



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788
Email: Clerk@Wootton-PC.gov.uk
Website: Wootton-pc.gov.uk

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WoottonParishCouncilBedfordshire](https://www.facebook.com/WoottonParishCouncilBedfordshire)

You are invited to attend a Leisure and Amenities Committee meeting on Wednesday 26th November 2025 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <u>MUST</u> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
LA25/143	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/144	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
LA25/145	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
LA25/146	Report from outside organisations – for information only. None.	N/A.
LA25/147	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.
LA25/148	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/. Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure and Amenities Committee meeting held on 29th October 2025.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA25/149	Matters arising from the minutes – for information only.	N/A.

	Please inform the Clerk by Tuesday 25th November 2025 if you have information or a query on any item below. • LA25/099 – RoSPA inspections of all play equipment. • LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. • LA25/068 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches).	
LA25/150	To receive the Income and Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2025-26, to consider any budget heading virements – for information only.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
LA25/151	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/152	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/153	To consider the drafting of a lease agreement between the Parish Council and users of the remodelled Changing Rooms (storage and kitchen areas) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
LA25/154	To consider next steps in relation to the Memorial Hall upgrade and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/155	To consider a report from Cllr O'Dell in relation to planters and village entrance sign planting and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/156	To receive and accept a Site Inspection Report from Dura-Sport Leisure Care Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/157	To determine a course of action in relation to repairing or replacing the wooden agility trail at the Memorial Hall play area and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/158	To consider this committee's budget requirements (including annual expenditure, capital and revenue projects) for 2026-27, ahead of Full Council's agreement/finalisation of the precept demand in January 2026 and to make recommendation to Full Council as necessary.	Local Government Finance Act 1992, s41. Financial Regulations.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

19th November 2025.