

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the **Leisure & Amenities Committee** held on Wednesday 13th February 2013 at 8.30pm in the Memorial Hall, Bedford Road, Wootton.

Present. Cllrs Bygraves, Chalmers, Doggrell, Lloyd, Wallace and Wheeler. Cllrs Dillistone and Groves were also in attendance.
The Clerk (Sue Playford).

LA13/01 Apologies for absence.
Cllr Cruse.

LA13/02 Disclosure of local and/or disclosable pecuniary interests.
Cllr Wheeler declared an interest in LA13/08.

LA13/03 Report from outside organisations.
None.

LA13/04 List of correspondence received (copies of correspondence can be requested from the clerk).
None.

Open Forum - meeting to be adjourned.

There were no members of the public present so the meeting continued without adjournment.

LA13/05 Minutes of the meeting.
Members of the Leisure & Amenities committee were asked to receive and adopt the minutes of the Leisure & Amenities committee meeting held on the 12th December 2012.
The minutes were signed as a true and accurate record of the meeting.

LA13/06 Matters arising from the minutes to include issues log review.
LA12/09 – RoSPA findings. The works are ongoing but the handyman now needs better weather to complete the trip hazards.
Cllr Wallace suggested a policy be written detailing the weekly checks which take place in addition to the annual RoSPA inspections.

LA12/13 – Insurance review. Clerk has received the revised premium and a part-breakdown. Clerk is now obtaining quotations from other insurers.
Cllr Bygraves agreed to provide the Clerk with further broker information.

LA12/14 then FC12/80 – Skate park. £25k funding has been secured from BBC along with £60k from Veolia. Other sources are being investigated and letters of tender are being prepared ahead of the full council meeting on 13th March and the proposed open evening on 6th March.
Cllr Bygraves confirmed an amount of £109k had been secured to date. The tender process was being revisited and Bedford Borough Council had been asked to provide third party funding, as the parish council was ineligible.

LA12/15 – Village events/organisations – clerk and Cllr Wallace have requested details of all events within the village open to the general public. Clerk is now waiting for Cllr Rowse to provide details of further Mother and Toddler groups within the village.
Cllr Wallace agreed to follow up his contacts.

LA12/31 – Lagging of pipes in the changing rooms. Works have been completed – move to close.

LA12/32 – Location of CCTV signage for the Baptist Church. ACE have now installed this sign in the correct place – move to close.

LA12/33 - Request to clear the recreation ground ditch. Works have been completed - not known by whom. Move to close.

LA13/07 To receive a report from Cllr Wallace with regard to the Persimmon development on Fields Road.

A report had been circulated ahead of the meeting and Cllr Wallace provided the following updates:

Pre-school facilities. The need for additional facilities was recognised and Cllr Wallace confirmed the south side of Fields Road would most likely start in 2-3 years time, seeing a build of 630 houses in total. The need to identify deficiencies in infrastructure within the village was noted.

A revised bus route to go down Fields Road. The Clerk had already written to Stagecoach and received a response to say they were considering this request.

Remodelling of Cranfield Road/Church Road/Fields Road junction.

Cllr Wallace recommended the Clerk contact Chris Pettifer regarding the bus route and Stuart Borgognoni regarding the remodelling of the junction - setting up meetings for both.

Action - Clerk to take forward as above.

Specification for the new community hall. The current specifications were based on comments from the past 10 years, and had involved Sports England too. It was felt the design should differ from the existing village halls - this needed to be looked at within a couple of months, as the plans were likely to be submitted before November. The facilities could be enhanced using the Bellway s106 monies. The Clerk was asked to request electronic copies of the current hall plans from Andy, along with their travel pack. Mention was made of proposals involving the Wootton Vale Healthy Living Centre and Cllrs Wallace and Wheeler agreed to speak to Richie Short. After further discussion it was agreed that Cllrs Bygraves, Chalmers, Doggrell, Lloyd, Wallace and Wheeler would meet ahead of the L&A meeting on 24th April to discuss specific plans for the community facility in more detail, before meeting again with Andy Lord for a follow up meeting.

Action - Clerk to request electronic copies and details of the proposed travel pack as above.

Action - Cllrs Wallace and Wheeler to liaise with WVHLC as above.

Action - Clerk to arrange a meeting for Cllrs as above.

Maintenance of amenity land. After discussion it was proposed by Cllr Doggrell, seconded by Cllr Chalmers and resolved by all present that a recommendation be made to Full Council to tender for the works. The Clerk was asked to write to Persimmon stating it was the parish council's intention to tender. A draft tender could be prepared ahead of next Full Council on 13th March.

Town and Country Planning Act 1990 s106.

Action - Clerk to add to Full Council agenda and inform Persimmon as above.

Action - Draft tender to be prepared as above.

LA13/08 To discuss available funding from Bedford Borough Council with regard to community sports provisions within the village, and to agree a process with regard to subsequent allocation.

A report had been circulated ahead of the meeting and Cllrs Wallace and Wheeler provided more background. It was accepted that the Bellway monies were for the improvement of the village infrastructure as a whole. Any third party wishing to apply for funding would need to make provisions for the community that would be a village enhancement.

Cllr Lloyd reiterated the need for a process of allocation which third parties would be obliged to comply with. After discussion it was agreed that Cllrs Dillistone, Lloyd and Wallace would draft a half-page document to present to the next L&A meeting on 24th April, and Jim Caffrey, Bedford Borough Planning department.

Town and Country Planning Act 1990 s106.

Action - Cllrs Dillistone, Lloyd and Wallace to take forward as above.

LA13/09 To review the MUGA charges and make recommendations as necessary to Full Council.

After discussion it was agreed the Clerk would email Cllr Bygraves with details of the outstanding invoices, and this would be discussed at the next recreation ground committee meeting on the 19th February.

LG(Misc Prov) Act 1976 s19.

Action - Clerk to email as above.

Meeting closed at 9.20pm

Chairman.....

Date.....