



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 27th May 2026 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
LA26/057	To elect a Chairman of the Leisure and Amenities Committee.	A nomination was received on the evening in favour of Cllr Bygraves. Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Lloyd. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Standing Orders.
LA26/058	To elect a Vice-Chairman of the Leisure and Amenities Committee.	A nomination was received on the evening in favour of Cllr Lloyd. Resolved Cllr Lloyd be appointed Vice-Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Standing Orders.
Open Forum	There was one member of the public present who wished to discuss and observe discussions on agenda item LA26/067. There were no other members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).

Present	Cllr Bygraves (in the chair), Hensher, Lloyd, Randell and Wallace.			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA26/059	Apologies for absence. Cllr O'Dell. Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer) was not in attendance.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA26/060	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA26/061	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA26/062	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA26/063	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA26/064	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 29 th April 2026.	Resolved to receive and adopt. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA26/065	Matters arising from the minutes – for information only. - LA25/099 – RoSPA inspections of all play equipment. All remedial works have now been completed. Move to close. - LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters were now in situ on headstones/memorials, and the findings monitored by the Clerk.	No further comments received.	Clerk to keep on file.	N/A.

LA26/066	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2026-27, to consider any budget heading virements – for information only.	No reports would be available until the year-end accounts for 2025/26 were closed.	N/A.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
LA26/067	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	After detailed discussion it was resolved to hold a closed, informal Full Council meeting on Wednesday 17 th June at 7pm, at the Community Centre. Purpose of the meeting would be to agree and produce a final outline plan in relation to the management of the land parcel known as W10b as detailed in Wootton's Neighbourhood Development Plan. Once agreed, the plan would be formally ratified at a future meeting of Full Council before being shared with The Crown Estate for guidance and advice. The final outline plan would be a 'starting point' for public consultations and would be subject to ongoing revision. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Members and the Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/068	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	No further update had been received following the recent meeting between the Clerk, Cllr Bygraves and Mark Lehain (Executive Headteacher – Wootton Academy Trust) and Carrie McMorn (Head Teacher, Wootton Upper School). The	Cllr Bygraves and the Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Clerk was instructed to obtain dates for a September start.		
LA26/069	To consider the introduction of exhumation fees (coffin and ashes) for Lorraine Road Cemetery and to make recommendation to Full Council as necessary.	Resolved to introduce an exhumation fee of £250 for both coffin and ashes to cover all administrative/attendance costings and to make the same recommendation to Full Council. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/070	To receive and accept a Site Inspection Report from Dura-Sport Leisure Care Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.	Resolved to receive and accept the Site Inspection Report and to make the same recommendation to Full Council. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.10pm.