



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788
E-mail: woottonparishclerk@gmail.com
Website: woottonpc.bedsparishes.gov.uk



Minutes of the Neighbourhood Plan Steering Group meeting held on Wednesday 15th January 2020 at 8pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title		
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		
Present	Gareth Lloyd (GL – parish councillor, in the chair), Clive Baker (CB), Gerald Bygraves (GB – parish councillor), Bob Hensher (BH – parish councillor), Hazel Martin (HM – parish councillor), Jeff Noakes (JN – parish councillor), Stuart O'Dell (SO – parish councillor) and Paul Quirk (PDQ – parish councillor). In attendance: Keith Randell (KR – parish councillor). Also in attendance: Sally Stroman (SS – APC Planning) and Trevor Roff (TR – Regeneration Positive). Also in attendance: Sue Edgar Playford (SP - Clerk to the Council and Responsible Financial Officer).		
Absent (no apologies received)	None.		
Agenda no	Agenda item title	Resolution	Action
NP20/001	Apologies for absence. John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton.	Noted for the minutes.	SP to keep on file.
NP20/002	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.
NP20/003	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.

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NP20/004	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of the Neighbourhood Plan Steering Group are asked to receive and adopt the minutes of the Neighbourhood Plan Steering Group meeting held on 20 th November 2019.	Resolved to receive and adopt. Proposed: GB. Seconded: SO. Resolved by all present.	SP to keep on file.
NP20/005	Matters arising from the minutes – for information only. - NP18/063 – Theme Group progress. All reports have been reviewed and will be revisited when needed. - NP19/073 – Neighbourhood Plan Project Plan. A “next steps” document was completed, taking the timeline to Mar/Apr 2019. To be reviewed again after timescales are known for the Strategic Environmental Assessment Screening Report. - NP19/122 + NP20/007 – Site Assessment Report. Refer to agenda item NP20/007. - NP19/125 + NP20/010 – Landowner communication(s). Refer to agenda item NP20/010. - NP19/123+124 + NP20/008+009 – Emerging Neighbourhood Plan. Bedford Borough Council have provided initial feedback. Refer to agenda item NP20/008+009. - NP19/126 + NP20/011 – Strategic Environmental Assessment Screening Report. Refer to agenda item NP20/011.	No further comments received.	SP to keep on file.
NP20/006	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.
NP20/007	To receive a report from APC Planning (Sally Stroman) on the review of the completed Site Assessment Report and to make recommendation to Full Council as necessary.	SS confirmed the Site Assessment Report was now subject to fine-tuning and proof-reading.	SS to take forward.
NP20/008	To receive a report from APC Planning (Sally Stroman) regarding the latest draft of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	SS noted the imminent adoption of Bedford Borough Council’s Local Plan 2030 and raised this had implications for the draft Neighbourhood Plan as some policies currently referred to in the plan would be deleted and superseded by Local Plan 2030 policies. Bedford Borough Council had produced a summary of policies being kept, deleted and/or superseded and SS would undertake a review	SS to take forward.

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		of the draft Neighbourhood Plan as a result.	
NP20/009	To receive a report from Regeneration Positive (Trevor Roff) regarding additional key issues surrounding the latest draft of the Neighbourhood Plan and to make recommendation to Full Council as necessary.	Central Government's decision to order Bedford Borough Council not to grant permission for a controversial housing scheme in Willington (and whether BBC's Planning Committee should have given greater weight to their emerging Neighbourhood Plan) was noted.	SP to keep on file.
NP20/010	To receive a report from APC Planning (Sally Stroman) and Regeneration Positive (Trevor Roff) regarding new/ongoing landowner/agent communications and to make recommendation to Full Council as necessary.	Developer correspondence (Rainier Developments Ltd) was noted for the minutes however no response would be made, pending the outcome of Bedford Borough Council's Local Plan 2030 and the Strategic Environmental Assessment. TR added confirmation had been received from Savills regarding the hectareage of the Crown Estate land.	All to note.
NP20/011	To receive an update on the progress of the Strategic Environmental Assessment and to make recommendation to Full Council as necessary.	SS confirmed AECOM had sent the scoping report to Bedford Borough Council, the Environment Agency, Historic England and Natural England. Two responses were received from Bedford Borough Council and Historic England – both requesting just factual/generic corrections. AECOM were now undertaking a site selection process appraisal which would be completed within 2-3 weeks (as of 14 th January 2020).	SS to take forward.
NP20/012	To receive further information/updates from APC Planning (Sally Stroman) and to make recommendation to Full Council as necessary.	It was noted Bedford Borough Councils' decision on its Local Plan 2030 was imminent. SS confirmed Bedford Borough Council had no objection to either Berry Wood (North and West) or Lorraine Road Green being designated as Local Green Space. SP confirmed no further response had been received from the Wootton Church & Poor's Land Charity with regard to the allotment gardens at Hall End, save they would refer the designation to the Charities	SP to take forward.

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		Commission, and was asked to chase for a further update.	
NP20/013	To receive further information/updates from Regeneration Positive (Trevor Roff) and to make recommendation to Full Council as necessary.	No further comments received.	N/A.

Meeting closed at 8.25pm.

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