



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 24th June 2026 at 7.35pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
Open Forum	There was one member of the public present who wished to discuss and observe discussions on agenda item LA26/079. There were no other members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair in the absence of Cllr Bygraves), Hensher, O'Dell and Randell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA26/071	Apologies for absence. Cllrs Bygraves and Wallace.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA26/072	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA26/073	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA26/074	Report from outside organisations – for information only.	N/A.	N/A.	N/A.

	None.			
LA26/075	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA26/076	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 27 th May 2026.	Resolved to receive and adopt. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA26/077	Matters arising from the minutes – for information only. LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters were now in situ on headstones/memorials, and the findings monitored by the Clerk.	No further comments received.	Clerk to keep on file.	N/A.
LA26/078	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2026-27, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
LA26/079	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	It was noted Cllr Lloyd had amended his draft proposal for the management/landscaping of land parcel W10b (as referenced within Policy W10) following an additional meeting of Full Council on 17 th June 2026. It was circulated ahead of this meeting and for the benefit of the member of the public present, the Clerk detailed the actions arising from that additional Full Council meeting. Cllr Lloyd stated he was due to meet with a representative from the Wildlife Trust and other wildlife groups in the	Cllr Lloyd and the Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Chairman.....

Date 29th July 2026

Signed at Full Council.....

		coming weeks in order to glean fuller information for the draft proposal. Cllr Lloyd was also awaiting feedback from The Crown Estate in relation to a proposed Sustainable and Biodiverse Plan. Given the scale of this proposal the Clerk was instructed to include an agenda item for July's Full Council, to determine whether this proposal should be determined by Full Council, moving forward.		
LA26/080	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	The Clerk had received confirmation from Wootton Upper School; a September start date was being worked towards.	Cllr Bygraves and the Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/081	To receive, review, approve and consider a course of action in relation to all RoSPA inspection reports (covering all Parish Council-owned play equipment/play areas including MUGAs (Multi Use Games Areas) and Skate Park, plus Keeley End Pond) and to make recommendation to Full Council as necessary.	Resolved to undertake the following courses of action and to make the same recommendations to Full Council: <u>Keeley End Pond</u> • No requirement for a second flotation aid outside the enclosed area. <u>MUGA and adjacent items, Recreation Ground, Church Road</u> • No requirement to remedy damaged edges. • No requirement to remedy pitted concrete surface in goal area.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		• Seek to install uniform signage to incorporate existing text and suggested text (within the RoSPA report). • No requirement to remedy damaged bricks in adjacent kick wall. • Obtain quotations to potentially remove the kick wall. <u>MUGA, Harris Way</u> • Source an electrician to inspect adjacent electrical box. • Seek to install uniform signage to incorporate existing text and suggested text (within the RoSPA report). <u>Skate Park and adjacent items, Recreation Ground, Church Road</u> • No requirement to remedy narrow bicycle access point. • No requirement to remedy worn ground area beneath the half-round teen shelter. • Contact Gravity Skateparks Ltd to seek quotations to remedy cracking issues on the skate park and to request suggestions on how to remedy worn ground areas in the vicinity.		
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		<u>Multi-Swings, Recreation Ground, Church Road</u> - Request a like-for-like replacement in relation to the missing swing (Miracle Design and Play Ltd). <u>MultiPlay Unit, Memorial Hall Play Area, Bedford Road</u> - Remove the stepping posts (suffering from excessive wear on shackles/bushes/associated connections) and replace with rope elements as advised by Miracle Design and Play Ltd. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.		
LA26/082	To consider a request from a resident to add a guard rail in the vicinity of the pavement exit to the side of the Village Hall, Church Road and to make recommendation to Full Council as necessary.	Resolved not to add any further structures on Parish Council-owned land, given a barrier was already in situ and to make the same recommendation to Full Council. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/083	To consider a request from the cemeteries caretaker that flowering shrubs in the vicinity of the village hall be removed and replaced with non-flowering shrubs in order to ensure pathways remain clear for users and to make recommendation to Full Council as necessary.	Resolved to leave all shrubs/hedgerows in situ but to request they be cut more vigorously in future to ensure all footpaths remain clear and to make the same recommendation to Full Council.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.		
LA26/084	To consider a service contract for the automated bollards system at the Recreation Ground Car Park, Church Road and to make recommendation to Full Council as necessary.	Resolved to enter into a Bi-Annual service contract with AutoGate Services Ltd (installers of the system) and to make the same recommendation to Full Council. Proposed: Cllr O'Dell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.23pm.