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Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 26th November 2014 at 7.35pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present, and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Bygraves, Bennett, Chalmers, Dillistone, Doggrell, Groves, Lloyd, Wallace and Wheeler. In Attendance: Sue Playford (Clerk).			
Absent		None.			
Agenda no	Agenda item title		Resolution	Action	Power
LA14/77	Apologies for absence. None.				Local Government Act 1972, Sch12 p40.
LA14/78	Disclosure of local and/or disclosable pecuniary interests. None.				Local Government Act 1972, s117.
LA14/79	Report from outside organisations – for information only. To include a report from Cllr Bygraves on the Recreation Ground committee.		Cllr Bygraves had nothing to report as no meeting had been held since the last L&A meeting.	Clerk to keep on file.	N/A.
LA14/80	List of correspondence received (copies of correspondence can be requested from the Clerk). To include a report from Cllr Bygraves regarding recent incidences of anti-social behaviour and vandalism at the recreation ground.		Cllr Bygraves reported there was still an increased police presence in the village. The Clerk detailed a request received from a resident that they be allowed to have a hog roast outside the village hall on 23 rd	Cllr Bygraves to take forward.	N/A.

		April 2016. They had already booked the hall itself. Cllr Lloyd requested this be added to a further agenda for transparency and it was agreed to include this on the upcoming Full Council agenda.		
LA14/81	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 29 th October 2014.	Resolved to receive and adopt. Proposed: - Cllr Groves. Seconded: - Cllr Bennett. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.
LA14/82	Matters arising from the minutes to include Issues log review – for information only. - LA13/17 – New Community Hall in Fields Road – ongoing. - LA13/18 – Neighbourhood Plan/Community Infrastructure Levy – ongoing. - n/a – s106 monies allocation – Cllrs Dillistone, Lloyd and Wallace to work on a document detailing criteria for allocation. Ongoing. - LA14/21 – Cracked/missing roof tiles on the changing room roof. Contractor was recommended (LA14/75) and approved (FC14/155). Move to close. - LA14/34 – RoSPA reports for all play equipment and areas. - LA14/39 – Possible addition of signage to the village hall entrance gates to detail parking in the area. Wording was recommended (LA14/71) and approved (FC14/153). Sign with handyman for erecting. Move to close. - LA14/70 – Risk Assessments. The Clerk is waiting for confirmation from an electrician with regard to changing room findings. Ongoing. - LA14/74 – Overgrown ditch at the recreation ground. Contractor formally appointed at Full Council on 12th November. Ongoing. - LA14/75 – Remedial works to the drain/gully at the Memorial Hall car park. Contractor formally appointed at Full Council on 12th November. Ongoing. - LA14/76 – Remedial works to the paddock hedgerow. Contractor formally appointed at Full Council on 12th November. Ongoing.			N/A.
LA14/83	To consider budget headings and proposed capital projects for 2015-16, ahead of determining the precept demand and to make recommendation to Full Council no later than January 2015.	Resolved to accept the budget headings but to also include a sum of £500 in respect of additional Dog Control Order signage (likely	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.

		to be painted on recreation ground pavements). In terms of capital projects it was resolved to take the following forward to Full Council: Earmark £10-£15k per year (term not defined) to undertake works to the recreation ground; £1,000 to apply for planning permission for the 4G synthetic pitch and floodlights (Fields Road north). Cllr Wallace then detailed s106/CIL agreements following a recent meeting with Jim Caffrey. Proposed: Cllr Lloyd. Seconded: Cllr Wheeler. Resolved by all present.		
LA14/84	To receive a report from Cllr Dillistone with regard to hosting a village New Year event and to make a recommendation to Full Council as necessary.	After discussion it was resolved an opening party for the Community Hall would promote the parish council's commitment to the community and be the best way forward in 2015. It was resolved that a budget of £1,500 be put forward to Full Council for consideration. Proposed: Cllr Dillistone. Seconded: Cllr Bennett. Resolved by all present.	Clerk to take forward.	Local Government Act 1972, s145.
LA14/85	To receive a Site Inspection Report from Leisure Care (Dura-Sport) Ltd regarding the MUGA (Multi Use Games Area) play surface as detailed below, and to resolve what, if any, remedial measures to take forward as a recommendation to Full Council.	Resolved to accept the report without further measures and make recommendation to Full Council. Proposed: Cllr Wheeler. Seconded: Cllr Bennett. Resolved by all present.	Clerk to take forward.	Local Government (Misc Provisions) Act 1976, s19.
LA14/86	To receive a report from the Clerk regarding a recent snagging inspection of the skate park.	Cllr Lloyd had been informed of serious cracking issues – in spite of a recent RoSPA inspection.	Clerk to keep on file.	Local Government (Misc Provisions) Act 1976, s19.

		Gravity Engineering Ltd were asked to visit the site as part of their overdue snagging inspection and reported the following: A small area had spalled (fragmented) slightly in the far right corner which needed repair (for them to undertake); Slight cracking had also occurred due to settlement which was no cause for concern. No serious cracking issues were noted or recorded.		
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Meeting closed at 8.05pm.

Chairman.....

Date.....