



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](https://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 26th October 2016 at 7.30pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	No members of the public or press were present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(1).
Present	Cllrs Bygraves (in the chair), Doggrell, Hall, Lloyd and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Cllr Quirk and Sue Playford (Clerk).			
Absent (no apologies received)	Cllr Groves.			
Agenda no	Agenda item title	Resolution	Action	Power
LA16/65	Apologies for absence. Cllrs Bennett, Chalmers and Wallace.	Resolved to accept.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
LA16/66	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA16/67	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA16/68	To resolve to appoint Cllr Bob Hensher as a member of the Leisure & Amenities Committee.	Resolved to appoint Cllr Hensher as a member of the Leisure & Amenities Committee.	Clerk to take forward.	Standing Orders.

Leisure & Amenities Committee Minutes 26th October 2016

Chairman.....

Page | 1

Date 30th November 2016

		Proposed: Cllr Lloyd. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.		
LA16/69	Report from outside organisations – for information only. To include a report from Cllr Bygraves on the Recreation Ground committee.	Cllr Bygraves reported he had yet to speak to Graham Norman regarding compacted earth adjacent to the kick wall which needed removing (RoSPA finding).	Cllr Bygraves to take forward.	N/A.
LA16/70	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
LA16/71	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 29 th June 2016.	Resolved to receive and adopt. Proposed: Cllr Lloyd. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA16/72	Matters arising from the minutes to include Issues log review – for information only. - LA16/45 - s106 monies allocation. Resolved to leave on file and review in six months' time. - LA14/84 – Opening party for the community centre. A budget of £1,500 was agreed at full council (FC15/14). This is now being considered as part of the Strategic Action Report at Full Council. Move to close. - LA15/17 + LA15/37 + LA15/44 + LA16/19 – Possible works to Jubilee Gardens at the recreation ground. Works are now proposed as part of discussions involving the Wootton Playground Equipment Working Group. Move to close. - LA15/56 – Installation of CCTV cameras at the Memorial Hall. Installation is expected to take place during October 2016 half term and was considered as part of the Strategic Action Report at Full Council. Move to close. - LA16/19 – Wootton in Bloom project. Now considered as part of the Strategic Action Report at Full Council. Move to close. - LA16/47 – Memorial Hall play area. Resolved 25th May 2016 (LA16/47) the Memorial Hall play area be put forward to Fields In Trust (National Playing Fields Association) for inclusion as	No further comments received.	Clerk to keep on file.	N/A.

Leisure & Amenities Committee Minutes 26th October 2016

Chairman.....

Page | 2

Date 30th November 2016

	recreational space in perpetuity, in honour of the WW1 centenary. Resolved at Full Council (FC16/248) to receive and approve a Non-Charitable Deed of Dedication to complete the proposal. Move to close. LA16/50 – Works to changing rooms/toilet block. M Flynn (Builder) has completed all works. Move to close.			
LA16/73	To receive and verify the Income & Expenditure report for all Leisure & Amenities cost centres for 2016-17, to date.	Received and verified without amendment.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
LA16/74	To receive a quarterly inspection report from Dura Sport (Leisure Care) Ltd with regard to the MUGA (Multi Use Games Area) flooring and to make recommendation to Full Council as necessary.	Resolved to receive the quarterly inspection report without amendment and to make the same recommendation to Full Council. Proposed: Cllr Lloyd. Seconded: Cllr Hall. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA16/75	To consider committee financial requirements (annual expenditure, capital and revenue projects) for 2017-18, ahead of finalising the precept demand in January 2017.	No capital or revenue projects were identified. The Clerk confirmed she would continue to work on revenue budget headings to be brought back to this committee for approval, before submission to Full Council.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.

Meeting closed at 7.50pm.