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Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 25th May 2016 at 7.35pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Resolution	Action	Power
LA16/33	To elect a Chairman of the Leisure & Amenities Committee.	A nomination was received on the evening in favour of Cllr Bygraves. Resolved that Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Chalmers. Seconded: Cllr Groves. Resolved by all present.	Clerk to keep on file.	Standing Orders.
LA16/34	To elect a Vice-Chairman of the Leisure & Amenities Committee (if appropriate).	A nomination was received on the evening in favour of Cllr Bennett. Resolved that Cllr Bennett be appointed Vice-Chairman for the ensuing municipal year. Proposed: Cllr Groves. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Standing Orders.

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Open Forum		No members of the public or press were present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(1).	
Present		Cllrs Bygraves (in the chair), Chalmers, Groves, Hall and Lloyd. Cllr Quirk was in attendance. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)		None.			
Agenda no	Agenda item title		Resolution	Action	Power
LA16/35	Apologies for absence. Cllrs Bennett, Doggrell, Wallace and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton.		Resolved to accept.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
LA16/36	Disclosure of local and/or disclosable pecuniary interests. None.		N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA16/37	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.		N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA16/38	Report from outside organisations – for information only. To include a report from Cllr Bygraves on the Recreation Ground committee.		Cllr Bygraves had nothing to report on the Recreation Ground committee.	N/A.	N/A.
LA16/39	List of correspondence received (copies of correspondence can be requested from the Clerk). None.		N/A.	N/A.	N/A.
LA16/40	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 27 th April 2016.		Resolved to receive and adopt. Proposed: - Cllr Hall. Seconded: - Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA16/41	Matters arising from the minutes to include Issues log review – for information only. - n/a – s106 monies allocation. Please see agenda item LA16/45. - LA14/34 + FC15/158 – RoSPA reports for all play equipment and areas. Resolved at Full Council 14th October 2015 (FC15/192) to take no further action regarding the MUGA (Multi Use Games Area) or skate park and to leave the findings on file and monitor. All other works are complete. Move to close.		No further comments received.	Clerk to keep on file.	N/A.

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	- LA14/84 – Opening party for the community centre. A budget of £1,500 was agreed at full council (FC15/14). This should now be considered in line with a proposed community cohesion report. - LA15/17 + LA15/37 + LA15/44 + LA16/19 – Possible works to Jubilee Gardens at the recreation ground. Works will be included as part of the Wootton in Bloom project, but not within Phase 1. - LA15/56 – Installation of CCTV cameras at the Memorial Hall. Resolved 28th October 2015 (LA15/56) that Cllr Groves obtain all necessary specifications and quotations. - LA16/19 – Wootton in Bloom project. Resolved 30th March 2016 (LA16/19) that the Clerk obtain quotations for the following areas: - Christmas tree site (junction of Bedford/Cause End Road) – container of sorts; - Fields Road entrance (the other side of the road from the proposed new village sign) – container of sorts; - Ridge Road/Bedford Road entrance (in front of the village sign) – planting into the soil; - The old pound area (opposite the Cock Inn PH) – container of sorts/planting into the soil. - LA16/21 + LA16/32 – Community Centre. The Clerk continues to chase Persimmon Homes for formal confirmation it wishes to appoint Wootton Parish Council as the Management Entity. Since discussed at Full Council. Move to close.			
LA16/42	To receive and verify the Income & Expenditure report for all Leisure & Amenities cost centres for 2016-17, to date.	Resolved to receive and verify the report without amendment.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
LA16/43	To consider a request from the Allotments Officer to increase plot rents to £20 (full) and £12 (half) with effect from September 2016 and to make recommendation to Full Council as necessary.	Resolved to accept the request and to make the same recommendation to Full Council. Proposed: Cllr Hall. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA16/44	To receive a report from the Clerk regarding a weed issue and fly-tipping at the paddock and to consider a suitable rent reduction whilst both issues are resolved and make recommendation to Full Council as necessary.	It was noted the fly-tipping had been removed and weeds sprayed, although the Clerk had	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

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		not yet been informed how long the livestock had to be kept away. Resolved to reduce the next quarterly rental instalment by half and to make the same recommendation to Full Council. Proposed: Cllr Groves. Seconded: Cllr Chalmers. Resolved by all present.		
LA16/45	To consider a request that a gate or posts/padlocked chain be erected at the entrance to the paddock and to make recommendation to Full Council as necessary.	Incidences of fly-tipping were rare and so it was agreed to leave the request on file and review again in six months' time.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
LA16/46	To receive a quarterly inspection report from Dura Sport (Leisure Care) Ltd with regard to the MUGA (Multi Use Games Area) flooring and to make recommendation to Full Council as necessary.	Resolved to accept the report without amendment and to make the same recommendation to Full Council. Proposed: Cllr Hall. Seconded: Cllr Groves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA16/47	To consider a request from Fields in Trust (operating name of the National Playing Fields Association) to secure recreational space(s) in perpetuity, in honour of the WW1 centenary and to make recommendation to Full Council as necessary.	Resolved the Memorial Hall play area be put forward for inclusion and to make the same recommendation to Full Council. Once complete, recommendation was made to request The Crown Estate do the same. Proposed: Cllr Hall. Seconded: Cllr Lloyd. Resolved by majority vote.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA16/48	To revisit the allocation of s106 monies and to make recommendation to Full Council as necessary.	Agreed to leave on file and review again in six months' time.	Clerk to keep on file.	Town & Country Planning Act 1990, s106.
LA16/49	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	No members of the public or press were present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).

LA16/50	To appoint a contractor to undertake works to the changing rooms/toilet block and to make recommendation to Full Council as necessary.	Resolved to accept the quotation from M Flynn Builder (£1,475) and to secure a start/end date (after this football season/before the new season), avoiding the FunFest (Saturday 9 th July 2016) and to make the same recommendation to Full Council. Proposed: Cllr Groves. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
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Meeting closed at 8.05pm.