



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 30th April 2025 at 7.20pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Open Forum	CLlr O'Dell (not a Committee member) stated that whilst the village planters were looking good, a couple of top tiers could do with additional soil. The same also applied with the brick planter along Bedford/Wootton Road. CLlr O'Dell also requested the planters' maintenance contractor price to cut back the hemlock, to better show the new brick planter along Keeley Lane. The Clerk agreed to take these issues forward. There were no members of the public or press present and so the meeting continued without further adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	CLlrs Bygraves (in the chair), Hensher, Lloyd, Lincoln, Randell, Swain and Wallace. In attendance: CLlr O'Dell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA25/044	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/045	Disclosure of local and/or disclosable pecuniary interests. CLlr Hensher declared a local interest in agenda item LA25/055 given one applicant was a near neighbour. CLlr Hensher took no part in the voting process for that agenda item.	Noted for the minutes.	Clerk to keep on file.	Localism Act 2011, Ch 7, s31.

LA25/046	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA25/047	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA25/048	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA25/049	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 26 th March 2025.	Resolved to receive and adopt. Proposed: Cllr Wallace. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA25/050	Matters arising from the minutes – for information only. - LA24/085 – RoSPA inspections of all play equipment. Remedial works as agreed at a meeting of this Committee on 28th August 2024 are all complete save for Miracle Design and Play Ltd's equipment – they have ongoing issues trying to source replacement parts. - LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters are now in situ on headstones/memorials and the findings are being monitored by the Clerk. - LA24/088 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches). Cllr Bygraves has requested Greenbelt Management Ltd provide the necessary licence agreement, following their previous agreement in principle to the proposal. The Clerk continues to chase for the relevant paperwork *.	*The Clerk confirmed they had received paperwork for completion since the agenda for this meeting had been published and would bring it to May's meeting for fuller discussion.	Clerk to take forward.	N/A.
LA24/051	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2025-26, to consider any budget heading virements – for information only.	To follow when the year-end accounts for 2024/25 had been closed down.	N/A.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
LA25/052	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood	Cllr Lloyd detailed a recent meeting held with the Borough	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

	Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	Council Case Officer, dealing with the planning application along Bedford Road (Policy W3 as detailed within Wootton’s Neighbourhood Development Plan). After detailed discussion it was resolved to make the following recommendations to Full Council: • A sum of £35k would be requested as part of the s106 agreement, to enable the Parish Council to upgrade a Right of Way within land referenced as Policy W10a within Wootton’s Neighbourhood Development Plan * (as requested by Bedford Borough Council). • The Parish Council would provide a Landscape and Environmental Management Plan (or similar) in relation to the skylark habitat within the same area of land *. • The Parish Council would source a District License in relation to Great Crested Newts, subject to the nature of works proposed within the same area of land *. • The Parish Council would provide a Landscape and Environmental Management Plan (or similar) in relation to		
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		tree planting within the same area of land *. The Clerk was also instructed to chase The Crown Estate for an update on the ecological surveys for both parcels of land referenced as Policies W10a and W10b within Wootton's Neighbourhood Development Plan. Proposed: Cllr Wallace. Seconded: Cllr Lincoln. Resolved by all present.		
LA25/053	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	No further update received.	N/A.	Localism Act 2011, Ch 1, s1-8.
LA25/054	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA25/055	To appoint a contractor to build a new memorial wall within the grounds of Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Resolved to make the following recommendation to Full Council: • To appoint Terry Ellingham to construct a new memorial wall within the grounds of Lorraine Road cemetery. Proposed: Cllr Randell. Seconded: Cllr Lincoln. Cllr Hensher abstained from voting.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.45pm.