



WOOTTON PARISH COUNCIL



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Minutes of the Virtual Meeting of the **Neighbourhood Plan Steering Group** held via Zoom on Wednesday 27th January 2021 at 8pm.

Agenda no	Agenda item title		
Open Forum	There were no members of the public or press present via Zoom and so the meeting continued without adjournment.		
Present	Gareth Lloyd (GL – parish councillor, in the chair), Gerald Bygraves (GB – parish councillor), Bob Hensher (BH – parish councillor), Hazel Martin (HM – parish councillor), Jeff Noakes (JN – parish councillor), Stuart O'Dell (SO – parish councillor), Paul Quirk (PDQ – parish councillor), Keith Randell (KR – parish councillor) and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton. Also in attendance: Trevor Roff (TR – Regeneration Positive). Also in attendance: Sue Edgar Playford (SP - Clerk to the Council and Responsible Financial Officer).		
Absent (no apologies received)	Clive Baker (CB).		
Agenda no	Agenda item title	Resolution	Action
NP21/001	Apologies for absence. Sally Stroman (SS – APC Planning).	Noted for the minutes.	SP to keep on file.
NP21/002	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.
NP21/003	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.
NP21/004	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website:</i>	Resolved to receive and adopt. Proposed: GB.	SP to keep on file.

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	http://woottonpc.bedsparishes.gov.uk/ . Members of the Neighbourhood Plan Steering Group are asked to receive and adopt the minutes of the Neighbourhood Plan Steering Group meeting held on 25 th November 2020.	Seconded: JN. Resolved by all present.	
NP21/005	Matters arising from the minutes – for information only. - NP18/063 – Theme Group progress. All reports have been reviewed and will be revisited when needed. - NP20/110 + NP21/009 – New/ongoing landowner/agent communication(s). Refer to agenda item NP21/009. - NP20/107+NP20/108 + NP21/006+NP21/007 – Emerging Neighbourhood Plan. Refer to agenda item NP21/006+NP21/007. - NP20/111 + NP21/010 – Strategic Environmental Assessment Screening Report. Refer to agenda item NP21/010. - NP20/099 – ‘Changes to the current planning system’. It was resolved 16th September 2020 (NP20/099) that the six month rule regarding Neighbourhood Plan submissions for examination was unreasonable and should be extended to nine months. That recommendation was taken to the Planning & Environment Committee which accepted the same on 30th September 2020 (P20/199). Central government has determined a transition period will be applied, but only to areas delivering the additional cities and urban centres uplift – the following link provides fuller information: https://www.gov.uk/government/consultations/changes-to-the-current-planning-system/outcome/government-response-to-the-local-housing-need-proposals-in-changes-to-the-current-planning-system	No further comments received.	SP to keep on file.
NP21/006	To receive a report from APC Planning (Sally Stroman) regarding the latest draft of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	In the absence of SS, no report was provided.	N/A.
NP21/007	To receive a report from Regeneration Positive (Trevor Roff) regarding additional key issues surrounding the latest draft of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	No further comments received.	N/A.
NP21/008	To receive a report from APC Planning (Sally Stroman) and members of the Neighbourhood Plan Steering Group regarding ongoing responses in relation to the Regulation 14 Pre-Submission Public Consultation and to make recommendation to Full Council as necessary.	In the absence of SS, no report was provided.	N/A.

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NP21/009	To receive a report from APC Planning (Sally Stroman) and Regeneration Positive (Trevor Roff) regarding new/ongoing landowner/agent communications and to make recommendation to Full Council as necessary.	TR confirmed he was appraising Savills (Land Agents for the Crown Estate) of the current stage of the Neighbourhood Plan. It was agreed to pencil the 17 th February 2021 as the date for the next meeting of this steering group, pending confirmation from SS.	N/A.
NP21/010	To receive further information/updates from APC Planning (Sally Stroman) and to make recommendation to Full Council as necessary.	No further comments received.	N/A.
NP21/011	To receive further information/updates from Regeneration Positive (Trevor Roff) and to make recommendation to Full Council as necessary.	No further comments received.	N/A.

Meeting closed at 8.04pm.

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