



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

Minutes of the **Leisure and Amenities Committee** meeting held on
Wednesday 27th September 2023 at 7.40pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Power
LA23/001	To elect a Chairman of the Leisure and Amenities Committee. A nomination was received on the evening in favour of Cllr Bygraves. Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr Swain. Resolved by all present.	Standing Orders.
LA23/002	To elect a Vice-Chairman of the Leisure and Amenities Committee. A nomination was received on the evening in favour of Cllr Lloyd. Resolved Cllr Lloyd be appointed Vice-Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr Bygraves. Resolved by all present.	Standing Orders.
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Kay and Swain. In attendance: Cllrs O'Dell and Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).	
Absent	None.	

(no apologies received)				
Agenda no	Agenda item title	Resolution	Action	Power
LA23/003	Apologies for absence. Cllrs Lloyd and Wallace.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1+2) & Sch 12, Part VI, p40.
LA23/004	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA23/005	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA23/006	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LA23/007	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. None.	N/A.	N/A.	N/A.
LA23/008	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of the Leisure and Amenities Committee are asked to receive and adopt the final minutes of the Leisure & Amenities Committee (including Roads & Footpaths Safety Steering Group) meeting held on 19 th July 2023.	Resolved to receive and adopt. Proposed: Cllr Hensher. Seconded: Cllr Kay. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA23/009	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
LA23/010	To receive and approve the Income & Expenditure report for all Leisure and Amenities Committee cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
LA23/011	To consider a course of action in relation to kerbing within the Cemetery One extension at Lorraine Road cemetery and to resolve a suitable course of action.	After detailed discussion it was resolved to request the next of kin sink the plastic kerbing below grass level, to ensure the plots can be better maintained by the cemeteries caretaker.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Proposed: Cllr Hensher. Seconded: Cllr Bygraves. Resolved by all present.		
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Meeting closed at 7.53pm.