



# WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Leisure and Amenities Committee meeting on Wednesday 31<sup>st</sup> January 2024 at 7.40pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

| Agenda no  | Agenda item title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Power                                                                |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Open Forum | <i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <b>MUST</b> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i> | Public Bodies (Admissions to Meetings) Act 1960, s1(1).              |
| LA24/001   | Apologies for absence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40. |
| LA24/002   | Disclosure of local and/or disclosable pecuniary interests.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Localism Act 2011, Ch 7, s31.                                        |
| LA24/003   | To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Localism Act 2011, Ch 7, s33.                                        |
| LA24/004   | Report from outside organisations – for information only.<br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | N/A.                                                                 |
| LA24/005   | List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.<br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | N/A.                                                                 |
| LA24/006   | Minutes of the previous meeting.<br><i>Minutes are published on the Wootton Parish Council website: <a href="https://wootton-pc.gov.uk/parish-council/minutes/">https://wootton-pc.gov.uk/parish-council/minutes/</a>.<br/>Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure and Amenities Committee meeting held on 29<sup>th</sup> November 2023.</i>                                                                                                                                                                                                                                                                                                                                                                  | Local Government Act 1972, Sch 12, Part VI, p41 (1).                 |
| LA24/007   | Matters arising from the minutes – for information only.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | N/A.                                                                 |

|          |                                                                                                                                                                                                                                                |                                                                                       |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|          | Please inform the Clerk by Tuesday 30 <sup>th</sup> January 2024 if you have information or a query on any item below.<br>None.                                                                                                                |                                                                                       |
| LA24/008 | To receive and approve the Income and Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements – for information only. | Joint Panel on Accountability and Governance for Smaller Authorities in England 2023. |
| LA24/009 | To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.                           | Localism Act 2011, Ch 1, s1-8.                                                        |
| LA24/010 | To consider a course of action in relation to a planted conifer on a plot at Lorraine Road cemetery and to make recommendation to Full Council as necessary.                                                                                   | Localism Act 2011, Ch 1, s1-8.                                                        |
| LA24/011 | To consider a cleaning regime for benches, lecterns and noticeboards (Wootton Parish Council assets only) and to make recommendation to Full Council as necessary.                                                                             | Localism Act 2011, Ch 1, s1-8.                                                        |

*Sue Edgar Playford*

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

24<sup>th</sup> January 2024.