



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 28th October 2015 at 7.30pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(1).	
Present		Cllrs C. Bennett (in the chair in the absence of Cllr Bygraves), P. Bennett, Chalmers, Doggrell, Groves, Lloyd, Wallace and Wheeler. Cllrs Price and Quirk were also in attendance. In Attendance: Sue Playford (Clerk).			
Absent		None.			
Agenda no	Agenda item title		Resolution	Action	Power
LA15/46	Apologies for absence. Cllrs Bygraves and Hall.			N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
LA15/47	Disclosure of local and/or disclosable pecuniary interests. None.		N/A.	N/A.	Localism Act 2011, Ch 7, s31.
LA15/48	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.		N/A.	N/A.	Localism Act 2011, Ch 7, s33.
LA15/49	Report from outside organisations – for information only. To include a report from Cllr Bygraves on the Recreation Ground committee.		No report was available – Cllr Bygraves did not attend the meeting.	N/A.	N/A.

Leisure & Amenities Committee Minutes 28th October 2015

Chairman.....

Page 1 of 4

Date: 25th November 2015

LA15/50	List of correspondence received (copies of correspondence can be requested from the Clerk). None.	N/A.	N/A.	N/A.
LA15/51	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 24 th June 2015.	Resolved to receive and adopt. Proposed: - Cllr Groves. Seconded: - Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
LA15/52	Matters arising from the minutes to include Issues log review – for information only. - LA13/18 – Neighbourhood Plan/Community Infrastructure Levy. A Neighbourhood Plan Steering Group has been established and will meet every other month, reporting to Full Council. Move to close. - n/a – s106 monies allocation – Cllrs Lloyd and Wallace to work on a document detailing criteria for allocation. Please refer to agenda item LA15/54. - LA14/34 + FC15/158 – RoSPA reports for all play equipment and areas. Resolved at Full Council 14th October 2015 (FC15/192) to take no further action regarding the MUGA (Multi Use Games Area) or skate park and to leave the findings on file and monitor. Still awaiting a response from Miracle Design and Play Ltd. Ongoing. - LA14/76 – Remedial works to the paddock hedgerow *. Contractor has been asked to undertake the works in the coming weeks (September 2015). Ongoing. - LA14/84 – Opening party for the community centre. A budget of £1,500 was agreed at full council (FC15/14). Ongoing. - LA15/17 & LA15/37 & LA15/44 – Possible works to Jubilee Gardens at the recreation ground. Resolved 24th June 2015 (LA15/44) to leave the works until Autumn. The Clerk is looking to complete a report recommending planting throughout the village (and ongoing maintenance) which would include this area. Ongoing. - LA15/27 – Works at the allotments. Resolved to allow the soil to be moved to make good an allotment pathway and cut back the hedgerow (road side) when the paddock hedgerow is cut –	No further comments received.	Clerk to keep on file.	N/A.

	recommendation made to Full Council. Contractor will cut the hedgerow at the same time as the paddock (see * above). Ongoing.			
LA15/53	To receive and verify the Income & Expenditure report for all Leisure & Amenities cost centres for 2015-16, to date.	No further comments received (advisory committee only).	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
LA15/54	To revisit the allocation of s106 monies and to make a recommendation to Full Council as necessary.	After discussion it was resolved to leave this on file and review in six months' time. Proposed: Cllr Lloyd. Seconded: Cllr Wallace. Resolved by all present.	Clerk to take forward.	Town & Country Planning Act 1990, s106.
LA15/55	To consider committee financial requirements (annual expenditure, capital and revenue projects) for 2016-17, ahead of finalising the precept demand in January 2016 and to make a recommendation to Full Council as necessary.	After discussion it was resolved to put the following capital revenue requests forward to full council: - Leave the existing earmarked reserve heading for recreational facilities improvement at £20k – this could potentially cover proposed works to the changing rooms. Further resolved to put the following annual expenditure budget heading request forward to full council: - A R Worboys Ltd – additional £500 to the existing grass cutting contract in respect of twice-yearly ditch clearances. Further resolved that Cllrs P. Bennett and Wallace work on a	Clerk to take forward. Cllrs P. Bennett and Wallace to take forward.	Local Government Finance Act 1992, s41.

		report and costings on the following capital project request – to be brought back either to the Leisure & Amenities committee or full council (subject to timescales): • ‘Community cohesion’ project (to include events/facilities for all ages). Proposed: Cllr Groves. Seconded: Cllr Lloyd. Resolved by all present.		
LA15/56	To revisit the proposed installation of CCTV cameras at the Memorial Hall (project agreed at Full Council (FC15/14) as part of the capital projects proposed for 2015-16) and to make a recommendation to Full Council as necessary.	Agreed that Cllr Groves obtain three quotations to install CCTV cameras at the Memorial Hall site – and to report back to the Leisure & Amenities committee on the following: • type/quality of cameras on offer (to include infra-red night cameras); • report to include what areas would be covered by cameras; • report to include where the recorder box would be housed and who would have access to it/information recorded under the Data Protection Act 1998.	Cllr Groves to take forward.	Local Government Finance Act 1992, s41.

Meeting closed at 8.03pm.

Leisure & Amenities Committee Minutes 28th October 2015

Chairman.....

Page 4 of 4

Date: 25th November 2015