



WOOTTON PARISH COUNCIL



3 Longden Close

Haynes

Bedfordshire

MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk



[www.facebook.com/](https://www.facebook.com/WoottonParishCouncilBedfordshire)

WoottonParishCouncilBedfordshire

Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 25th March 2026 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
Open Forum	There was one member of the public present, who wished to discuss and observe discussions relating to agenda item LA26/036. There were no other members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllr Bygraves (in the chair), Hensher, Lincoln, Randell and Wallace. In attendance: Cllr O'Dell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA26/028	Apologies for absence. Cllrs Lloyd and Swain.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA26/029	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA26/030	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

LA26/031	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA26/032	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA26/033	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 25 th February 2026.	Resolved to receive and adopt. Proposed: Cllr Hensher. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA26/034	Matters arising from the minutes – for information only. - LA25/099 – RoSPA inspections of all play equipment. The majority of remedial works were completed, and the Clerk was overseeing those that remained outstanding. - LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters were now in situ on headstones/memorials, and the findings monitored by the Clerk.	No further comments received.	Clerk to keep on file.	N/A.
LA26/035	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2025-26, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
LA26/036	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	After detailed discussion the Clerk was asked (in Cllr Lloyd's absence) to establish two items relating to Cllr Lloyd's written response to Cllr Wallace's report: Clarification on the source of the claim Wootton Parish Council had been explicitly tasked with delivering a biodiverse, sustainable management plan for the site.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		• Clarification on proposed costings. It was agreed to bring all responses and reports as necessary, back to the next meeting of this committee.		
LA26/037	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Cllr Bygraves confirmed he continued to chase for an update from the Upper School, in relation to them being able to provide some assistance moving forward.	Cllr Bygraves to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/038	To consider any update received in relation to village planters and entrance sign planting and to make recommendation to Full Council as necessary.	After discussion it was resolved to accept the quotation from Bedford Borough Council (covering all planters, village entrance sign planting and the area known as The Pound on Bedford Road) and to make the same recommendation to Full Council. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA26/039	To consider a request a bench sited on Lorraine Road Green be moved to a new location and to make recommendation to Full Council as necessary.	Although not a member of this committee, Cllr O'Dell declared a personal interest in this agenda item as the bench plaque was in memory of his late daughter. After discussion it was resolved to leave the bench in its current position and to make the same recommendation to Full Council. The resident would be asked to report incidents of anti-social	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Chairman.....

Date 29th April 2026

Signed at Full Council.....

		behaviour to Bedfordshire Police. The log would form an evidence base should a further request for it to be moved be made/received. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.		
LA26/040	To receive and accept a Site Inspection Report from Dura-Sport Leisure Care Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.	Resolved to receive and accept the Site Inspection Report without further comment. Proposed: Cllr Hensher. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.10pm.