



WOOTTON PARISH COUNCIL



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Minutes of the Virtual Meeting of the **Neighbourhood Plan Steering Group** held via Zoom on Wednesday 24th June 2020 at 8pm.

Agenda no	Agenda item title		
Open Forum	There were no members of the public or press present via Zoom and so the meeting continued without adjournment.		
Present	Gareth Lloyd (GL – parish councillor, in the chair), Clive Baker (CB), Bob Hensher (BH – parish councillor), Hazel Martin (HM – parish councillor), Jeff Noakes (JN – parish councillor), Stuart O'Dell (SO – parish councillor), Paul Quirk (PDQ – parish councillor), Keith Randell (KR – parish councillor) and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton. Also in attendance: Sally Stroman (SS – APC Planning) and Trevor Roff (TR – Regeneration Positive). Also in attendance: Sue Edgar Playford (SP - Clerk to the Council and Responsible Financial Officer).		
Absent (no apologies received)	None.		
Agenda no	Agenda item title	Resolution	Action
NP20/045	Apologies for absence. Gerald Bygraves (GB – parish councillor).	Noted for the minutes.	SP to keep on file.
NP20/046	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.
NP20/047	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.
NP20/048	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website:</i>	Resolved to receive and adopt. Proposed: JN.	SP to keep on file.

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	http://woottonpc.bedsparishes.gov.uk/ . Members of the Neighbourhood Plan Steering Group are asked to receive and adopt the minutes of the Neighbourhood Plan Steering Group meeting held on 27 th May 2020.	Seconded: KR. Resolved by all present.	
NP20/049	Matters arising from the minutes – for information only. - NP18/063 – Theme Group progress. All reports have been reviewed and will be revisited when needed. - NP19/073 – Neighbourhood Plan Project Plan. A “next steps” document was completed, taking the timeline to Mar/Apr 2019. To be reviewed again after timescales are known for the Strategic Environmental Assessment Screening Report. - NP20/039 + NP20/054 – New/ongoing landowner/agent communication(s). Refer to agenda item NP20/054. - NP20/037+038 + NP20/051+NP20/052 – Emerging Neighbourhood Plan. Bedford Borough Council have provided initial feedback. Refer to agenda item NP20/051+052. - NP20/040 + NP20/055 – Strategic Environmental Assessment Screening Report. Refer to agenda item NP20/055.	No further comments received.	SP to keep on file.
NP20/050	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present via Zoom.	N/A.
NP20/051	To receive a report from APC Planning (Sally Stroman) regarding the latest draft of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	GL confirmed he was working on the policies maps for the Neighbourhood Plan.	GL and SS to take forward.
NP20/052	To receive a report from Regeneration Positive (Trevor Roff) regarding additional key issues surrounding the latest draft of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	No further comments received.	N/A.
NP20/053	To receive a report from Cllr Lloyd regarding the latest draft of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	GL explained his rationale behind wishing to revisit the proposed access road between Gibraltar Corner and Tinkers Corner. After detailed discussion it was agreed that whilst the proposal was formed following the first consultation, it was not a feature within the draft Neighbourhood Plan or its policies.	All to note.
NP20/054	To receive a report from APC Planning (Sally Stroman) and Regeneration Positive (Trevor Roff) regarding new/ongoing landowner/agent	TR had received further communications from landowners thanking him for providing an	SS to take forward.

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	communications and to make recommendation to Full Council as necessary.	update on the proposed Regulation 14 consultation. It was agreed to respond to Marriot Homes thanking them for their interest and noting the parish council was unable to engage further at this stage, ahead of the proposed Regulation 14 consultation.	
NP20/055	To receive an update on the progress of the Strategic Environmental Assessment and to make recommendation to Full Council as necessary.	No further comments received.	N/A.
NP20/056	To discuss the upcoming Regulation 14 Consultation and to make recommendation to Full Council as necessary.	Consultation dates were confirmed as: • Friday 25th September – Sunday 27th September (inclusive); • Friday 9th October – Sunday 11th October inclusive. Timings were confirmed as 6pm-9pm Fridays and 10am-2pm Saturday/Sunday.	SP to take forward.
NP20/057	To receive further information/updates from APC Planning (Sally Stroman) and to make recommendation to Full Council as necessary.	It was noted there was still no decision as yet from the Planning Inspectorate regarding the proposal for 81 dwellings adjacent to the upper school. SS stated she would provide a briefing note on Bedford Borough Council's Local Plan 2040 review, ahead of the next meeting of this steering group. Initial timescales detailed the Issues & Options Consultation would be carried out Summer 2020 and this would run in conjunction with a Call for Sites Consultation. The aim was to adopt the Local Plan by winter 2023. SO expressed his concern that the borough council intended to press ahead with these consultations, despite ongoing coronavirus (Covid-19) restrictions and the fact Bedford Borough had the highest rate of infections within the East of England. This was considered to be at odds with their Statement of	N/A.

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		Community Involvement 2019 and it was suggested the parish council respond with this fact when presented with the opportunity.	
NP20/058	To receive further information/updates from Regeneration Positive (Trevor Roff) and to make recommendation to Full Council as necessary.	No further comments received.	N/A.

Meeting closed at 8.40pm.

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