



WOOTTON PARISH COUNCIL



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You are invited to attend a Leisure and Amenities Committee meeting on Wednesday 28th May 2025 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
LA25/056	To elect a Chairman of the Leisure and Amenities Committee.	Standing Orders.
LA25/057	To elect a Vice-Chairman of the Leisure and Amenities Committee.	Standing Orders.
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <u>MUST</u> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
LA25/058	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/059	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
LA25/060	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
LA25/061	Report from outside organisations – for information only. None.	N/A.
LA25/062	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.
LA25/063	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/. Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure and Amenities Committee meeting held on 30th April 2025.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).

LA25/064	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 27th May 2025 if you have information or a query on any item below. - LA24/085 – RoSPA inspections of all play equipment. - LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. - LA24/088 + LA25/068 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches).	N/A.
LA25/065	To receive the Income and Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2025-26, to consider any budget heading virements – for information only.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
LA25/066	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/067	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/068	To receive, review and sign off documentation received from Greenbelt Group Ltd in relation to the installation, maintenance and use of the Parish Council-owned beacon on land adjacent to the Community Centre and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/069	To consider measures to prevent vehicles exiting the Recreation Ground car park via the newly widened footpath and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/070	To receive, review and approve recommended tree works following an inspection of all areas undertaken by FA Bartlett Tree Experts Ltd and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/071	To receive a report from the Clerk in relation to a memorial in situ at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/072	To consider a request from Wootton Baptist Church to use an area of the recreation ground (adjacent to Wootton Baptist Church) to host a Family Fun Afternoon on Saturday 21st June 2025 and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/073	To receive and accept a Site Inspection Report from Dura-Sport Leisure Care Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/074	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA25/075	To appoint a contractor to undertake the Changing Rooms/Toilet Block refurbishment/demolition project and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

21st May 2025.