



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 24th September 2014 at 7.30pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum		There were no members of the public or press present, and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.	
Present		Cllrs Bygraves, Bennett, Dillistone, Groves, Lloyd and Wheeler. Cllr Quirk was also in attendance. In Attendance: Sue Playford (Clerk).			
Absent		None.			
Agenda no	Agenda item title		Resolution	Action	Power
LA14/50	Apologies for absence. Cllrs Chalmers, Doggrell and Wallace.				Local Government Act 1972, Sch12 p40.
LA14/51	Disclosure of local and/or disclosable pecuniary interests. None.				Local Government Act 1972, s117.
LA14/52	Report from outside organisations – for information only. Minutes of the previous recreation ground committee meeting (held on 8th July 2014) were circulated with the agenda.		The Clerk asked that she be informed when the new changing room keys had been distributed.	Clerk to keep on file.	
LA14/53	List of correspondence received (copies of correspondence can be requested from the Clerk). None.				
LA14/54	Minutes of the previous meeting.		Resolved to receive and adopt. Proposed: - Cllr Bennett.	Clerk to keep on file.	Local Government Act 1972, Sch 12 p 41.

	Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 30 th July 2014.	Seconded: - Cllr Groves. Resolved by all present.		
LA14/55	Matters arising from the minutes to include Issues log review – for information only. - LA13/17 – New Community Hall in Fields Road – ongoing. - LA13/18 – Neighbourhood Plan/Community Infrastructure Levy – ongoing. - n/a – s106 monies allocation – Cllrs Dillistone, Lloyd and Wallace to work on a document detailing criteria for allocation. Ongoing. - LA14/21 – Quotation needed to replace cracked tiles on the changing room roof. Please refer to agenda item LA14/60. - LA14/34 – RoSPA reports for all play equipment and areas. The handyman is working on the list. Ongoing. - LA14/39 – Possible addition of signage to the village hall entrance gates to detail parking in the area. Please refer to agenda item LA14/57.			
LA14/56	To receive the Income & Expenditure report for 2014-15, to date.	No further comments received.	Clerk to keep on file.	Local Government Act 1972, s150 (6).
LA14/57	To consider wording for a car park sign at the village hall entrance, and to make a recommendation to Full Council that the Clerk be permitted to order the sign (if approved).	Resolved to accept the first example and make recommendation to Full Council. Proposed: - Cllr Bennett. Seconded: - Cllr Groves. Resolved by all present.	Clerk to take forward.	Road Traffic Regulation Act 1984, s57.
LA14/58	To receive a Site Inspection Report from Leisure Care (Dura-Sport) Ltd regarding the MUGA (Multi Use Games Area) play surface as detailed below, and to resolve what, if any, remedial measures to take forward as a recommendation to Full Council.	Resolved to accept the report and make recommendation to Full Council. Proposed: - Cllr Lloyd. Seconded: - Cllr Groves. Resolved by all present.	Clerk to take forward.	Local Government (Miscellaneous Provisions Act) 1976, s19.
LA14/59	To consider a request to site a wooden bench in the recreation ground and to make a recommendation to Full Council as necessary.	Resolved that a three seater wooden bench be permitted (bench to be sited on a concrete base in keeping with others at the site – added as per LA14/68). Cllr Bygraves confirmed he would speak with the family (as a family friend) to confirm where and how it would be sited. It	Clerk to take forward.	Open Spaces Act 1906, s10.

		was noted the bench would be gifted to the Parish Council Proposed: - Cllr Bennett. Seconded: - Cllr Lloyd. Resolved by all present.		
LA14/60	To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the public or press present please leave, in order that the following item(s) may be discussed.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
LA14/61	To accept a quotation to repair broken and cracked roof tiles at the changing Rooms and to make a recommendation to Full Council as necessary.	Resolved to accept the quotation and make recommendation to Full Council. Proposed: - Cllr Bennett. Seconded: - Cllr Dillistone. Resolved by all present.	Clerk to take forward.	Local Government (Miscellaneous Provisions Act) 1976, s19.
LA14/62	To accept a quotation to renew the annual MUGA (Multi Use Games Area) astro turf maintenance contract with Dura-Sport (Leisure Care) Ltd and to make a recommendation to Full Council as necessary.	Resolved to accept the quotation (option 2) and make recommendation to Full Council. Proposed: - Cllr Groves. Seconded: - Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Local Government (Miscellaneous Provisions Act) 1976, s19.
LA14/63	To consider works to cut back the hedgerow inside the paddock and as necessary around its entrance and to make a recommendation to Full Council as necessary.	Cllr Wheeler agreed to obtain a further quotation.	Clerk to take forward.	Small Holdings and Allotments Act 1908, s34.

Meeting closed at 7.55pm.

Chairman.....

Date.....