WOOTTON PARISH COUNCIL

LOCAL COUNCIL AWARD SCHEME GOLD

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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 28th October 2026 at 7.02pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
Open Forum	There was one member of the public present who wished to observe the meeting. There were no other members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves, (in the chair), Hensher, Lloyd, O'Dell and Randell.			
Absent (no apologies received)	None.			
Agenda no	**Agenda item title**	**Resolution**	**Action**	**Power**
LA26/131	**Apologies for absence.** Cllr Wallace. Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer) was not in attendance.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA26/132	**Disclosure of local and/or disclosable pecuniary interests.** None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA26/133	**To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.** None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA26/134	**Report from outside organisations – for information only.**	N/A.	N/A.	N/A.

Chairman……

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	None.			
LA26/135	**List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.** None.	N/A.	N/A.	N/A.
LA26/136	**Minutes of the previous meeting.** *Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.* Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 28th September 2026.	Resolved to receive and adopt. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA26/137	**Matters arising from the minutes – for information only.** • LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters are now in situ on headstones/memorials, and the findings are being monitored by the Clerk. • LA26/081 – RoSPA Inspection Reports 2026 – all WPC owned play equipment/play areas including MUGAs, Skate Park and Keeley End Pond. All remedial works are now complete, save for a number of small items allocated to the handyman.	No further comments received.	Clerk to keep on file.	N/A.
LA26/138	**Chairman's report – for information only.**	No report provided.	N/A.	N/A.
LA26/139	**To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2026-27, to consider any budget heading virements – for information only.**	No further comments received.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
LA26/140	**To consider next steps in relation to the transfer of land parcel W10a (Land between Wootton Road and Bedford Road comprising 3.56ha) to the Parish Council (as referenced within Policy W10 of Wootton's Neighbourhood Development Plan) and to make recommendation to Full Council as necessary.**	No further update received (and one not likely until the end of 2026).	N/A.	Localism Act 2011, Ch 1, s1-8.
LA26/141	**To consider next steps in relation to the transfer of land parcel W10b (Land between Keeley Lane and Hall End Road comprising 15.97ha) to the Parish Council (as referenced within Policy W10 of Wootton's Neighbourhood Development Plan) and to make recommendation to Full Council as necessary.**	Cllr Lloyd continued to work on the land management pack and the Wildlife Trust for Beds, Cambs and Northants confirmed a survey of this land parcel and land parcel W10a	Cllr Lloyd to take forward.	Localism Act 2011, Ch 1, s1-8.

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		has been scheduled for May/June 2027.		
LA26/142	**To consider a course of action in relation to the proposed extension to Lorraine Road Cemetery and to make recommendation to Full Council as necessary.**	Resolved the Clerk follow the guidance provided by the ICCM (Institute of Cemetery and Crematorium Management) and to make the same recommendation to Full Council. Proposed: Cllr O'Dell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/143	**To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road Cemetery and both Churchyards at St. Mary's and to make recommendation to Full Council as necessary.**	The Clerk was awaiting further information from Mark Lehain (including insurance details and possible equipment requirements) ahead of a formal start date, following her meeting with him on 2nd October 2026.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
LA26/144	**To receive and accept a Site Inspection Report from Dura-Sport (Leisure Care) Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.**	Resolved to receive and accept the Site Inspection Report without further comment and to make the same recommendation to Full Council. Proposed: Cllr Bygraves. Seconded: Cllr O'Dell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/145	**To consider this committee's budget requirements (including annual expenditure, capital and revenue projects) for 2027-28, ahead of Full Council's agreement/finalisation of the precept demand in January 2027 and to make recommendation to Full Council as necessary.**	Resolved to carry this agenda item forward to the next meeting of this Committee. Proposed: Cllr Bygraves. Seconded: Cllr O'Dell. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.

Meeting closed at 7.13pm.

Chairman……

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