



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 29th May 2024 at 7.34pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
LA24/034	To elect a Chairman of the Leisure and Amenities Committee.	A nomination was received on the evening in favour of Cllr Bygraves (in his absence but with his prior knowledge). Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year. Further resolved that in the absence of Cllr Bygraves, Cllr Lloyd be appointed Chairman of this meeting. Proposed: Cllr Hensher. Seconded: Cllr Tyerman. Resolved by all present.	Clerk to take forward.	Standing Orders.
LA24/035	To elect a Vice-Chairman of the Leisure and Amenities Committee.	A nomination was received on the evening in favour of Cllr Lloyd. Resolved Cllr Lloyd be appointed Vice-Chairman for the ensuing municipal year. Proposed: Cllr Tyerman. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Standing Orders.

Open Forum	There was one member of the public present who wished to bring to members' attention issues surrounding graffiti and litter within the village, with a focus on potential events or activities aimed at teenagers. The resident thanked members present for all they did for Wootton and referenced the late Queen's Jubilee event at the recreation ground, enjoyed by those who attended. The resident was troubled about graffiti (primarily along the A421) which was an eyesore when approaching the village. They were concerned this was a reaction to the perpetrators not being seen or heard (it was later noted it was likely to be individuals from outside the village who travel for miles to 'tag' in this way). The resident was also troubled about litter in and around the village. It was noted the parish council employed a part-time litter picker and caretaker (the latter covering the recreation ground at Church Road only) and the Clerk referenced an approach from another resident which had led to her including an article in the June newsletter refencing a 'Community Volunteering' scheme, operated by Bedford Borough Council. This enabled residents of all ages to apply to become volunteer litter pickers. All equipment and advice would be provided by Bedford Borough Council – fuller details can be found here. The resident was aware that private management companies operated within the Berryfields, Berry Wood/The Kilns and Little Wootton estates and litter picking in those areas was not within the remit of Bedford Borough Council or Wootton Parish Council. The resident had the following suggestions: • Create a 'Love and Belong Wootton' campaign which could include the chance to upload artwork to the parish council's website. Volunteer litter pickers could be given hi-viz jackets/vests with that logo. • Look to have events incorporating circus performers and kite flying with a games afternoon or sponsored walk. • Look to create a café aimed and teenagers. It was noted a number of clubs and organisations already in existence within the village were identified during the Neighbourhood Development Plan process and that the parish council would consider all funding approaches. After further discussion it was agreed to include an agenda item at the next meeting of this committee, in order to discuss these suggestions in greater detail and determine which could be taken forward. The resident thanked members for listening to their suggestions and left the meeting at 7.56pm. There were no other members of the public or press were present and so the meeting continued without further adjournment.				Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair in the absence of Cllr Bygraves), Hensher and Tyerman. In attendance: Cllr Lincoln. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).				
Absent (no apologies received)	Cllr Kay.				
Agenda no	Agenda item title	Resolution	Action	Power	
LA24/036	Apologies for absence. Cllrs Bygraves, Swain and Wallace.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.	
LA24/037	Disclosure of local and/or disclosable pecuniary interests.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.	

	None.			
LA24/038	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA24/039	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA24/040	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA24/041	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 24 th April 2024.	Resolved to receive and adopt. Proposed: Cllr Tyerman. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA24/042	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
LA24/043	To receive the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2024-25, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
LA24/044	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton’s Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	It was noted the meeting scheduled for Thursday 16 th May 2024 and been pushed back to June. The Forest of Marston Vale were drafting guidance which would help the parish council with both Green and Blue Infrastructure Plans.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
LA24/045	To review and consider any changes to the current published fees for Lorraine Road cemetery and to make recommendation to Full Council as necessary.	Resolved not to make any changes and review again in 12 months. Proposed: Cllr Lloyd. Seconded: Cllr Hensher.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Resolved by all present.		
LA24/046	To receive and accept a Site Inspection Report from Dura-Sport Leisure Care Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.	The Clerk was asked to establish how long the current surface was expected to last before a replacement was needed (for budgeting purposes). Resolved to receive and accept the Site Inspection Report without further comment and to make the same recommendation to Full Council. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
LA24/047	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA24/048	To reconsider a cleaning regime for benches, lecterns and noticeboards (Wootton Parish Council assets only) and to make recommendation to Full Council as necessary.	After discussion it was resolved to leave the bus shelter contract with the current providers and appoint Neil Roper (N R Services) to undertake a two-monthly clean of benches, lecterns and noticeboards. This would be reviewed by this committee and six months' time and the same recommendation would be made to Full Council. Proposed: Cllr Tyerman. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA24/049	To consider the re-appointment of Dura-Sport Leisure Care Ltd as providers of a specialist maintenance service to the surface of the	Resolved to re-appoint Dura-Sport Leisure Care Ltd and to make the same	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

	MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.	recommendation to Full Council. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.		
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Meeting closed at 8.13pm.