

WOOTTON PARISH COUNCIL

Minutes of the Meeting of the **Leisure & Amenities Committee** held on Wednesday 13th June 2012 at 8.15pm in the Memorial Hall, Bedford Road, Wootton.

- LA12/01 To appoint a chairman.**
One nomination was received on the evening for Cllr Bygraves . It was proposed by Cllr Wheeler, seconded by Cllr Chalmers and agreed by all present that Cllr Bygraves be appointed chairman for the ensuing municipal year.
- LA12/02 To appoint a vice-chairman (if applicable).**
One nomination was received on the evening for Cllr Cruse . It was proposed by Cllr Wheeler , seconded by Cllr Wallace and agreed by all present that Cllr Cruse be appointed vice-chairman for the ensuing municipal year.
- Present.** Cllrs Bygraves, Chalmers, Cruse, Doggrell, Wallace and Wheeler.
The Clerk (Sue Playford).
- LA12/03 Apologies for absence.**
Cllr Lloyd (who arrived at 8.35pm).
- LA12/04 Declarations of interest on any items on the agenda.**
None.
- LA12/05 Report from outside organisations.**
None.
- LA12/06 List of correspondence received (copies of correspondence can be requested from the clerk).**
None.
- Open Forum - meeting to be adjourned.**
There were no members of the public present so the meeting continued without adjournment.
- LA12/07 Minutes of the meeting.**
No minutes require signature as this was the first meeting of the newly-reformed committee.
- LA12/08 Matters arising from the minutes to include issues log review.**
None.
- LA12/09 To discuss the latest RoSPA report with regard to all play areas.**
Overall ratings were medium for the Memorial Hall and Recreation ground play areas, however the MUGA, skate area and kick wall rating high, due to the ongoing issues with the fencing. Cllr Bygraves pointed out the need to look at gates and posts also and Cllr Wallace suggested these be added to the list of handyman tasks. After further discussion it was resolved that Cllr Bygraves would re-examine the reports and liaise with the clerk before providing a list to the handyman.

Action - Cllr Bygraves to examine the reports and pass findings to the clerk.

- LA12/10 To discuss a possible schedule of MUGA (Multi Use Games Area) bookings, once refurbished.**
Cllr Wallace provided a brief report on how the MUGA was used before it fell into disrepair. It was agreed by all present that a booking system and free play would be needed after refurbishment, and so it was resolved that the clerk add this as an agenda item for the next meeting.
- Action - clerk to add to the next agenda.**
- Cllr Cruse confirmed he would investigate what other MUGA's charge for use of their facilities.
- Action - Cllr Cruse to investigate as above and report back to the clerk.**
- LA12/11 To discuss the works to the grass area between the changing rooms and village hall, in respect of the recent CCTV upgrade.**
After discussion it was proposed by Cllr Cruse, seconded by Cllr Doggrell and agreed by all that ACE Fire & Security be requested to make good the works to this area (top soil and reseeding).
- Action - clerk to inform ACE as above.**
- LA12/12 To discuss overhanging trees between the village hall and Old School Gardens.**
Cllr Wallace stated that the trees were growing over land that wasn't used for any purpose and after further discussion it was resolved that this matter be left on file. Cllr Wallace felt the pathway between the houses and MUGA was in more urgent need of clearing, and so it was proposed by Cllr Wallace, seconded by Cllr Cruse and agreed by all present that the handyman be asked to clear the pathway.
- Action - clerk to inform the handyman as above.**
- LA12/13 To put in place a process to examine all committee related insurance requirements.**
It was resolved that the clerk would prepare a list of current insured assets, and liaise with Cllr Bygraves before emailing it to committee members for their consideration, and further discussion at the next meeting.
- Action - clerk to prepare list as above and liaise with Cllr Bygraves.**
- LA12/14 To receive an update with regard to the latest skate park developments.**
The clerk confirmed that the questionnaires would be collected on the 14th June and passed to Wootton Ramps & Riders (WR&R) for them to deliver within the village. WR&R had confirmed they would deliver to all households as soon as practicable. An article had been placed in the latest newsletter. Cllr Wheeler confirmed the clerk had prepared a draft feasibility study which had yet to be emailed to everyone. The clerk confirmed there was a meeting on the 14th June with another skate park provider. Cllr Wheeler then stated the next step would be to discuss funding - Cllr Bygraves confirmed he was meeting CVS on the 18th June.
- LA12/15 To receive a report from Cllr Wallace with regard to reviewing amenities in the (expanded) village.**

Cllr Wallace began by stating the long term task for the committee was to make Wootton a better place to live. This included not just facilities but services also. Many events/activities take place within the village but not all were well advertised. The newsletter covered what it could. His thoughts were that the Welcome Pack prepared by Persimmon Houses, which included an introduction to events and facilities in the village to newcomers could be used as a template for the parish council to add value to and perhaps distribute to the whole village.

After further discussion it was resolved that Cllr Wallace liaise with the clerk to produce a list of all village organisations who could be asked to provide details of events they held, which were open to the general public. Cllr Wheeler stated this could then form a parish council publication to be part of the Persimmon welcome pack. Cllr Lloyd then stated the parish council could work towards compiling a list to show what it would like to see in the village.

Action - Cllr Wallace to liaise with the clerk to produce a list of people/organisations to contact.

Meeting closed at 9pm

Chairman.....

Date.....