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Minutes of the Meeting of the **Leisure & Amenities Committee** held on Wednesday 25th June 2014 at 7.35pm in the Memorial Hall, Bedford Road, Wootton.

Agenda no	Agenda item title	Resolution	Action	Power
LA14/25	To elect a Chairman of the Leisure & Amenities Committee.	One nomination was received on the evening for Cllr Bygraves. Resolved that Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Wallace. Seconded: Cllr Groves. Resolved by all present.		Standing Orders.
LA14/26	To elect a Vice-Chairman of the Leisure & Amenities Committee (if required).	One nomination was received on the evening for Cllr Bennett. Resolved that Cllr Bennett be appointed Vice Chairman for the ensuing municipal year. Proposed: Cllr Chalmers. Seconded: Cllr Wheeler. Resolved by all present.		Standing Orders.
Open Forum	There were no members of the public or press present, and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Bygraves, Bennett, Chalmers, Doggrell, Groves, Lloyd, Wallace and Wheeler. Cllrs Hall, Price and Quirk were also in attendance. In Attendance: Sue Playford (Clerk).			
Absent	None.			

Agenda no	Agenda item title	Resolution	Action	Power
LA14/27	Apologies for absence. Cllr Dillistone.			Local Government Act 1972 Sch12 p40.
LA14/28	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972 s117.
LA14/29	Report from outside organisations – for information only. None.			
LA14/30	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.			
LA14/31	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 26 th March 2014.	Resolved to receive and adopt. Proposed: - Cllr Bennett. Seconded: - Cllr Groves. Resolved by all present.		Local Government Act 1972, Sch 12 p 41.
LA14/32	Matters arising from the minutes to include Issues log review – for information only. - LA13/17 – New Community Hall in Fields Road – ongoing. * - LA13/18 – Neighbourhood Plan/Community Infrastructure Levy – ongoing. - n/a – s106 monies allocation – Cllrs Dillistone, Lloyd and Wallace to work on a document detailing criteria for allocation. Ongoing. - LA14/21 – Quotation needed to replace cracked tiles on the changing room roof – ongoing.	* LA13/17 – Cllr Wallace provided an update regarding the Community Hall (Land north of Fields Road) and pre-school provision. He had been informed by the Borough Council’s Planning department that pre-school provision would be provided within the employment area, when the land south of Fields Road came forward for development (later this year). Plans for the hall had since been enlarged to incorporate sports facilities but he was informed there were no plans to call it a sports hall. The Borough had not received any correspondence from Persimmon with regard to the Parish Council Management Entity bid. Provision of sports pitches was still on target but could slip depending on the season. It was apparent there were mixed messages and Cllr Wallace stressed the need for the Parish Council to ensure the hall was appropriately	Cllr Wallace to email the Clerk and members.	

		named and all issues addressed - (Representatives for Fields Road south and Bedford Borough Council's Planning department were due to attend next Full Council on 9th July 2014). Cllr Wallace then highlighted issues regarding Fields Road south – there would be ponds situated within the area (and therefore a requirement for commuted sums to maintain them), and road widths. The Clerk requested that Cllr Wallace email all issues to members and herself ahead of the 9th July 2014, so they could be put to those representatives in attendance. Cllr Price added the Parish Council had previously indicated its willingness to manage the Community Hall, subject to certain financial requirements, but that Persimmon had failed to respond.		
LA14/33	To receive the Income & Expenditure report for 2014-15, to date.	Resolved to receive and adopt. Proposed: - Cllr Bennett. Seconded: - Cllr Groves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, s150 (6).
LA14/34	To receive a RoSPA report(s) from Playsafety Ltd as detailed below, and to resolve what, if any, remedial measures to take forward as a recommendation to Full Council.	All reports were annotated and circulated ahead of the meeting. Resolved to take no further action with regard to the footpath adjacent to the skate park, or the MUGA (Multi Use Games Area) surface, but to leave on file. It was agreed the Clerk would clarify the issue of ownership signs and report further, and also highlight/report on those issues already passed to the handyman, at future L&A meetings. Proposed: Cllr Groves. Seconded: Cllr Doggrell.	Clerk to contact Playsafety, highlight the other outstanding issues as necessary and leave the footpath and MUGA surface findings on file.	Local Government (Misc. Provisions) Act 1976, s19.

		Resolved by all present.		
LA14/35	To receive a Site Inspection Report from Leisure Care (Dura-Sport) Ltd regarding the MUGA (Multi Use Games Area) play surface as detailed below, and to resolve what, if any, remedial measures to take forward as a recommendation to Full Council.	Resolved to accept Leisure Care's report (having considered the RoSPA report above LA14/34), and to make recommendation to Full Council. Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward to Full Council.	Local Government (Misc. Provisions) Act 1976, s19.
LA14/36	To resolve whether LSI Utility Brokers be instructed to source an alternative (cheaper) electricity provider, in respect of the changing rooms and to make recommendation to Full Council as necessary.	Resolved not to take forward with LSI Utility Brokers, but to look at Supply Energy and Flow Energy, and make an updated recommendation to Full Council. Proposed: Cllr Bennett. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward to Full Council.	Local Government (Misc. Provisions) Act 1976, s19.
LA14/37	To consider a request from the paddock tenant to install a gate in the fence which separates the paddock area from the allotments area, adjacent to the water trough, and to make recommendation to Full Council as necessary.	Members felt there was insufficient public benefit to warrant such a spend. It was suggested the tenant pay to have a gate in keeping with the area installed (subject to prior agreement). Resolved not to take forward, but to inform the tenant as above. Proposed: Cllr Doggrell. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to inform tenant.	Small Holdings and Allotments Act 1908, s34.
LA14/38	To consider a recommendation received from the allotments officer to increase rental fees with effect from September 2014, and to make recommendation to Full Council as necessary.	Resolved to accept the increase in fees and make recommendation to Full Council. Proposed: Cllr Doggrell. Seconded: Cllr Groves. Resolved by all present. Resolved that the Clerk write to those tenants not keeping their plots in good order (as advised by the Allotments Officer). Proposed: Cllr Doggrell. Seconded: Cllr Chalmers.	Clerk to take forward to Full Council, and advise the Allotments Officer.	Small Holdings and Allotments Act 1908, s28.

		Resolved by all present.		
LA14/39	To consider action to prevent cars parking overnight at the recreation ground car park behind the village hall, and to make recommendation to Full Council as necessary.	It was recognised that users of the hall used the car park at different times during the evening, including an annual event where cars were left overnight. It was suggested a sign be considered for the front gates, and suitable wording sought. Cllr Bennett had seen wording at Biddenham Pavilion and agreed to provide the Clerk with details.	Cllr Bennett to inform the Clerk, who will report further.	Road Traffic Regulation Act 1984, s57.
LA14/40	To consider a more streamlined approach to invoicing for the hire of the MUGA (Multi Use Games Area), and to make recommendation to Full Council as necessary.	Resolved that future invoices be produced monthly in advance, and that teams not be permitted to make last minute cancellations, and to make recommendation to Full Council. Cllr Bygraves agreed to inform all teams at the next Recreation Ground committee meeting. Proposed: Cllr Bennett. Seconded: Cllr Chalmers. Resolved by all present.	Cllr Bygraves to take forward with the Recreation Ground Committee. Clerk to take forward to Full Council.	Local Government (Misc. Provisions) Act 1976, s19.

Meeting Closed at 8.20pm.

Chairman.....

Date.....