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Minutes of the Meeting of the **Leisure & Amenities Committee** held on Wednesday 24th July 2013 at 7.30pm in the Memorial Hall, Bedford Road, Wootton.

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- LA13/24 Election of Chairman.**
One nomination was received on the evening for Cllr Bygraves. It was proposed by Cllr Wheeler, seconded by Cllr Lloyd and resolved by all present that Cllr Bygraves be appointed Chairman for the ensuing municipal year.
- LA13/25 Election of Vice-Chairman (if appropriate).**
One nomination was received on the evening for Cllr Cruse. It was proposed by Cllr Wheeler, seconded by Cllr Lloyd and resolved by all present that Cllr Cruse be appointed Vice-Chairman for the ensuing municipal year.
- LA13/26 To appoint Cllr Groves as a member of the Leisure & Amenities Committee.**
It was proposed by Cllr Wallace, seconded by Cllr Cruse and resolved by all present that Cllr Groves be appointed as a member of the Leisure & Amenities Committee.
- Open Forum.**
No members of the public or press were present and so the meeting continued without adjournment.
- Present.** Cllrs Bygraves, Cruse, Groves, Lloyd, Wallace and Wheeler. Cllr Quirk was also present.
The Clerk (Sue Playford).
- LA13/27 Apologies for absence.**
Cllrs Chalmers and Doggrell. No apologies were received from Cllr Dillistone.
- LA13/28 Disclosure of local and/or disclosable pecuniary interests.**
None.
- LA13/29 Report from outside organisations.**
The Marston Vale Trust & Berry Wood, Wootton. Guy Lambourne requested that the following information be circulated



LA13-29.doc

The Clerk was requested to remind BBCllr Prescod of the need to respond.

Action - Clerk to take forward as above.

- LA13/30 **List of correspondence received (copies of correspondence can be requested from the clerk).**
None.
- LA13/31 **Minutes of the previous meeting.**
Members of the Leisure & Amenities Committee were asked to receive and adopt the minutes of the Leisure & Amenities committee meeting held on the 24th April 2013.
The minutes were signed as a true and accurate record of the meeting.
- LA13/32 **Matters arising from the minutes to include issues log review - for information only.**
FC11/92 - Changing rooms. See separate agenda item.
- LA12/09 - RoSPA findings. The works are ongoing but the handyman now needs better weather to complete the trip hazards. New reports now received - see separate agenda item.
- LA12/13 - Insurance review. Move to close.
- LA12/14 then FC12/80 - Skate park. Funding has been secured and an open evening held. Tenders are currently being sourced ahead of full council on 8th May and an advisory committee to assist with the selection process has been formed. Start date 22nd July 2013! **The Clerk reported the start date had been put back to 29th July.**
- LA12/15 - Village events/organisations - Clerk and Cllr Wallace have requested details of all events within the village open to the general public. Is now being expanded to include other facilities such as doctors and restaurants.
- LA13/12 - Dog Control Orders - see separate agenda item.
- LA13/17 - New Community Hall in Fields Road - see separate agenda item.
- LA13/18 - Neighbourhood Plan/Community Infrastructure Levy - Cllr Bygraves to take forward.
- n/a - s106 monies allocation - Cllrs Dillistone, Lloyd and Wallace to work on a document detailing criteria for allocation. Ongoing.
- LA13/33 **To consider a request from the adult football teams to replace the existing goal posts, and to resolve whether to make a formal recommendation to Full Council.**
It was proposed by Cllr Wallace, seconded by Cllr Lloyd and resolved by all present to make the recommendation to Full Council. Cllr Lloyd asked what was to be done with the existing posts and it was agreed to mention this at the next recreation ground committee meeting.
- Local Government (Miscellaneous Provisions) Act 1976 s19.**

Action - Clerk to include on next Full Council agenda.

Action - Cllr Bygraves to take the football post query to the next recreation ground committee meeting.

- LA13/34 To consider a more formal structure for the Recreation Ground Committee, to include the appointment of a Chair, Secretary and Pitch Secretary/Inspector.**
Cllr Lloyd explained this should have always been the case but that it was not happening. After further discussion it was agreed that Cllr Bygraves would inform the recreation ground committee at September's meeting that the Parish Council wanted a more formal structure in place.

Local Government (Miscellaneous Provisions) Act 1976 s19.

Action - Cllr Bygraves to take forward as above.

- LA13/35 To receive a report from the Clerk regarding Insurance for the Changing Rooms and Toilet Block, and to resolve whether remedial works are needed.**
After discussion it was requested that the Clerk inform the insurance company that there was no working central heating system in place, and to seek advice with regard to potential insurance claims should further water leaks occur, before deciding on a further course of action.

Local Government (Miscellaneous Provisions) Act 1976 s19.

Action - Clerk to contact Came & Co for advice.

- LA13/36 To receive a report from the Clerk regarding the possible introduction of Dog Control Orders at sites within the village and to resolve how best to proceed.**
After discussion it was agreed that the following areas be considered for a DCO (Dog Exclusion Order);
Recreation ground - the entire grass area which lies between Bedford Road, Tithe Barn Road, the Lower School and Village Hall to include MUGA (Multi Use Games Area), skate park and enclosed children's play area but **NOT** the car park.
Memorial Hall - the enclosed children's play area but **NOT** the surrounding grass area.
A village consultation would be needed before a recommendation was made to Full Council.

Clean Neighbourhoods and Environment Act 2005, part 6.

Action - Clerk to take forward as above.

- LA13/37 To receive a report from Cllrs Bygraves and Wallace with regard to the plans for a new Community Hall on Fields Road, and to resolve whether to create a Development Sub-Committee to look at the plans in detail and work towards a suitable commuted sum.**
Cllr Wallace stated the s106 agreement legalities were between Bedford Borough Council and Persimmon and suggested a meeting be sought with Jim Caffrey in order to discuss suitable figures. Cllr Bygraves had worked on the figures but it was felt further advice was needed. It was agreed the Clerk would contact Jim to arrange such a meeting.

Action - Clerk to take forward as above.

After further discussion it was proposed by Cllr Bygraves, seconded by Cllr Wallace and resolved by all present to continue with current arrangements, and not create a Development Sub-Committee.

Town and Country Planning Act 1990 s106.

- LA13/38 To receive the latest RoSPA findings with regard to the play areas at the recreation ground and Memorial Hall, and to resolve a plan of remedial**

works.

The Clerk confirmed there were no high risk items. After discussion it was proposed by Cllr Wallace, seconded by Cllr Lloyd and resolved by all present that the handyman be asked to address all medium risk items.

Open Spaces Act 1906 s10.

Action - Clerk to take forward as above.

LA13/39 To receive the Income & Expenditure report by Cost Centre, for 2013-14 to date.

No further comments were received.

LGA 1972 s111.

LA13/40 To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the public or press present please leave, in order that the following item(s) may be discussed.

LA13/41 To receive a report from the Clerk with regard to MUGA invoices.

Meeting closed at 8.46pm

Chairman.....

Date.....