



# WOOTTON PARISH COUNCIL

3 Longden Close  
Haynes  
Bedfordshire  
MK45 3PJ

Tel: 07531 930788

E-mail: [woottonparishclerk@gmail.com](mailto:woottonparishclerk@gmail.com)

Website: [woottonpc.bedsparishes.gov.uk](http://woottonpc.bedsparishes.gov.uk)



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Minutes of the Meeting of the **Leisure & Amenities Committee meeting** held on Wednesday 30<sup>th</sup> July 2014 at 8.10pm in the Memorial Hall, Bedford Road, Wootton.

| <b>Open Forum</b> | There were no members of the public or press present, and so the meeting continued without adjournment.                                                                                                                                                                                                                                                                                                   |                                                                                                                     |                        | Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100. |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------------------|
| <b>Present</b>    | Cllrs Bygraves, Bennett, Chalmers, Doggrell, Groves, Wallace and Wheeler. Cllrs Hall and Quirk were also in attendance.<br>In Attendance: Sue Playford (Clerk).                                                                                                                                                                                                                                           |                                                                                                                     |                        |                                                                                           |
| <b>Absent</b>     | Cllr Dillistone.                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                        |                                                                                           |
| Agenda no         | Agenda item title                                                                                                                                                                                                                                                                                                                                                                                         | Resolution                                                                                                          | Action                 | Power                                                                                     |
| LA14/41           | <b>Apologies for absence.</b><br>Cllr Lloyd.                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                     |                        | Local Government Act 1972 Sch12 p40.                                                      |
| LA14/42           | <b>Disclosure of local and/or disclosable pecuniary interests.</b><br>None.                                                                                                                                                                                                                                                                                                                               |                                                                                                                     |                        | Local Government Act 1972 s117.                                                           |
| LA14/43           | <b>Report from outside organisations – for information only.</b> <ul style="list-style-type: none"> <li>Cllr Bygraves reported the recreation ground committee had met recently and all was running smoothly. He agreed to forward the latest minutes to the Clerk. The only issue was a request made to change the lock on the changing room doors, and the Clerk confirmed this was in hand.</li> </ul> | No further comments received.                                                                                       | Clerk to keep on file. |                                                                                           |
| LA14/44           | <b>List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.</b><br>None.                                                                                                                                                                                                                                                                        |                                                                                                                     |                        |                                                                                           |
| LA14/45           | <b>Minutes of the previous meeting.</b><br>Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 25th June 2014.                                                                                                                                                                                              | Resolved to receive and adopt.<br>Proposed: - Cllr Groves.<br>Seconded: - Cllr Bennett.<br>Resolved by all present. | Clerk to keep on file. | Local Government Act 1972, Sch 12 p 41.                                                   |
| LA14/46           | <b>Matters arising from the minutes to include Issues log review – for information only.</b>                                                                                                                                                                                                                                                                                                              |                                                                                                                     |                        |                                                                                           |

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|                | <ul style="list-style-type: none"> <li>LA13/17 – New Community Hall in Fields Road – ongoing.</li> <li>LA13/18 – Neighbourhood Plan/Community Infrastructure Levy – ongoing.</li> <li>n/a – s106 monies allocation – Cllrs Dillistone, Lloyd and Wallace to work on a document detailing criteria for allocation. Ongoing.</li> <li>LA14/21 – Quotation needed to replace cracked tiles on the changing room roof – ongoing.</li> <li>LA14/34 – RoSPA reports for all play equipment and areas. Please see agenda item LA14/49. Please also refer to the attached report which details outstanding RoSPA findings, to be completed by the handyman.</li> </ul> <div style="text-align: center;"> <br/> 2014-07_RoSPA<br/>works to do - Andy </div> <ul style="list-style-type: none"> <li>LA14/35 – Leisure Care (Dura-Sport) Ltd site inspection report. Recommendation made to Full Council to accept the report without amendment.</li> <li>LA14/36 – LSI Utility Brokers and the provision of cheaper electricity. Recommendation made to Full Council not to proceed with LSI but to source internally.</li> <li>LA14/37 – Addition of gate between the paddock and allotments. Recommendation not taken to Full Council. Tenant is not going to investigate undertaking the works themselves. Move to close.</li> <li>LA14/38 – Increase in allotment fees. Recommendation made to Full Council to accept the increases.</li> <li>LA14/39 – Possible addition of signage to the village hall entrance gates to detail parking in the area. Clerk is currently obtaining quotations. Ongoing.</li> <li>LA14/40 – MUGA (Multi Use Games Area) hire invoicing. Recommendation made to Full Council that invoices be produced monthly in advance, and that teams not be permitted to make last minute cancellations.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                   |                        |                                      |
| <b>LA14/47</b> | <b>To receive the Income &amp; Expenditure report for 2014-15, to date.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | No further comments received.                                                                                                                                                                                                                                                                                                                     | Clerk to keep on file. | Local Government Act 1972, s150 (6). |
| <b>LA14/48</b> | <b>To consider a request from Bizzy Bees Pre-school (Memorial Hall users) that they be permitted to apply for, and if successful, plant either a small copse and short hedge on site, and to make a recommendation to Full Council as necessary.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <p>It was thought there would be issues arising if permission were granted – not least berries and thorns near a children’s play area and pre school. It also required a good deal of space, and ongoing maintenance. After discussion it was resolved not to permit the request.</p> <p>Proposed: Cllr Bennett.<br/>Seconded: Cllr Doggrell.</p> | Clerk to take forward. | Open Spaces Act 1906, s10.           |

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|                |                                                                                                                                                                                 | Resolved by all present.                                                                                                                                                       |                        |                                                   |
| <b>LA14/49</b> | <b>To revisit RoSPA reports from Playsafety Ltd as previously detailed, and to resolve what, if any, remedial measures to take forward as a recommendation to Full Council.</b> | Resolved to accept the quotation from Signs Express, and make recommendation to Full Council.<br>Proposed: Cllr Groves.<br>Seconded: Cllr Bennett.<br>Resolved by all present. | Clerk to take forward. | Local Government (Misc Provisions) Act 1976, s19. |

**Meeting closed at 8.20pm.**

Chairman.....

Date.....