



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Leisure and Amenities Committee meeting on Wednesday 29th January 2025 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
LA25/001	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA25/002	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
LA25/003	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
LA25/004	To appoint Cllr Randell as a member of the Leisure and Amenities Committee.	Standing Orders.
LA25/005	Report from outside organisations – for information only. None.	N/A.
LA25/006	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.
LA25/007	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/. Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure and Amenities Committee meeting held on 27th November 2024.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA25/008	Matters arising from the minutes – for information only.	N/A.

	Please inform the Clerk by Tuesday 28th January 2025 if you have information or a query on any item below. • LA24/085 – RoSPA inspections of all play equipment. • LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. • LA24/088 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches).	
LA25/009	To receive the Income and Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2024-25, to consider any budget heading virements – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
LA25/010	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton’s Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/011	To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/012	To receive a report from the Clerk in relation to the upcoming termination of the paddock lease agreement and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/013	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA25/014	To receive a report from the Clerk in relation to the purchase of cemetery mapping software and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.
LA25/015	To consider a request from Persimmon Homes Ltd that the parish council take on maintenance responsibility for grassed areas and trees (not including the drainage ditch and associated hedgerow/trees) within the Summerfield Drive estate and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

22nd January 2025.