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Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 28th January 2015 at 7.40pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present, and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Bygraves, Bennett, Chalmers, Doggrell, Groves, Lloyd and Wheeler. Cllrs Price and Quirk were in attendance. In Attendance: Sue Playford (Clerk).			
Absent		None.			
Agenda no	Agenda item title		Resolution	Action	Power
LA15/01	Apologies for absence. Cllrs Dillistone and Wallace.				Local Government Act1972, Sch12 p40.
LA15/02	Disclosure of local and/or disclosable pecuniary interests. None.				Local Government Act 1972, s117.
LA15/03	Report from outside organisations – for information only. To include a report from Cllr Bygraves on the Recreation Ground committee.		Cllr Bygraves had nothing to report as no meeting had been held since the last L&A meeting. The Clerk reported her recent conversation with a member of Wootton Rangers FC. A resident had complained about balls being kicked over her fence and players subsequently climbing it to retrieve them (in the vicinity of the adult pitch). The WRFC had agreed to speak to the relevant	Clerk to keep on file.	N/A.

	Anglian Water Compliance Inspection – Allotments/Paddock, Hall End.	people and it was hoped this would bring matters to an end. No further comments received. The Clerk mentioned a request from the paddock tenant that a flooding issue and leaking water trough be investigated. Cllrs Doggrell and Groves agreed to take this forward and report back.	Cllrs Doggrell and Groves to take forward.	
LA15/04	List of correspondence received (copies of correspondence can be requested from the Clerk). None.			N/A.
LA15/05	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 26th November 2014.	Resolved to receive and adopt. Proposed: - Cllr Bennett. Seconded: - Cllr Groves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.
LA15/06	Matters arising from the minutes to include Issues log review – for information only. - LA13/17 – New Community Hall in Fields Road – ongoing. - LA13/18 – Neighbourhood Plan/Community Infrastructure Levy – ongoing. - n/a – s106 monies allocation – Cllrs Dillistone, Lloyd and Wallace to work on a document detailing criteria for allocation. Ongoing. - LA14/34 – RoSPA reports for all play equipment and areas. - LA14/70 – Risk Assessments. The Clerk is waiting for confirmation from an electrician with regard to changing room findings. Ongoing. - LA14/74 – Overgrown ditch at the recreation ground. Works have been completed. Move to close. - LA14/75 – Remedial works to the drain/gully at the Memorial Hall car park. Works have been completed. Move to close. - LA14/76 – Remedial works to the paddock hedgerow. Contractor formally appointed at Full Council on 12th November. The works were due to be carried out towards the end of 2014 but when the contractor arrived to undertake the works, the livestock were still in situ despite assurances to the contrary. All parties have now agreed to postpone the works until spring 2015. - LA14/84 – Opening party for the community centre. A budget of £1,500 was agreed at full council (FC15/14). Ongoing.			N/A.

LA15/07	To receive the Income & Expenditure report for 2014-15, to date.	No further comments received.	Clerk to keep on file.	Local Government Act 1972, s150 (6).
LA15/08	To receive a Site Inspection Report from Leisure Care (Dura-Sport) Ltd regarding the MUGA (Multi Use Games Area) play surface as detailed below, and to make recommendation to Full Council as necessary.	Resolved to accept the report without amendment or remedial works and make recommendation to Full Council. Proposed: - Cllr Lloyd. Seconded: - Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Local Government (Misc Provisions) Act 1976, s19.
LA15/09	To receive a further report from Gravity Engineering Ltd regarding a recent snagging inspection of the skate park and to make recommendation to Full Council as necessary.	The Clerk informed all present that since the original report had been received, Gravity Engineering Ltd had sent a further update - all remedial works had been undertaken following their snagging inspection. It was noted for the records this was at their expense – no further comments were received and no recommendation was needed for Full Council.	Clerk to keep on file.	Local Government (Misc Provisions) Act 1976, s19.

Meeting closed at 7.50pm.

Chairman.....

Date.....