



WOOTTON PARISH COUNCIL



LOCAL COUNCIL
AWARD SCHEME
QUALITY



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com
Website: woottonpc.bedsparishes.gov.uk

Minutes of the Fun Fest Committee meeting held on Wednesday 20th February 2019 at 7pm at Wootton Community Centre, Harris Way, Wootton.

Agenda no	Agenda item title		
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		
Present	Mark Atkins (MA) and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton and stood in as Chairman, in the absence of Gareth Lloyd (GL). In attendance: Sue Playford (SP – Clerk to Wootton Parish Council).		
Absent (no apologies received)	None.		
Agenda no	Agenda item title	Resolution	Action
FF19/001	Apologies for absence. Gareth Lloyd (GL), Amy Nightingale (AN) and Neera Regmi (NR).	Noted for the minutes.	SP to keep on file.
FF19/002	Disclosure of local and/or disclosable pecuniary interests. No disclosures made.	N/A.	N/A.
FF19/003	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.
FF19/004	Minutes of the previous meeting. Members of the Fun Fest Committee are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 23 rd May 2018.	Minutes were received and adopted. Proposed: MA. Seconded: JW. Resolved by all present.	SP to keep on file.
FF19/005	Matters arising from the minutes – for information only.	N/A.	N/A.

Fun Fest Committee Minutes 20th February 2019.

Chairman.....

Page | 1

Date 19th February 2020

Signed at Full Council.....

	None.		
FF19/006		MA confirmed all entertainment was booked and confirmed. All bands had their own insurances and so would invoice SP directly for payment on the day. MA would pay the sound man directly and claim that back from the parish council. The music was one solo act, one duo and two bands. Both bands were doing two full sets – with music from 2-9pm. JW agreed to see if Wootton Upper/Kimberley College students could perform between change overs. SP agreed to see if Scott Poleykett was available and confirmed catering was the same as last year, with a number of stalls and Manning's Fun Fair already booked. MA agreed to take forward the hire of footpath covers – same as last year and see if the police and 4WD club could attend. JW agreed to sort the bar licence with the Fox & Duck PH – with possibly a second prosecco/wine bar near the stage in the evening, book the ice cream van/potential fire engine and determine t-shirt numbers/food voucher numbers for student helpers. SP agreed to order refuse sacks nearer the time and confirmed two refuse bins were again on order as were portaloos. The Dog Control Order would again be lifted for one day.	All to take forward.

Meeting closed at 7.30pm.

Fun Fest Committee Minutes 20th February 2019.

Chairman.....

Page | 2

Date 19th February 2020

Signed at Full Council.....