



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788
Email: Clerk@Wootton-PC.gov.uk
Website: Wootton-pc.gov.uk

[www.facebook.com/
WoottonParishCouncilBedfordshire](https://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 28th August 2024 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Lloyd, Tyerman and Wallace. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllrs Kay and Swain.			
Agenda no	Agenda item title	Resolution	Action	Power
LA24/076	Apologies for absence. Cllrs Hensher and Lincoln.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
LA24/077	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA24/078	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA24/079	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA24/080	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.	N/A.	N/A.

	None.			
LA24/081	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 31 st July 2024.	Resolved to receive and adopt. Proposed: Cllr Lloyd. Seconded: Cllr Wallace. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA24/082	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
LA24/083	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2024-25, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
LA24/084	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton’s Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	It was noted a provisional date of 25 th September 2024 had been set for the next meeting between The Crown Estate and Parish Council.	All to note.	Localism Act 2011, Ch 1, s1-8.
LA24/085	To receive, review and consider remedial action where necessary in relation to Playsafety Ltd T/A RoSPA Play Safety’s annual RoSPA-accredited play equipment and Keeley End Pond inspections and to make recommendation to Full Council as necessary.	Resolved to action/note the following and to make the same recommendation to Full Council: • Install further signage at Keeley End Pond denoting ‘Conservation Area – Keep Out’. • Not install a further buoyancy aid outside the perimeter of Keeley End Pond. • Not seek to carry out any remedial works relating to the kick wall findings. • Continue to monitor potential safety issues with the footpath being in close proximity to the skate park.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		• The Clerk would send a copy of the findings for the MUGA (Multi Use Games Area) at Harris Way to Cllr Bygraves for the Charitable Trust to action. • All other findings were noted – no remedial works were deemed appropriate or necessary. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.		
LA24/086	To consider a course of action in relation to works carried out at the rear of a property in Tithe Barn Road (accessing the Parish Council's Recreation Ground) and to make recommendation to Full Council as necessary.	Resolved to write to the resident requesting they replace the overhanging paving slabs with smaller ones – thus removing any trip hazard. They would also be informed of their liability in the event any recreation ground user was to injure themselves on the slabs. The same recommendation would be made to Full Council. Proposed: Cllr Bygraves. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA24/087	To receive a report from the Clerk in relation to Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Resolved to action/note the following and to make the same recommendation to Full Council: • No additional signage regarding unauthorised vehicles was deemed necessary at any site. • The Clerk would publicise the findings via the	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Wootton Newsletter and Parish Council Facebook page. • Notices would be placed at all entrances as well as on the affected headstones/memorials and would remain in place for 13 months (requesting affected parties contact the Clerk to the Council for fuller information). • The Clerk would then revisit all findings, taking into consideration the one considered urgent. Proposed: Cllr Bygraves. Seconded: Cllr Tyerman. Resolved by all present.		
LA24/088	To consider first steps in relation to the placement of the Parish Council's beacon and to make recommendation to Full Council as necessary.	After discussion it was resolved to consider placement on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches). Cllr Bygraves agreed to establish feasibility. Were this not possible, placement should be considered within the land currently owned by The Crown Estate (once transferred into the ownership of the Parish Council). No recommendation would be made at this stage to Full Council, pending the outcome of the above. Proposed: Cllr Bygraves. Seconded: Cllr Lloyd.	Cllr Bygraves to take forward.	Localism Act 2011, Ch 1, s1-8.

		Resolved by all present.		
--	--	--------------------------	--	--

Meeting closed at 7.58pm.