



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 25th June 2025 at 7.25pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
Open Forum	There were no members of the public or press were present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Lincoln, Lloyd, Randell and Swain. In attendance: Cllr O'Dell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA25/076	Apologies for absence. Cllr Wallace.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/077	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA25/078	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

LA25/079	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA25/080	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA25/081	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 28 th May 2025.	Resolved to receive and adopt. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA25/082	Matters arising from the minutes – for information only. - LA24/085 – RoSPA inspections of all play equipment. Remedial works as agreed at a meeting of this Committee on 28th August 2024 are all complete save for Miracle Design and Play Ltd's equipment. The replacement parts have been sourced and are on order. - LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters are now in situ on headstones/memorials and the findings are being monitored by the Clerk. - LA25/068 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches). The licence agreement has been agreed and signed between the Parish Council and Greenbelt Management Ltd, and the Clerk is now sourcing a contractor who can site the beacon, before providing all relevant assurances and documentation to Greenbelt Management Ltd, prior to installation.	No further comments received.	Clerk to keep on file.	N/A.
LA25/083	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2025-26, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
LA25/084	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	Cllr Lloyd confirmed he had received a response from the RSPB, who were broadly in agreement with the planting of	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

		a new hedgerow to mitigate access to nesting skylarks within the land parcel known as W10a, before removing the existing hedgerow. The existing hedgerow would continue to offer protection for the birds as the new hedgerow establishes. The Clerk confirmed Planning Application (Policy W3 within Wootton's Neighbourhood Development Plan) was still subject to delays and would not be determined at Bedford Borough Council's July Planning Committee meeting. The Clerk had not yet received a response from Mayor Wootton in relation to those delays.		
LA25/085	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	No further update received.	N/A.	Localism Act 2011, Ch 1, s1-8.
LA25/086	To consider a report from Cllr Lloyd in relation to the removal of trees adjacent to The Pound, Bedford Road and to make recommendation to Full Council as necessary.	After discussion, it was resolved a schedule of works would need to be signed by all parties. The trees would be taken down to ground level to stop regrowth and thus protect Parish Council-owned assets. It was further resolved to seek two additional quotations and to make the same recommendations (and take the additional quotations) to Full Council.	Cllr Lloyd to take forward.	Localism Act 2011, Ch 1, s1-8.

		Proposed: Cllr Lloyd. Seconded: Cllr Lincoln. Resolved by all present.		
LA25/087	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA25/088	To appoint a contractor to undertake the Changing Rooms/Toilet Block refurbishment/demolition project and to resolve a suitable course of action.	The issues raised by the Quantity Surveyor had been resolved and after discussion it was resolved to appoint Lindum Peterborough (Division of Lindum Group Ltd) Proposed: Cllr Randell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.36pm.