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Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 27th April 2016 at 7.35pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		No members of the public or press were present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(1).	
Present		Cllrs Bygraves (in the chair), Bennett, Doggrell, Groves, Hall, Lloyd, Wallace and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Cllrs Price and Quirk were in attendance. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)		None.			
Agenda no	Agenda item title		Resolution	Action	Power
LA16/22	Apologies for absence. Cllr Chalmers.		Resolved to accept.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
LA16/23	Disclosure of local and/or disclosable pecuniary interests. None.		N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA16/24	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.		N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA16/25	Report from outside organisations – for information only. To include a report from Cllr Bygraves on the Recreation Ground committee.		Cllr Bygraves confirmed Wootton Rangers FC were in favour of the proposed changing room	Clerk to take forward.	N/A.

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		alterations, alongside Wootton Village FC. The Clerk confirmed she was waiting on a third quotation before taking the proposal forward.		
LA16/26	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
LA16/27	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 30 th March 2016.	Resolved to receive and adopt. Proposed: - Cllr Doggrell. Seconded: - Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA16/28	Matters arising from the minutes to include Issues log review – for information only. - n/a – s106 monies allocation – Cllrs Lloyd and Wallace to work on a document detailing criteria for allocation. Resolved 28th October 2015 (LA15/65) to leave this on file for a further six months. - LA14/34 + FC15/158 – RoSPA reports for all play equipment and areas. Resolved at Full Council 14th October 2015 (FC15/192) to take no further action regarding the MUGA (Multi Use Games Area) or skate park and to leave the findings on file and monitor. Clerk has chased Miracle Design and Play Ltd on a regular basis but staff changes have led to considerable delay. A quotation is now expected from the company to undertake all remedial works detailed in the RoSPA reports. - LA14/84 – Opening party for the community centre. A budget of £1,500 was agreed at full council (FC15/14). This should now be considered in line with a proposed community cohesion report. - LA15/17 + LA15/37 + LA15/44 + LA16/19 – Possible works to Jubilee Gardens at the recreation ground. Works will be included as part of the Wootton in Bloom project, but not within Phase 1. - LA15/56 – Installation of CCTV cameras at the Memorial Hall. Resolved 28th October 2015 (LA15/56) that Cllr Groves obtain all necessary specifications and quotations.	*The Clerk confirmed she was obtaining quotations for the Wootton in Bloom project. **Persimmon Homes continued to be chased for an update.	Clerk to keep on file.	N/A.

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	- LA16/19 – Wootton in Bloom project. Resolved 30th March 2016 (LA16/19) that the Clerk obtain quotations for the following areas: - Christmas tree site (junction of Bedford/Cause End Road) – container of sorts; - Fields Road entrance (the other side of the road from the proposed new village sign) – container of sorts; - Ridge Road/Bedford Road entrance (in front of the village sign) – planting into the soil; - The old pound area (opposite the Cock Inn PH) – container of sorts/planting into the soil.* - LA16/21 + LA16/32 – Community Centre. The Clerk continues to chase Persimmon Homes for formal confirmation it wishes to appoint Wootton Parish Council as the Management Entity.**			
LA16/29	To receive and verify the Income & Expenditure report for all Leisure & Amenities cost centres for 2015-16, to date.	The Clerk confirmed she was working on the year-end accounts for 2015-16 – those figures would be presented to a future Full Council for formal approval alongside the Annual Governance Statement and Accounting Statements.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
LA16/30	To consider a request that the annual Remembrance Sunday parade meet and use the recreation ground car park as the parade starting point and to make recommendation to Full Council as necessary.	Resolved to invite the Royal British Legion (as organisers of the Remembrance Sunday parade) to use the recreation ground car park and that they be permitted to close off part if necessary and to make the same recommendation to Full Council. It was noted no football games were permitted during the parade and church service in any event. Proposed: Cllr Doggrell. Seconded: Cllr Lloyd.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Resolved by all present.		
LA16/31	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1 (2) that any members of the public or press present please leave, in order to discuss the following item(s).	No members of the public or press were present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
LA16/32	To receive an report from Cllr Bygraves regarding the management and running of the community centre currently being developed at Berryfields and to make recommendation to Full Council as necessary.	Cllr Bygraves detailed no progress had been made with regard to resolving the management and running of the community centre, despite the parish council pushing for a resolution. It was reiterated once more that any meeting with Richard Colson and Persimmon Homes would be to hear their proposals and not to justify or offer an explanation on how the parish council arrived at the 2014 commuted sum figures. It was understood Richard Colson was not in a position to make decisions on behalf of Persimmon Homes. BBCLlr/Cllr Wheeler stated he had asked for power points to be moved in the office – this was necessary to ensure a more even distribution. He also detailed the poor kitchen provision which was a standard design rather than commercial, adding appliances were not being provided (such as cooker and fridge/freezer). The s106 agreement had stated the kitchen would be fully fitted. Cllr Quirk raised concerns the building would not be fit for purpose.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		It was noted the MUGA (Multi Use Games Area) featured again on plans, but it was unclear whether it was under the lower school or parish council's ownership and management. Cllr Wallace stressed again the need to meet to resolve all issues. After further discussion it was agreed Cllrs Bygraves, Wallace and Wheeler and the Clerk would meet with Richard Colson, Jim Caffrey and a representative from Persimmon Homes on Monday 9th May 2016 – 9.30am (subject to all parties agreement). The Clerk confirmed she would include an appropriate agenda item at next Full Council (11th May 2016).		
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Meeting closed at 7.55pm.