



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 26th March 2025 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllr Lloyd (in the chair, in the absence of Cllr Bygraves), Hensher and Wallace. In attendance: Cllr Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA25/032	Apologies for absence. Cllrs Bygraves, Lincoln, Randell and Swain.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/033	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA25/034	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA25/035	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA25/036	List of correspondence received (copies of correspondence can be	N/A.	N/A.	N/A.

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Chairman.....

Date 30th April 2025

Signed at Full Council.....

	requested from the clerk) – for information only. None.			
LA25/037	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 26 th February 2025.	Resolved to receive and adopt. Proposed: Cllr Wallace. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA25/038	Matters arising from the minutes – for information only. - LA24/085 – RoSPA inspections of all play equipment. Remedial works as agreed at a meeting of this Committee on 28th August 2024 are all complete save for Miracle Design and Play Ltd's equipment – they have ongoing issues trying to source replacement parts. - LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters are now in situ on headstones/memorials and the findings are being monitored by the Clerk. - LA24/088 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches). Cllr Bygraves has requested Greenbelt Management Ltd provide the necessary licence agreement, following their previous agreement in principle to the proposal and the Clerk is now liaising also.	No further comments received.	Clerk to keep on file.	N/A.
LA24/039	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2024-25, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
LA25/040	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	After detailed discussion, it was resolved to make the following recommendations to Full Council: The Parish Council would not invest in works to upgrade a Right of Way within the land parcel W10a.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		• A nominal commuted sum of £5k would be requested as part of the land transfer (land parcel W10a), in order to satisfy Bedford Borough Council's policy on the same. Proposed: Cllr Hensher. Seconded: Cllr Lloyd. Resolved by all present.		
LA25/041	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	In the absence of Cllr Bygraves, no further update was available.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
LA25/042	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA25/043	To receive a report from the Clerk in relation to the purchase of cemetery mapping software and to make recommendation to Full Council as necessary.	Resolved to appoint Chronicle Cemetery Software at a cost of £8k (set-up fee) and £1,750 (annual subscription) and to make the same recommendation to Full Council. Proposed: Cllr Wallace. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.47pm.