



WOOTTON PARISH COUNCIL



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Minutes of the Fun Fest Committee meeting held on Wednesday 19th July 2017 at 8pm in The Hub, Wootton New Life Methodist Church, Cause End Road.

Present	Gareth Lloyd (GL – parish councillor – in the chair), Mark Atkins (MA), and John Wheeler (JW – parish councillor). JW is also the Borough Councillor for Wootton. In attendance: Neera Regmi (NR – parish councillor) Sue Playford (SP) as Clerk to the Council.		
Absent (no apologies received)			
Agenda no	Agenda item title	Resolution	Action
FF17/18	Apologies for absence. Brian Doggrell (BD).	Noted for the records.	SP to keep on file.
FF17/19	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.
FF17/20	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.
FF17/21	Minutes of the previous meeting. Members of the Fun Fest Committee are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 21 st June 2017.	Minutes were received and adopted. Proposed: JW. Seconded: GL. Resolved by all present.	SP to keep on file.
FF17/22	Matters arising from the minutes – for information only. None.	N/A.	N/A.
FF17/23	To review 2017's events and consider any changes ahead of 2018's event and to make recommendation to Full Council as necessary.	The following was resolved: • Date for 2018 was confirmed as Saturday 7 th July;	SP to keep on file.

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		• Booking form to be amended to ensure no silly string or bangers to be sold – with nothing aimed at adults being sold to children. To include a £50 deposit for larger stalls and food stalls – refunded on the day. This was considered necessary as some fun fair rides and food stalls had not turned up on the day – others had previously been turned away; • Formally appoint (at cost to Wootton Parish Council (WPC) Bedford Borough Council's (BBC) Street Cleansing Team to clear the recreation ground of all rubbish on the Sunday; • Ask BBC to provide (at cost to WPC) trade refuse size wheelie bins on the Saturday (four – to be sited at the arena corners); • Agreed SP to make further investigations with BBC on the Dog Exclusion Order and whether it could be lifted for this one event/day – and to take the proposal to Full Council (once the outcome was known this would determine whether police dogs could attend and carry out a skills demonstration); • Look to purchase bunting for the entrance to the recreation ground on Church Road, to draw attention to the event; • Look to purchase additional signs – both advertising the event (two were stolen from the Ridge Road roundabout) and directional arrow signs for placement within Wootton on the day; • Consider re-siting the arena – either in front of the stage or to the side – to encourage people who wished to stay all day as close as	
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		possible to the stage (which would create a better atmosphere); • NR agreed to be “designated photographer” for the event; • SP to ensure the grass is cut one/two weeks before the event (contractors had fallen behind schedule for the 2017 event); • JW to ensure Wootton Upper School students would attend in 2018. JW would also see if the Bamberg band could be involved; • Article covering the 2017 event to be put in the September edition of the Wootton Newsletter (with photographs), also asking for volunteers to join this committee and/or help on the day (volunteers would be required to attend no more than 3-4 meetings a year); • 4x4 vehicles would attend again in 2018 with ramps for demonstrations; • Look to check the feasibility of holding themed relay races (spacehoppers/dressing up) – possibly pitting estates or roads against each other.	
FF17/24	To review the budget for 2018’s event to date and to make recommendation to Full Council as necessary.	Resolved to leave the budget unchanged at £3k.	N/A.

Meeting closed at 9.20pm.

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