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Minutes of the Meeting of the **Leisure & Amenities Committee** held on Wednesday 29th January 2014 at 7.32pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	One member of the public was present who wished to discuss agenda item LA14/08 and so the meeting continued without adjournment. Agenda item LA14/08 was brought forward, and discussed after LA14/02.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Bygraves, Chalmers, Cruse, Dillistone, Doggrell, Groves, Lloyd and Wheeler. Cllr Bennett was also in attendance. In Attendance: Sue Playford (Clerk).			
Absent	BBCllr Prescod was invited to attend with regard to agenda item LA14/08 but did not attend and no apologies were received.			
Agenda no	Agenda item title	Resolution	Action	Power
LA14/01	Apologies for absence. Cllr Wallace.			Local Government Act 1972 Sch12 p40.
LA14/02	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972 s117.
LA14/03	Report from outside organisations. None.			
LA14/04	List of correspondence received (copies of correspondence can be requested from the Clerk). None.			
LA14/05	Minutes of the previous meeting. Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities Committee meeting held on the 13 th November 2013.	Minutes were received and adopted. Proposed: - Cllr Groves Seconded: - Cllr Lloyd. Resolved by all present.		Local Government Act 1972, Sch 12 p 41.
LA14/06	Matters arising from the minutes to include Issues log review – for information only. LA12/09 – RoSPA findings. Lists are with the handyman – remedial works are ongoing,			

	but the recent wet weather is hampering works. - LA12/15 – Village events/organisations – Clerk and Cllr Wallace have requested details of all events within the village open to the general public. Is now being expanded to include other facilities such as doctors and restaurants. Cllr Lloyd separated into categories. This is now displayed on the parish council website. Move to close. - LA13/12 – Dog Control Orders. The Clerk is working with Bromham and Stagsden parish councils to reduce costs and has met with the Borough Council to ensure the correct procedures are followed prior to implementation. Consultation is due to close on Friday 24th January, the Clerk may be able to provide an update at this meeting. - LA13/17 – New Community Hall in Fields Road – ongoing. - LA13/18 – Neighbourhood Plan/Community Infrastructure Levy – ongoing. * - n/a – s106 monies allocation – Cllrs Dillistone, Lloyd and Wallace to work on a document detailing criteria for allocation ongoing. - LA13/41 – confidential item. Amount requested has been paid in full. Move to close. - LA13/57 – Skate Park graffiti. The Clerk had investigated the possibility of having the skate park professionally graffit'd and met with a graffiti artist. He was of the opinion to leave matters as they were, as the structure was still clean. He did suggest a project for the kick wall at a cost of £800. BBCllr Prescod to investigate whether his ward monies could be used to fund a project. - LA13/58 – Toilet Block and Changing Rooms project. Agreed this should be a project as part of the village/neighbourhood plan.			
LA14/07	To receive the Income & Expenditure report for all cost centres, for 2013-14, to date.	Proposed: Cllr Lloyd. Seconded: Cllr Chalmers. Resolved by all present.		Local Government Act 1972, s150 (6).
LA14/08	To receive a report from the Clerk regarding a skate park complaint, and to make recommendation to Full Council as necessary.	The Clerk detailed the background to the complaint, having circulated copies of emails with the agenda. The two issues were privacy and property depreciation. BBCllr Prescod had previously indicated he would look into the possibility of stand-alone screening to help with the issue of privacy. An invitation to attend the meeting had been sent, but no acknowledgment had been received, and no further updates were available. The Clerk confirmed she	Cllr Bygraves to provide contact details for privacy screening to the Clerk, for further investigation.	Local Government (Misc Provisions) Act 1976 s19.

		would follow this up. The resident present suggested the gap between the skate park and MUGA be used for a solid barrier, but concerns were raised this could encourage anti-social behaviour and restrict CCTV coverage. The resident then raised concerns over an increase in noise – not so much surface noise, as the users themselves. It was thought numbers would tail off from those seen when the facility first opened, and Cllr Bygraves stated the structure had been built using low noise-level materials. Cllr Lloyd suggested reviewing the levels again in April/May. The resident stated he felt the consultation had not been properly carried out, stating that the open meeting was not the best forum for decision making. Cllr Bygraves detailed the purpose of the open meeting was for residents to see the proposal and meet a skate park developer, in the hope that concerns and queries could be addressed. No decision was made at that time. A full village consultation was carried out including an initial leaflet drop. Those who objected were then invited to attend the open evening. Updates on progress were included in each subsequent newsletter, as well as Facebook and noticeboards. Cllr Bygraves felt the issue of noise could not be taken further, but did show the resident and members present screening which he believed could be added to the MUGA (Multi Use Games		
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		Area) fencing, without compromising the structure, to aid with privacy. Cllr Bygraves agreed to provide contact details to the Clerk, in order to investigate this further, before any recommendation to Full Council. No further comments were received with regard to the issue of depreciation.		
LA14/09	To receive an update/feedback from Cllr Bygraves with regard to the Recreation Ground Committee.	Cllr Bygraves had nothing to report, as no further meetings had been held since 10 th October 2013.		
LA14/10	To receive a report from Cllrs Doggrell and Groves regarding the allotments, and to make recommendation to Full Council as necessary.	The report and suggested recommendations was circulated ahead of the meeting, and Cllr Doggrell provided further background. It was resolved to make the following recommendations to Full Council: • To appoint Cllrs Groves and Doggrell as points of contact, and to leave the issue of an allotments committee on file. • Amend the rental agreement to prevent the use of hosepipes, in time for next renewal in September 2014. • Re-align both gates and source suitable padlocks. • To continue with current maintenance arrangements. • The paddock to be let for grazing (pony). • To permit the potential paddock tenant to erect a temporary structure as shelter for the pony, (subject to any planning permission). • To arrange for thistles to be cut	Clerk to draft an outline contract, and bring that, plus recommendations as noted, to next Full Council.	Small Holdings and Allotments Act 1908 s26&42.

		back. • To permit the potential paddock tenant to cordon off areas as necessary for best grazing. • To allow the potential paddock tenant access to the water meter as needed over winter months (when it is traditionally switched off) – liaising with the allotments officer as necessary. • To instruct the Clerk to draft a contract between the Parish Council and potential paddock tenant, taking into account all points raised above and other areas of responsibility (to include damage). Proposed: Cllr Groves. Seconded: Cllr Dillistone. Resolved by all present.		
LA14/11	To receive a report from the Clerk regarding the MUGA lights, and to make recommendation to Full Council as necessary.	It was resolved to recommend to Full Council that the lighting contractors be instructed to investigate further. It was noted this action was necessary as L&A was an advisory-only committee. Proposed: Cllr Groves. Seconded: Cllr Dillistone. Resolved by all present.	Clerk to bring to next Full Council.	Local Government (Misc Provisions) Act 1976 s19.

Meeting Closed at 8.25pm.

Chairman.....

Date.....