltd).	Noted for the minutes.	SP to keep on file.
NP21/056	Disclosure of local and/or disclosable pecuniary interests. TR disclosed non-pecuniary interests – having knowledge of local landowners and having had previous professional dealings with site promoters and planning consultants.	Noted for the minutes.	SP to keep on file.
NP21/057	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.

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Chairman.....

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Date 24th November 2021

Signed at Full Council.....

NP21/058	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of the Neighbourhood Plan Steering Group are asked to receive and adopt the minutes of the Neighbourhood Plan Steering Group meeting held on 19 th May 2021.	Resolved to receive and adopt. Proposed: JN. Seconded: JW. Resolved by all present.	SP to keep on file.
NP21/059	Matters arising from the minutes – for information only. - NP18/063 – Theme Group progress. All reports have been reviewed. Move to close. - NP21/052 + NNP21/062 – New/ongoing landowner/agent communication(s). - NP21/050+NP21/051 + NP21/060+NP21/061 – Emerging Neighbourhood Plan. - NP21/053 + NP21/063 – Strategic Environmental Assessment Screening Report.	No further comments received.	SP to keep on file.
NP21/060	To consider the appointment of an independent examiner following Bedford Borough Council's appointment of examination company IPE and to make recommendation to Full Council as necessary.	Resolved to appoint David Hogger as the independent examiner. Proposed: SO. Seconded: GB. Resolved by all present.	SP to take forward.

Meeting closed at 8.10pm.