



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 26th February 2025 at 7.20pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Lincoln, Randell and Wallace. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA25/016	Apologies for absence. Cllrs Lloyd and Swain.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/017	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA25/018	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA25/018	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA25/020	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.	N/A.	N/A.

	None.			
LA25/021	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 29 th January 2025.	Resolved to receive and adopt. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA25/022	Matters arising from the minutes – for information only. - LA24/085 – RoSPA inspections of all play equipment. Remedial works as agreed at a meeting of this Committee on 28th August 2024 are all complete save for Miracle Design and Play Ltd’s equipment – they have ongoing issues trying to source replacement parts. - LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. The Clerk is in the process of publicising all findings. - LA24/088 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches). Cllr Bygraves has requested Greenbelt Management Ltd provide the necessary licence agreement, following their previous agreement in principle to the proposal and the Clerk is now liaising also.	No further comments received.	Clerk to keep on file.	N/A.
LA24/023	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2024-25, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
LA25/024	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton’s Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	After discussion it was resolved to undertake the following and make the same recommendations to Full Council: Clerk to arrange a meeting with GS8 and The Crown Estate to discuss a land management commuted sum payment upon transfer;	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		• Clerk to chase the Forest of Marston Vale in relation to feedback from Bedford Borough Council's Heritage Department regarding tree planting (land referenced in the Neighbourhood Development Plan as W10a); • Clerk to chase The Crown Estate in relation to an Ecological Survey for both parcels of land (W10a and b as referenced in the Neighbourhood Development Plan). Proposed: Cllr Wallace. Seconded: Cllr Randell. Resolved by all present.		
LA25/025	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	No further update received.	N/A.	Localism Act 2011, Ch 1, s1-8.
LA25/026	To receive a report from the Clerk in relation to the upcoming termination of the paddock lease agreement and to make recommendation to Full Council as necessary.	Resolved to leave the rental value at £2 per day and to advertise the paddock as available with immediate effect and to make the same recommendations to Full Council. Proposed: Cllr Hensher. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/027	To receive, review and accept the latest maintenance report relating to the MUGA (Multi Use Games Area) surfacing at Church Road and to make recommendation to Full Council as necessary.	Resolved to receive, review and accept the latest maintenance report without further comment and to make	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		the same recommendation to Full Council. Proposed: Cllr Hensher. Seconded: Cllr Lincoln. Resolved by all present.		
LA25/028	To receive, review and adopt amended regulations for Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Resolved to receive, review and accept the amended regulations without further comment and to make the same recommendation to Full Council. Proposed: Cllr Lincoln. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/029	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA25/030	To consider a request from Persimmon Homes Ltd that the parish council take on maintenance responsibility for grassed areas and trees (not including the drainage ditch and associated hedgerow/trees) within the Summerfield Drive estate and to make recommendation to Full Council as necessary.	After discussion, it was resolved to request a commuted sum of £180k to cover 20 years management, with the stipulation all areas involved would be transferred into the ownership of the parish council (costs to be covered by Persimmon Homes Ltd) and to make the same recommendation to Full Council. Proposed: Cllr Bygraves. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA25/031	To consider the placement of fencing to the front of the Village Hall, Church Road to help prevent pedestrian access to the building via the driveway (and encourage pedestrian access via the pavement to the front and other side of the building) and to make recommendation to Full Council as necessary.	After discussion it was resolved to place a wooden picket-style three-foot fence adjacent to the driveway. It was further resolved to place signage to	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		the front and rear of the building (both sides of the driveway), directing pedestrians away from the driveway and to make the same recommendations to Full Council. The Clerk agreed to produce signage graphics/wording for ratification by Full Council. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.		
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Meeting closed at 8.03pm.