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Minutes of the newly formed **Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group)** meeting held on
Wednesday 16th November 2022 at 7pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Power
LARP22/001	To elect a Chairman of the newly formed Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group). A nomination was received on the evening in favour of Cllr Bygraves. Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr O'Dell. Resolved by all present.	Local Government Act 1972, Part 1, s15 (1).
LARP22/002	To elect a Vice-Chairman of the newly formed Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group). A nomination was received on the evening in favour of Cllr Hensher. Resolved Cllr Hensher be appointed Chairman for the ensuing municipal year. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Local Government Act 1972, Part 1, s15 (6).
Open Forum	There were four members of the public present who wished to discuss and observe discussions on agenda item LARP22/014 – the items relating to Burgoyne Avenue (speeding issues and lorries) and Fields Road speeding concerns. Cllr Bygraves moved this agenda item be heard after LARP22/005 and all members were in agreement. There were no other members of the public or press present and so the meeting continued without further adjournment.	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair), Hensher, Lloyd, O'Dell and Randell.	

	In attendance: Cllrs Wallace and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Also in attendance: Clive Baker (CB). Also in attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Mapesa and Tony Ireland (TI).			
Agenda no	Agenda item title	Resolution	Action	Power
LARP22/003	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
LARP22/004	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LARP22/005	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LARP22/006	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.
LARP22/007	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
LARP22/008	Minutes of the previous meeting. Members of the newly formed Leisure & Amenities Committee (including Roads & Footpaths Safety Steering Group) are asked to receive and adopt the minutes of the final Roads & Footpaths Safety Steering Group meeting held on 20 th July 2022.	Resolved to receive and adopt. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LARP22/009	Matters arising from the minutes – for information only. Leisure & Amenities Committee – none. Roads & Pavements Safety Steering Group – please refer to the Project Action Plan for fuller information.	N/A.	N/A.	N/A.
LARP22/010	To receive and approve the Income & Expenditure report for all Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group) cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date and to resolve a suitable course of action.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
LARP22/011	To consider a more imaginative planting regime for the village planters and to make recommendation to Full Council as necessary.	Resolved to request the soil levels be raised within all	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		planters so plants were more visible and to make the same recommendation to Full Council. Further resolved to bring this item back to the next meeting of this committee to discuss planting requirements for summer 2023 and to make the same recommendation to Full Council. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.		
LARP22/012	To receive a report from Cllr O'Dell regarding access to the recreation ground from Tithe Barn Road (between 48 and 50 TBR) and to resolve a suitable course of action.	Resolved a permanent bollard be installed at the top of the footpath on parish council-owned land and to make the same recommendation to Full Council. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LARP22/013	To consider this committee's budget requirements (including annual expenditure, capital and revenue projects) for 2023-24, ahead of Full Council's agreement/finalisation of the precept demand in January 2023 and to resolve a suitable course of action.	Resolved to increase the grass cutting budget heading to £14k and to make the same recommendation to Full Council. Proposed: Cllr Lloyd. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.
LARP22/014	To review, amend and approve the Roads & Pavements Safety Steering Group Project Action Plan and to take the same to Full Council for formal approval.	Resolved to note the findings and amendments (in red) in Appendix 1. Proposed: Cllr O'Dell. Seconded: Cllr Randell.	All to note and take forward as detailed within Appendix 1.	Localism Act 2011, Ch 1, s1-8.

		Resolved by all present.		
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Meeting closed at 7.50pm.

Chairman.....

Date 18th January 2023

Signed at Full Council.....

LARP22/014**ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP¹ 2022-23**

WPC² publishes a SAP³ annually in May, drawn from the budget which is formally set in January, and which includes project expenditure for the upcoming year. The R&PSSG⁴ committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the SAP.

Please refer to earlier published minutes of this Steering Group for PAP information relating to 2021 and/or earlier. These are available to view either via the Clerk to the Council or at: <https://wootton-pc.gov.uk/parish-council/committees/roads-pavements/>

The Roads & Pavements Safety Steering Group committee's projects for 2022-23 are:

Issue	How identified?	Timescale	Budget	Action/Update	Project Manager
Berryfields Estate (infrastructure).	Cllr Lloyd.	Ongoing.	Persimmon to finance.	<u>19th January 2022</u> Some resurfacing of roads (including yellow lining and no waiting signs) was due to take place in December 2021 but remained outstanding. Harris Way resurfacing was now programmed for February 2022. JW would chase BBC⁵ again in relation to an update on WPC's infrastructure report as it was still unclear which recommendations would be taken forward by BBC. It was understood the handover would take place one year post-works completion. <u>16th March 2022</u> The majority of smaller roads had now been resurfaced, including Harris Way (yellow lining and	Cllrs Lloyd and O'Dell. BBC/Persimmon.

¹ Project Action Plan.

² Wootton Parish Council.

³ Strategic Action Plan.

⁴ Roads & Pavements Safety Steering Group.

⁵ Bedford Borough Council.

				'no waiting' signage will follow). Resurfacing works for Folkes Road have been delayed until Easter 2022 and JW had requested the drains by the shops/pedestrian crossing be lowered to enable better surface water drainage. JW also raised an issue with an incorrectly positioned drain (Goff Place) with BBC. GL had asked whether there should be a dropped kerb added at the end of Harris Way (emergency services route into the play area). GL also provided a report which detailed inconsistent street signage (not all signs displayed BBC's logo and some signs did not display a dead end symbol when it was appropriate to do so). This had been passed to BBC and JW was awaiting a response. It was noted there was only one dropped kerb on the Folkes Road bus loop roundabout and whilst this was not recognised by engineers as a school route, it was accepted many would use it – if a second dropped kerb were added to provide better access. In his absence, JW was asked to take this forward and establish the reasons this was not thought a necessary requirement. <u>18th May 2022</u> JW had been asked for an update on the following and unless noted as complete, was awaiting a response from BBC: • Folkes Road resurfacing (now complete save for white lining); • Drains – Folkes Road (now complete) and Goff Place; • Harris Way dropped kerb near the play area; • Report re inconsistent street signage.	
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				SP also raised a resident issue regarding disabled access to the bus loop roundabout – namely that there were no connecting paths/dropped kerbs and therefore no means of disabled access. GL walked the area ahead of this meeting and provided SP with photos detailing dropped kerbs either side of the road adjacent to the bus shelter. It was noted dropped kerbs could not be added to the pavements leading to parking bays as it was illegal to park in front of them. The resident had been informed of the same but queried whether a further dropped kerb could be added between the two parking bays along Ashpole Avenue*. JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues including the request above*. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina had been provided with a report ahead of that meeting which highlighted highways infrastructure concerns within the Berryfields estate. As some issues had been remedied since the report was drafted, GL agreed to modify and re-issue the same. GL had also provided a further report detailing areas adjacent to the lower school which required re-painting of white and yellow lining, plus a report highlighting poor lighting adjacent to the pedestrian crossing also by the lower school (Harris Way). Paulina confirmed a TRO (Traffic Regulation Order) had been applied for in relation to the lining works, and that she would liaise with the Clerk of Works to ensure all	
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				outstanding issues were remedied by the developer before the area was adopted by BBC. It was also noted there were no plans for the pedestrian crossing to be raised. The zig zag lining by the laybys remained an issue and it was suggested the laybys be blocked off to prevent parking. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> Cllr Lloyd had since provided Paulina with a revised highways infrastructure report and Paulina was working to update the same. It was noted Persimmon's work crew had not been on site for some time and BBCllr/Cllr Wheeler was asked to inform Paulina of the same.	
Berryfields Estate (road signage).	Cllr Lloyd.	Ongoing.	BBC/ Persimmon.	<u>19th January 2022</u> GL noted several road signs were misleading – with some indicated a dead end when it was not and vice-versa. GL and SO agreed to walk the area and produce a report for JW to take forward. <u>16th March 2022</u> It was noted JW had asked BBC to confirm if a fuller/second report was required, to include the entire estate as not all areas featured in the original. <u>18th May 2022</u> JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues.	Cllrs Lloyd and O'Dell.

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				<u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina confirmed the road signage was incorrect and would need to be remedied before adoption. GL agreed to provide a further report covering the entire estate. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> Cllr Lloyd had yet to provide an updated report.	
Burgoyne Avenue – speeding issues and lorries.	Resident.	Ongoing.	BBC or Developer.	<u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> A resident had noted a number of Amazon lorries were still continuing to use Burgoyne Avenue (from the Cranfield Road end) to access the Commercial Park. In addition, concerns were raised that speed cushions (recently installed) were not fit for purpose. After discussion the following was noted: • Given Burgoyne Avenue remained unadopted (by BBC as the local highways authority), the management company for the developer consortium needed to be made aware that speed cushions were not proving effective in slowing traffic. The parish council would ask BBCllr/Cllr Wheeler to pass these concerns on and residents present were asked to do the same – with a request they be replaced with something better suited to reducing speeding.	BBC or Developer.

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				• Residents present were requested to try and better identify both speeding vehicles and Amazon lorries (with timings) in the hope the police could target speeding vehicles and Amazon could identify which drivers were using the incorrect route. • BBCllr/Cllr Wheeler would request a police presence in the area. • The parish council would lobby the developer consortium and Bedford Borough Council on the following issues: ○ Make the entire length of Burgoyne Avenue a 20MPH (currently Fields Road to the Amazon roundabout was 30MPH, despite being a residential area); ○ Request the speed cushions on Burgoyne Avenue be replaced with something better suited to reducing speeding. All recommendations noted above would be taken to Full Council for formal approval.	
Bus routes/stops and bus cages.	Various.	Ongoing.	BBC.	<u>BUS CAGES</u> <u>19th January 2022</u> JW confirmed the 'no waiting restrictions' would be completed by BBC when the gritting season had ended. It was noted BBC had been made aware of WPC's concerns over the number of long-term outstanding issues that still remained with BBC for resolution. <u>18th May 2022</u> JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues.	BBC.

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				<u>20th July 2022</u> No further update available, however it was noted 'no waiting restrictions' should be applied to all bus stops. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> Bus cages had been reinstated at all sites within the village. No waiting restrictions signage were not necessary as restrictions were 24/7. Cages were not added along Cranfield Road at this time as BBC had no evidence of these areas being obstructed by parked vehicles. Should this become a future problem, BBC stated they would add markings then. Move to close.	
Cranfield Road flooding.	Previous discussions.	Ongoing.	BBC or Developer.	<u>16th March 2022</u> The issue of flooding in this area had been raised again, as ditches (swales) in the vicinity of Hoobury appeared to be permanently full of rainwater. Concept (Management Company for the developers) had stated the swales were in order and that the source of additional water onto the highway was from BBC owned land on the other side of Cranfield Road. This was being disputed by BBC who had stated there were no flooding issues in the area before development began. Concept had requested a teams meeting with representatives from BBC, plus GL and JW. <u>18th May 2022</u> JW confirmed BBC do not wish to meet and were stating this issue is for Concept to resolve. JW	BBC or Developer.

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				confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina had understood the issue to be resolved, however after discussions, she agreed to visit the site with the Clerk of Works to undertake an inspection during inclement weather. <u>16th November 2022</u> (Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group) BBCllr/Cllr Wheeler confirmed Paulina was still due to undertake a further site visit during inclement weather.	
Cranfield Road pinch point (pavement)	BBCllr/Cllr Wheeler.	Ongoing.	BBC.	<u>16th November 2022</u> (Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group) BBCllr/Cllr Wheeler was in talks with BBC to investigate the feasibility of widening the pavement at the top of Cranfield Road (close to the junction with Church Road). A suggestion was made to remove the traffic island in that area, which would enable the pavement to be widened to the minimum safety width of 1.2 metres. BBC had requested confirmation from WPC that it approved this measure and wanted it taken forward. Cllr Lloyd made an alternative suggestion given BBC's suggestions did not solve the pinch point issue, which had been passed to BBC.	BBC.

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				 LARP22-014a.pdf	
Fields Road pedestrian crossing.	BBCllr/Cllr Wheeler.	Ongoing.	BBC.	<u>17th November 2021</u> JW confirmed equipment for the pedestrian crossing was on order but not yet received. <u>19th January 2022</u> JW confirmed works were programmed for Spring 2022 and a feasibility survey had been completed. <u>16th March 2022</u> JW had been informed a survey had not been completed by Highways, meaning a potential pushback on installation to summer. Highways would try and install before then – JW was informed the team currently working on Bedford High Street would be in Wootton once those works were complete. <u>18th May 2022</u> JW confirmed the order had been placed but timings were not known. JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina confirmed the works were programmed for this financial year. JW stated he had spoken to the proposed contractors who informed him the works were imminent and requested Paulina flag this as an	BBC.

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				urgent health and safety concern. JW also requested the works be completed during the summer holidays and before the new school year. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group))</u> BBCllr/Cllr Wheeler met with BBC Highways on 6th September 2022 and was informed parts on order were expected to take two months to arrive.	
Fields Road speeding concerns.	Resident.	Ongoing.	BBC.	<u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group))</u> A resident had raised concerns about speeding traffic entering Fields Road from the A421 (before the pedestrian crossing and average speed cameras). Concerns were also been raised that the pedestrian crossing lights (when red) were being ignored by drivers. The resident in attendance handed out a report prepared ahead of this meeting, which detailed the following concerns/issues: LARP22-014b.pdf It was again noted that Burgoyne Avenue had not yet been adopted by BBC (as the local highways authority). The following was noted: • BBC/Cllr Wheeler had begun investigations into the feasibility of installing a red light camera in the vicinity. BBC had confirmed installation would	BBC.

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				only be considered in areas with a history of accidents. The camera would require police approval and enforcement and would cost BBC £100k to install (plus £5k for annual maintenance). This area unfortunately, was considered low priority for BBC funding. • All present were encouraged to obtain photographic or video evidence of the issues arising – these would be forwarded to BBC and the police. It was hoped this would raise the priority for a red light camera. • BBCllr/Cllr Wheeler agreed to contact the police with a request this area be regularly monitored and requested any identified vehicle information. He would also request a site visit with BBC representatives. • Wootton's Speed Watch group would be requested to attend the area. • The resident agreed to draft an article for the March edition of the Wootton Newsletter.	
Fields Road white lining.	N/A.	N/A.	N/A.	<u>17th November 2021</u> JW understood the white lining would not be undertaken by BBC, however members requested again that BBC fulfil the request, on health and safety grounds. <u>19th January 2022</u> BBC remained resolute there was no need for white lining in this area, however it was agreed to continue to push for lines on health and safety grounds. <u>16th March 2022</u> JW had confirmed BBC would not white line this road. It was agreed however, to leave this on file in	BBC.

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				the hope it could be raised at a meeting (currently being arranged by JW) with BBC's Chief Executive. <u>18th May 2022</u> JW had yet to receive any meeting confirmation. JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina was asked to take this request forward again, ideally at the same time the Fields Road pedestrian crossing came forward. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> <u>White lining in part, on the bend near Haycroft, had now been implemented. Move to close.</u>	
Pavement/all parking issues – including white and yellow lining – village wide.	Residents.	Ongoing.	Not yet identified.	<u>YELLOW LINING</u> <u>17th November 2021</u> SP was in dialogue with BBC who were still attempting to complete works at Hall End. A Traffic Regulation Order was now in place on Bedford Road – from the Cause End Road roundabout to the bus cage adjacent to the Manor Road flats and yellow lining should be completed by the end of December 2021.	Cllr O'Dell.

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				<u>19th January 2022</u> Yellow lining works remained outstanding on Bedford Road; however it was understood all lining/road signage works would be completed by BBC when the gritting season ended. It was understood yellow lining works at Hall End had only partially been completed. GL and SP agreed to investigate/chase further as needed. <u>16th March 2022</u> JW had requested an update from BBC now the weather was improving. In his absence, JW was asked to establish whether timescales were for completion within this financial year. <u>18th May 2022</u> JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina agreed to take forward the outstanding works at Hall End/Hilly Lane with Andy Prigmore. A request was received for additional yellow lining in Mepham Road (junction with Bedford Road to the layby adjacent to Lorraine Road Green – both sides of the road). After discussion it was agreed to take this recommendation to Full Council and prepare a report for BBC's consideration *.	
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				<u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee</u> <u>(including Roads & Pavements Safety Steering</u> <u>Group)</u> The recommendation relating to Mepham Road above * was not taken forward by Full Council. BBCllr/Cllr Wheeler was chasing BBC regarding the yellow lining at Hall End, given the current lining did not extend beyond Keeley Bakery (and should do). <u>WHITE LINING</u> <u>19th January 2022</u> GL and JW confirmed BBC were programming resurfacing works to the double mini-roundabouts due to lorries damaging the surface and drains. White lining would then follow**. <u>18th May 2022</u> JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina agreed to take all outstanding issues forward with Andy Prigmore. JW stated it was his understanding that all white lining works had been programmed by BBC. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee</u> <u>(including Roads & Pavements Safety Steering</u> <u>Group)</u>	
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				White lining works (to include 'slow' signage) at the double mini roundabout was programmed and expected to be carried out when Cranfield Road was resurfaced. <u>PAVEMENT PARKING</u> <u>20th January 2021</u> No further update had been received in relation to central government's consultation on pavement parking: https://www.gov.uk/government/consultations/managing-pavement-parking. The consultation had now closed and central government was analysing feedback. <u>19th January 2022</u> It was hoped an outcome would be known in 2022 following central government's consultation. Local councils would be permitted to exclude areas from any 'no pavement parking' order. <u>PARKING CAMERA</u> <u>17th November 2021</u> JW met with BBC who confirmed it was no longer possible to have its camera in situ on Bedford Road adjacent to the lower school, due to the installation of the pedestrian crossing. That installation had resulted in the removal of yellow zig zag lining (enforceable by BBC) and the addition of white zig zag lining (enforceable by Bedfordshire Police). JW had previously confirmed a camera would be sited at the Harris Way lower school site, however GL raised concerns BBC's proposal for two parking bays	
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				in the area would reduce the length of the zig zag lining. <u>19th January 2022</u> JW confirmed the parking bays were complete, however surfacing and lining remained outstanding. A timescale was not yet known regarding the camera installation. <u>16th March 2022</u> JW confirmed the camera installation was programmed for Easter 2022, however all other works (surfacing and lining) required prior completion. BBC had confirmed Persimmon would not be financing the camera and JW was establishing who would meet the cost. In light of BBC's recent consultation on its intention to apply for power to enforce against 'moving traffic offences' as detailed within the Traffic Management Act 2022, it was hoped this committee could then lobby for the reinstatement of the parking camera on Bedford Road (adjacent to the lower school). <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina will raise the issue of reinstating the parking camera on Bedford Road (adjacent to the lower school) with Andy Prigmore. SO referenced an article in Bedford Today which stated BBC were looking to apply for powers to enforce against moving traffic offences. Once in place, this committee could then lobby BBC to reinstate the parking camera on Bedford Road (as noted above – 16th March 2022).	
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				<u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> BBCllr/Cllr Wheeler had contacted BBC again with regard to reinstating the parking camera on Bedford Road. Advice received stated it was still not feasible as the proximity of the pedestrian crossing would cause false offences (the camera would identify people stopping on the 'school keep clear' markings, when in fact, they were giving way to pedestrians using the crossing. BBCllr/Cllr Wheeler confirmed this as still under discussion with BBC Highways, but a solution was proving problematical.	
Pavements and Roads (resurfacing) and roads (resurfacing) – various.	Resident.	Ongoing.	BBC.	<u>PAVEMENTS</u> <u>17th March 2021</u> The following <u>pavement</u> areas had been prioritised by Bedford Borough Council: • Keeley Lane (its entirety); • Monoux Road (its entirety); • Payne Road (its entirety). It was unlikely any other areas would be considered. <u>19th January 2022</u> CB and GL raised concerns over the state of pavements within the Berry Wood estate, including cut-through pavements and the pavement linking the estate to Fields Road. Compressed clay had been used, which turned to mud during inclement weather. DM added he was aware a resident had fallen as a result of the mud. GL also queried why BBC were not maintaining grass-topped pavements (referencing the Summerfield Drive estate), when they were responsible for maintaining adjoining pavements.	BBC.

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				It was noted both issues had already been reported to JW to take forward with BBC. BBC had programmed resurfacing works to Keeley Lane between 24th January and 18th February 2022, however JW confirmed he was still awaiting an update regarding Monoux and Payne Road. <u>16th March 2022</u> Keeley Lane works remained ongoing. JW had seen sight of BBC's 2022/23 works programme which included Monoux Road but not Payne Road (as previously understood). JW was investigating this and in his absence was also asked to take the following pavement areas forward for inclusion with BBC, if opportunity arose: • Monoux Road in its entirety (reinforcing this was top priority); • Payne Road in its entirety; • Foster Way in its entirety; • Lorraine Road in its entirety; • Pavement from Keeley Lane junction along Bedford/Wootton Road to at least Irongate Corner (Kempston Rural). The state of muddy pavements within the Fields Road South development was again noted and whilst this had been raised with JW, it would also be discussed at the proposed meeting with BBC's Chief Executive. It was hoped an upgrade would be made a condition by BBC prior to the area's adoption. <u>18th May 2022</u> JW confirmed cleaning lorries regularly patrolled the Fields Road South development.	
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				No confirmation has been received regarding the latest requests detailed above (under 16th March 2022). JW also confirmed the pavement between Keeley Lane and Irongate Corner would not be programmed for works by BBC – although it was noted improvement works were referenced in BBC’s draft Local Plan 2040. JW then stated he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina confirmed she would investigate the poor finish of internal footpaths within the Fields Road South (Berry Wood) development. Paulina confirmed Monoux Road was programmed for works (in full), however Payne Road and Lorraine Road were not and this would be investigated. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> Paulina was currently working to provide WPC with updates and BBCLr/Cllr Wheeler was chasing regarding the resurfacing of the Monoux Road pavement. <u>ROADS</u> <u>17th March 2021</u> The following <u>road</u> areas had been prioritised by	
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				Bedford Borough Council: • Church Road (from War Memorial to Cause End Road junction – works now completed). • Cranfield Road (in part from the double mini roundabout – this was expected to be first priority). <u>19th January 2022</u> As noted above** GL and JW confirmed BBC were programming resurfacing works at Cranfield Road – between the double mini-roundabouts and Cranfield Road pedestrian access point to Barnes Road. This was necessary following lorry damage to the surface and drains and it was understood works would be completed this financial year. <u>18th May 2022</u> JW confirmed the Cranfield Road works were still programmed for completion within BBC's 2022/23 financial year as was the resurfacing of Cause End Road (Tesco location). JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. It was noted signage was now in place on Cranfield Road meaning those works were imminent. No update was available in relation to Cause End Road and Paulina agreed to investigate this, especially in light of recent pothole markings which could indicate patch works rather than a full re-surface.	
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Appendix 1

				<u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee</u> <u>(including Roads & Pavements Safety Steering</u> <u>Group)</u> Paulina was currently working to provide WPC with updates. A resident had requested remedial works to the surface of Mephram Road – the area from Bedford Road to the Hollies Walk junction. This agenda item was not addressed and will be carried forward to the next meeting of this committee.	
Sanders Way – dropped kerbs	Request from resident.	Ongoing.	BBC.	<u>20th July 2022</u> A request for better access to/from pavements along Sanders Way/Lorraine Road was received from a resident and SO prepared a report for discussion at this meeting. After discussion it was agreed to recommend to Full Council the report be modified and sent to BBC for them to implement and finance. JW agreed to take the report to BBC when received. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee</u> <u>(including Roads & Pavements Safety Steering</u> <u>Group)</u> BBC had confirmed with JW that all dropped kerbs should be installed by the time of this meeting.	BBC.
Speed restrictions/concerns – various areas.	Committee discussion.	Ongoing.	Not yet identified.	<u>SPEED CAMERAS</u> <u>17th March 2021</u> Average speed cameras were now in place on Fields Road. WPC would use available data to push for police support in installing systems on all other main routes in/through the village – starting with Cranfield Road.	Cllr Lloyd.

Appendix 1

				<u>17th November 2021</u> SP was informed BBC had charged other parishes £80k to supply, install and maintain a pair of cameras. SP was asked to submit a formal request to the Police and Crime Commissioner for assistance in securing police support for the Cranfield Road scheme. Members agreed with this approach. <u>19th January 2022</u> It was noted Full Council had resolved on 12th January 2022 to keep this installation on file for a period of 12 months, in the hope police support for the proposal could be obtained. After detailed discussion the following was agreed: • A further request would be made to Bedfordshire Police to establish the feasibility in offering a financial contribution (possibly in partnership with other town/parish councils) to secure a resource to monitor the cameras (TI to provide points of contact to SP); • To inform Full Council this working group disagreed with its resolution and requested a review of that decision in six months (as permitted under Standing Orders). <u>16th March 2022</u> SP had emailed Bedfordshire Police to establish the feasibility in offering a financial contribution (possibly in partnership with other town/parish councils) to secure a resource to monitor the cameras and was awaiting a response.*	
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				<u>20th July 2022</u> This issue was discussed at Full Council on 13th July 2022 and it was resolved to keep this request on file and continue to monitor – in the hope a response would be received from Bedfordshire Police as noted above.* SP received notification from Richard Hann, Operations Manager for Safety Cameras Operations (Hertfordshire Police), ahead of this meeting, who confirmed the Cranfield Road scheme (and all other proposed schemes as detailed on WPC's website) would be monitored, once operational. After discussion it was agreed to recommend to Full Council that all schemes be taken forward at the same time. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> Cameras for Cranfield Road were now installed and an order for all other sites was currently with BBC. JW has been asked to chase for an update on installation timescales. <u>FIELDS ROAD DOUBLE MINI ROUNDABOUT SPEEDING CONCERNS</u> <u>20th January 2021</u> JW confirmed the request to paint 'SLOW' signs at all road points adjacent to the double mini roundabouts was on BBC's schedule of works, however Covid-19 restrictions meant only emergency works were currently being undertaken.	
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Appendix 1

				<u>17th November 2021</u> JW confirmed the works were programmed for this financial year (it was noted this could also be linked to the white lining issue noted previously*). <u>19th January 2022</u> It was understood all lining/road signage works would be completed by BBC when the gritting season had ended (and in this instance, resurfacing works completed). <u>16th March 2022</u> JW had requested an update from BBC now the weather was improving. In his absence, JW was asked to establish whether timescales were for completion within this financial year. <u>18th May 2022</u> No further update received. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina agreed to take all outstanding issues forward with Andy Prigmore. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u> It as expected works would take place when the section of Cranfield Road near the double mini roundabout had been resurfaced.	
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				<u>KEELEY LANE SPEEDING CONCERNS</u> SP had received confirmation from JW an order had been made for repeater signs (30MPH on the road surface) along Keeley Lane. It was understood only two were faded and BBC were monitoring for further signs of wear. <u>19th January 2022</u> It was understood all lining/road signage works would be completed by BBC when the gritting season ended. <u>16th March 2022</u> JW had requested an update from BBC now the weather was improving. In his absence, JW was asked to establish whether timescales were for completion within this financial year. <u>18th May 2022</u> JW confirmed he and GL were attending a site visit with BBC on 19th May to discuss all outstanding issues. <u>20th July 2022</u> GL, JW and SP met with Paulina Makowska, Acting Team Leader – Highway & Developer Infrastructure, Engineering Services at BBC on 20th July 2022. Paulina agreed to take all outstanding issues forward with Andy Prigmore. <u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee including Roads & Pavements Safety Steering Group)</u>	
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Appendix 1

				All repeater signage had been re-painted. Move to close. <u>WOOTTON GREEN SPEED LIMIT REDUCTION</u> <u>20th January 2021</u> A report (endorsed by Marston Moreteyne Parish Council) has been delivered to BBC, requesting a reduction to 30MPH along the highway, beginning at the junction with Hoo Lane towards Upper Shelton (40MPH to remain in place between Wootton and Hoo Lane). BBC has acknowledged receipt but has confirmed there is currently no budget for a speed limit review. The request will be revisited when a budget is available. <u>19th January 2022</u> This request would only be considered by BBC when determining the installation of average speed cameras along Cranfield Road.	
Summerfield Drive (all estate)	Cllr Lloyd.	Ongoing.	BBC.	<u>16th November 2022</u> <u>(Newly formed Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group))</u> Cllr Lloyd had received a number of complaints from residents that the 'grassed footpaths' were not being maintained. BBC initially said the area had not been adopted (Persimmon were the developer) however GL had challenged that statement, given BBC were undertaking works to lighting and roads within the estate.	Cllr Lloyd.

To be reviewed at each Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group) meeting.

Cranfield Road pinch point

— **Danger Zone** —

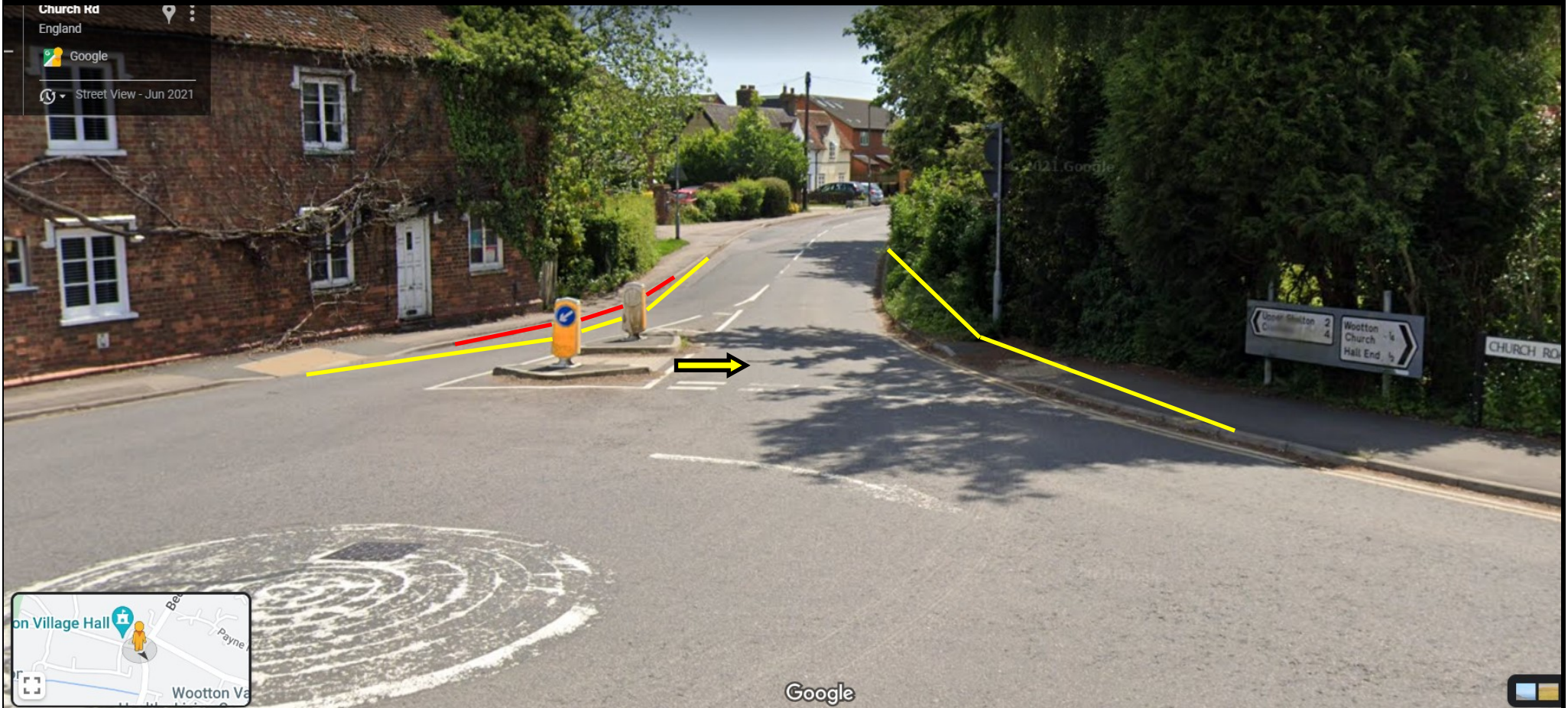
— **New Road Position** —



Cranfield Road pinch point

— **Danger Zone** —

— **New Road Position** —



Fields Road Crossing

16th November 2022

Item highlighted page 8/9 LARP22/014 Project Action Plan



Fields Road Crossing

- Location at Wootton Entrance from Fields Road towards the junction of Burgoyne Avenue and Folks Road roundabout
- What three word location : /// clinking.larger.reporter
- Please see the image and items highlighted 1-6 in RED
 1. Crossing Location – Type : Pegasus Crossing
 - Allows equestrian and pedestrians to cross
 2. Vehicles speeding down the hill to the roundabout, no braking until after the crossing on many occasions.
 3. Vehicles leaving Folkes Road are accelerating before entering the roundabout and reaching speeds in excess of 50 (in some cases 60) miles per hour before the crossing race to 'beat the lights'. Several vehicles regularly break the red light.
 - It should be noted that vehicles leaving the village, originating from all directions are guilty of red light infringements. Even going through the red while people are still on the crossing
 4. Vehicles entering Burgoyne Avenue failing to stop at the pedestrian crossing in both direction but key is entering from the Fields Road roundabout
 - This includes vans and trucks from Amazon (signed) and from the milk round runs at 7:00am and 8:00am
 5. Please note the location of the Nursery which is used by residents from both sides who have to use this crossing every morning in both directions.
 6. Please note the speed limit for vehicles after Burgoyne avenue is 20 MPH

Some suggested ideas from residents on Wootton Park and Berryfields

- Illuminated reminder signage in both direction
 - Least favoured as breaking speed will still occur with no penalty
- Extended average speed zone
 - Not desirable as most cars exit via Folkes Road or Burgoyne Ave.
- Speed camera to enforce 30 MPH in both directions
 - First preferred step as enforcement will slow traffic but not stop red light offenders
- Speed camera with Red light camera
 - Maximum desirable option to ensure safety and speed reduction
- As zone 6 on the drawing shows, a 20 MPH limit is enforced for all traffic entering the industrial area, please consider extending this 20 MPH zone to Burgoyne Avenue between the roundabout of Fields Road and Lomax Gardens