



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 29th November 2023 at 7.40pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press were present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Kay, Lloyd, Tyerman and Wallace. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA23/023	Apologies for absence. Cllr Alex Swain.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
LA23/024	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA23/025	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA23/026	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA23/027	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.	N/A.	N/A.

	None.			
LA23/028	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 25 th October 2023.	Resolved to receive and adopt. Proposed: Cllr Tyerman. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA23/029	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
LA23/030	To receive and approve the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
LA23/031	To consider this committee's budget requirements (including annual expenditure, capital and revenue projects) for 2024-25, ahead of Full Council's agreement/finalisation of the precept demand in January 2024 and to resolve a suitable course of action.	Resolved to take a recommendation to Full Council that the precept be increased by 5% for the financial year 2024-25, in line with the Finance and General Purposes Committee's recommendation. Proposed: Cllr Wallace. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.
LA23/032	To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to resolve a suitable course of action.	Cllr Wallace provided a paper ahead of this meeting which detailed the background behind the land transfer and initial meetings held with both The Crown Estate (and partners) and the Forest of Marston Vale. In summary, the parish council was seeking to put together a business plan in order to demonstrate its ability to manage the land through partnership working with the	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Chairman.....

Date 31st January 2024

Signed at Full Council.....

		above entities. Within that business plan it was crucial that Biodiversity Net Gain be at the forefront of all proposals and this would best be achieved by working to the area's Local Nature Recovery Strategy. A sum of Community Infrastructure Levy Funding was previously earmarked for this project – match funding could be sourced as necessary. The Forest of Marston Vale (who would be approached initially to help with the business plan) would be looking at a minimum 25 year plan. Cllr Lloyd then produced graphics would detailed how the business plan may be drafted – including timeline and steps/progress, plus a detailed plan for areas broken down into Grassland, Meadow and Marshland. Cllr Lloyd agreed to speak to Macro Design in order to produce an interactive map for the parish council's website. After detailed discussion it was resolved to approach the Forest of Marston Vale initially in order to take the draft business plan forward, after which a planned meeting in March with The Crown Estate		
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Chairman.....

Date 31st January 2024

Signed at Full Council.....

		would be opportunity to add further/greater detail, making use of resources already kindly offered to the parish council. Proposed: Cllr Lloyd. Seconded: Cllr Hensher. Resolved by all present.		
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Meeting closed at 8.11pm.