



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com
Website: woottonpc.bedsparishes.gov.uk



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WoottonParishCouncilBedfordshire](https://www.facebook.com/WoottonParishCouncilBedfordshire)

Minutes of the Fun Fest Committee meeting held on Wednesday 15th August 2018 at 7pm in The Hub, Wootton New Life Methodist Church, Cause End Road.

Present	Gareth Lloyd (GL – parish councillor – in the chair), Mark Atkins (MA) and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton. In attendance: Sue Playford (SP – Clerk to Wootton Parish Council).		
Absent (no apologies received)	Amy Nightingale (AN), Neera Regmi (NR).		
Agenda no	Agenda item title	Resolution	Action
FF18/020	Apologies for absence. None.	N/A.	N/A.
FF18/021	Disclosure of local and/or disclosable pecuniary interests.	No disclosures made.	N/A.
FF18/022	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	No requests received.	N/A.
FF18/023	Minutes of the previous meeting. Members of the Fun Fest Committee are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 23 rd May 2018.	Minutes were received and adopted. Proposed: MA. Seconded: JW. Resolved by all present.	SP to keep on file.
FF18/024	Matters arising from the minutes – for information only. None.	N/A.	N/A.
FF18/025	To review 2018's Fun Fest event and to make recommendation to Full Council as necessary.	- GL – Consider the village hall as a back-up in case of wet weather – would their committee consider an unpaid reservation in case of need. - All – Use the budget to book music acts and	All to take forward.

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		focus on live music moving forward. Arena area not necessarily needed (interactive acts) and stall holders also no longer the main focus. Aim to get local/free acts including the school. • SP – Fun Fair had a variety of rides for all ages – re-book for 2019. • JW – Ask the upper school if they wish to sell food again as a fundraiser. • JW – Establish whether upper school students can assist again. • SP – Ensure refuse bins are booked again alongside the portaloos (use the original company) and street cleansing team. • JW – Establish whether the upper school will set up and remove their marquee. • MA – to speak again with the local ice cream man.	
FF18/026	To agree a date for 2019's Fun Fest event and to make recommendation to Full Council as necessary.	• Date for 2019 confirmed as Saturday 13th July. • Times to remain 1pm-9pm.	MA to take forward.
FF18/027	To consider any purchases that can be made ahead of 2019's event and to make recommendation to Full Council as necessary.	• MA – will order new advertising signs. • MA – will rehire path protection boards again. • MA – budget of £2k agreed to source acts/live music. • SP – order helper t-shirts for 2019. • SP – purchase bottled water for helpers. • SP – design some vouchers for free helper drinks and food from the scouts.	MA to take forward.

Meeting closed at 7.50pm.

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