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Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 25th November 2015 at 7.45pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(1).
Present	Cllrs Bygraves (in the chair), P. Bennett, Chalmers, Doggrell, Hall, Lloyd, Wallace and Wheeler. Cllr Quirk was also in attendance. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
LA15/57	Apologies for absence. Cllrs C. Bennett and Groves.		N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
LA15/58	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA15/59	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA15/60	Report from outside organisations – for information only. To include a report from Cllr Bygraves on the Recreation Ground committee.	Cllr Bygraves reported the football teams were pleased with the recent ditch clearance.	Clerk to keep on file.	N/A.

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		Quotations to change the internal configuration of the changing rooms were still being obtained.		
LA15/61	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
LA15/62	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 28 th October 2015.	Resolved to receive and adopt. Proposed: - Cllr Wheeler. Seconded: - Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA15/63	Matters arising from the minutes to include Issues log review – for information only. - n/a – s106 monies allocation – Cllrs Lloyd and Wallace to work on a document detailing criteria for allocation. Resolved 28th October 2015 (LA15/65) to leave this on file for a further six months. - LA14/34 + FC15/158 – RoSPA reports for all play equipment and areas. Resolved at Full Council 14th October 2015 (FC15/192) to take no further action regarding the MUGA (Multi Use Games Area) or skate park and to leave the findings on file and monitor. Still awaiting a response from Miracle Design and Play Ltd. Ongoing. - LA14/76 – Remedial works to the paddock hedgerow. Works have been completed. Move to close. - LA14/84 – Opening party for the community centre. A budget of £1,500 was agreed at full council (FC15/14). This should now be considered in line with a proposed community cohesion report. Please see agenda item LA15/66. - LA15/17 & LA15/37 & LA15/44 – Possible works to Jubilee Gardens at the recreation ground. Resolved 24th June 2015 (LA15/44) to leave the works until Autumn. The Clerk is looking to complete a report recommending planting throughout the village (and ongoing maintenance) which would include this area. Ongoing. - LA15/27 – Works at the allotments. Works have been completed. Move to close.	No further comments received.	Clerk to keep on file.	N/A.

	LA15/56 – Installation of CCTV cameras at the Memorial Hall. Resolved 28th October 2015 (LA15/56) that Cllr Groves obtain all necessary specifications and quotations. Ongoing.			
LA15/64	To receive and verify the Income & Expenditure report for all Leisure & Amenities cost centres for 2015-16, to date.	No further comments received (advisory committee only).	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
LA15/65	To consider a request from Cllr Noakes that wording on the village hall car park sign be amended to include opening/closing times and that it be sited in a more prominent position and to make a recommendation to Full Council as necessary.	Resolved to take no further action and leave on file. Proposed: Cllr Chalmers. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
LA15/66	To consider a report from Cllrs P. Bennett and Wallace regarding proposals for a community cohesion project(s) and to make a recommendation to Full Council as necessary.	Cllr Wallace provided background to the project document – proposals for community cohesion projects with the aim of bringing the older and newer communities together. It was noted projects would have to come from the community, not from the top-down, to be a success – information/details could be included in the Neighbourhood Plan consultation document (currently in draft). Resolved to leave the £1,500 earmarked for a community centre event and to revisit the proposal in six months. Proposed: Cllr Wheeler. Seconded: Cllr Wallace. Resolved by all present.	Clerk to take forward/keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.10pm.

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