



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788
Email: Clerk@Wootton-PC.gov.uk
Website: Wootton-pc.gov.uk

[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 31st January 2024 at 7.50pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press were present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Lloyd, Tyerman and Wallace. In attendance: Cllr Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Kay.			
Agenda no	Agenda item title	Resolution	Action	Power
LA24/001	Apologies for absence. Cllr Swain.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
LA24/002	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA24/003	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA24/004	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA24/005	List of correspondence received (copies of correspondence can be	N/A.	N/A.	N/A.

	requested from the clerk) – for information only. None.			
LA24/006	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 29 th November 2023.	Resolved to receive and adopt. Proposed: Cllr Tyerman. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA24/007	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
LA24/008	To receive and approve the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
LA24/009	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.	No update received.	N/A.	Localism Act 2011, Ch 1, s1-8.
LA24/010	To consider a course of action in relation to a planted conifer on a plot at Lorraine Road cemetery and to make recommendation to Full Council as necessary.	The Clerk confirmed they had spoken with the next of kin who understood the best course of action was to remove the conifer to prevent possible root damage to that, and adjacent plots. Resolved the conifer be removed at the earliest opportunity. Proposed: Cllr Hensher. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA24/011	To consider a cleaning regime for benches, lecterns and noticeboards (Wootton Parish Council assets only) and to make recommendation to Full Council as necessary.	After discussion it was agreed the Clerk would (with Cllr Lloyd's help) map the relevant assets and obtain quotations for a two-monthly clean, before bringing all information	Cllr Lloyd and the Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Chairman.....

Date 27th March 2024

Signed at Full Council.....

		back to a future meeting of this committee.		
--	--	---	--	--

Meeting closed at 7.57pm.