



WOOTTON PARISH COUNCIL



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Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 25th October 2023 at 7.42pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There was one member of the public present who wished to discuss and observe discussions on agenda item LA23/022. No further members of the public or press were present and so the meeting continued without further adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Lloyd and Tyerman. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA23/012	Apologies for absence. Cllrs Kay, Swain and Wallace.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
LA23/013	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA23/014	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA23/015	To appoint Cllr Tyerman as a member of the Leisure and Amenities Committee.	Resolved to appoint Cllr Tyerman as a member of this committee. Proposed: Cllr Lloyd.	Clerk to keep on file.	Standing Orders.

		Seconded: Cllr Bygraves. Resolved by all present.		
LA23/016	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA23/017	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA23/018	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on 27 th September 2023.	Resolved to receive and adopt. Proposed: Cllr Hensher. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA23/019	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
LA23/020	To receive and approve the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
LA23/021	To consider next steps in relation to the removal of shrubs and undergrowth at Lorraine Road cemetery (as previously instructed by the Planning and Environment Committee) and to resolve a suitable course of action.	After discussion it was resolved to plant a hedgerow one metre in front of the existing fencing to allow for maintenance on all sides. This would screen properties in Canons Close. The hedgerow would also contain small gaps, again to allow for maintenance. The clerk would seek the necessary guidance from the Forest of Marston Vale in relation to planting timescales and it was noted repairs to the fencing were to be carried out by the resident imminently. Further resolved the clerk would bring the building of	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		further memorial walls back to this committee in six months' time. Proposed: Cllr Lloyd. Seconded: Cllr Bygraves. Resolved by all present.		
LA23/022	To consider the annual tree inspection report (including proposed works and costings) from FA Bartlett Tree Experts and to resolve a suitable course of action.	The clerk read out comments from a resident who had intended to attend this meeting but was subsequently unable to. A further resident was in attendance who agreed with those comments – namely that the trees on Popes Way Green were blocking light to their properties and shedding debris, including twigs and small branches. The wish was not for pollarding or for the trees to be cut down, but for a substantial prune. After discussion it was resolved to follow guidance within the tree report – namely that all works programmed within the next year or under be carried out at the earliest opportunity. Proposed: Cllr Lloyd. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.54pm.