



WOOTTON PARISH COUNCIL



3 Longden Close

Haynes

Bedfordshire

MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 28th May 2025 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
LA25/056	To elect a Chairman of the Leisure and Amenities Committee.	A nomination was received on the evening in favour of Cllr Bygraves (in his absence but with his prior knowledge). Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year. Further resolved that in the absence of Cllr Bygraves, Cllr Lloyd be appointed Chairman of this meeting. Proposed: Cllr Lincoln. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Standing Orders.
LA25/057	To elect a Vice-Chairman of the Leisure and Amenities Committee.	A nomination was received on the evening in favour of Cllr Lloyd. Resolved Cllr Lloyd be appointed Vice-Chairman for the ensuing municipal year. Proposed: Cllr Lincoln. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Standing Orders.

Open Forum	Cllr O'Dell (not a committee member), noted the bird excrement problem with the benches and lecterns at a number of sites in the village – not least Hall End and The Pound (opposite The Cock Inn PH, Bedford Road). It was noted there was a two-monthly cleaning regime in place for these assets and the Clerk agreed to change the frequency to monthly, between the months of April-September). There were no members of the public or press were present and so the meeting continued without further adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair in the absence of Cllr Bygraves), Hensher, Lincoln and Randell. In attendance: Cllrs Noakes, O'Dell and Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA25/058	Apologies for absence. Cllrs Bygraves, Swain and Wallace.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/059	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA25/060	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA25/061	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA25/062	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA25/063	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 30 th April 2025.	Resolved to receive and adopt. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA25/064	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.

LA25/065	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2025-26, to consider any budget heading virements – for information only.	To follow when the year-end accounts for 2024/25 had been closed down.	N/A.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
LA25/066	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	No further update received.	N/A.	Localism Act 2011, Ch 1, s1-8.
LA25/067	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	In the absence of Cllr Bygraves, no further update received.	N/A.	Localism Act 2011, Ch 1, s1-8.
LA25/068	To receive, review and sign off documentation received from Greenbelt Group Ltd in relation to the installation, maintenance and use of the Parish Council-owned beacon on land adjacent to the Community Centre and to make recommendation to Full Council as necessary.	Resolved to receive, review and sign off the documentation without amendment and to make the same recommendation to Full Council. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/069	To consider measures to prevent vehicles exiting the Recreation Ground car park via the newly widened footpath and to make recommendation to Full Council as necessary.	Cllr Lloyd confirmed he had reviewed CCTV footage following notification that vehicles were exiting in this manner and could not find evidence of the same. After discussion it was agreed to monitor the situation and revisit in six months' time, if an issue was identified.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/070	To receive, review and approve recommended tree works following an inspection of all areas undertaken by FA Bartlett Tree Experts Ltd and to make recommendation to Full Council as necessary.	Resolved to take a summary of costs to Full Council for a course of action to be resolved at that meeting. Proposed: Cllr Hensher. Seconded: Cllr Lincoln.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Chairman.....

Date 25th June 2025

Signed at Full Council.....

		Resolved by all present.		
LA25/071	To receive a report from the Clerk in relation to a memorial in situ at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Concerns were raised the kerbing if left in situ could set a precedent. After discussion it was resolved to request the kerbing be removed and to make the same recommendation to Full Council. Proposed: Cllr Randell. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/072	To consider a request from Wootton Baptist Church to use an area of the recreation ground (adjacent to Wootton Baptist Church) to host a Family Fun Afternoon on Saturday 21st June 2025 and to make recommendation to Full Council as necessary.	Resolved to permit the request, subject to receiving valid Public Liability Insurance details and to make the same recommendation to Full Council. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/073	To receive and accept a Site Inspection Report from Dura-Sport Leisure Care Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.	Resolved to receive and accept the Site Inspection Report without further comment and to make the same recommendation to Full Council. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/074	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA25/075	To appoint a contractor to undertake the Changing Rooms/Toilet Block refurbishment/demolition project and to resolve a suitable course of action.	After discussion it was resolved Cllr Lloyd and the Clerk would have a further discussion with	Cllr Lloyd and Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		one contractor to clarify a number of issues. Proposed: Cllr Lincoln. Seconded: Cllr Hensher. Resolved by all present.		
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Meeting closed at 7.41pm.