WOOTTON PARISH COUNCIL

LOCAL COUNCIL AWARD SCHEME GOLD

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788
Email: Clerk@Wootton-PC.gov.uk
Website: Wootton-pc.gov.uk

www.facebook.com/
WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 14th October 2026 at 7.15pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	***(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so).*** ***Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.***	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC26/269	**Apologies for absence.**	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC26/270	**Disclosure of local and/or disclosable pecuniary interests.**	Localism Act 2011, Ch 7, s31.
FC26/271	**To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.**	Localism Act 2011, Ch 7, s33.
FC26/272	**To enter into discussions with Wootton Blue Cross in relation to the maintenance of sports pitches at both Church Road Recreation Ground and Harris Way and to resolve a suitable course of action.**	N/A.
FC26/273	**Report from outside organisations – for information only.** • To receive a report from Borough Councillor Wheeler, to include all outstanding issues. Borough Councillor Abood does not make any submission. • To receive crime figures for September 2026.	N/A.
FC26/274	**List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.**	N/A.
FC26/275	**Minutes of the previous meeting.** *Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.*	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the Full Council meetings held on 9th September 2026. Members of Full Council are asked to receive the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 26th August 2026. Members of Full Council are asked to receive the minutes of the (advisory) Leisure and Amenities Committee meeting held on 26th August 2026. Members of Full Council are asked to receive the minutes of the (advisory) Neighbourhood Development Plan Steering Group meeting held on 3rd June 2026.	
FC26/276	**Matters arising from the minutes – for information only.** **Please inform the Clerk to the Council by Tuesday 13th October 2026 if you wish to update any item below – for information only.** • FC22/174 – Bedford Borough Council's Local Plan 2040 Draft Plan. • FC25/235 – Community Use Agreement for the synthetic pitch at Wootton Upper School.	N/A.
FC26/277	**Chairman's report – for information only.**	N/A.
FC26/278	**To receive, review and adopt the (Full Council) Project Action Plan for 2026-27, to determine which projects will be taken forward during 2026-27, to appoint councillors to manage those projects and to resolve a suitable course of action.**	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC26/279	**To receive, review and adopt all Risk Assessments for 2026-27, including all updates and to resolve a suitable course of action on any issues or recommendations arising.**	Localism Act 2011, Ch 1, s1-8.
FC26/280	**To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.**	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
FC26/281	**To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.**	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
FC26/282	**To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2026-27, to consider any budget heading virements and to resolve a suitable course of action.**	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
FC26/283	**To receive a report from various councillors and the Memorial Hall Committee with regard to the Memorial Hall to include the latest remedial works to the kitchen/toilet area and to resolve a suitable course of action.**	Localism Act 2011, Ch 1, s1-8.
FC26/284	**To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.**	Localism Act 2011, Ch 1, s1-8.
FC26/285	**To monitor Bedford Borough Council's delivery of outstanding Highways issues (including those overseen by the Roads and Pavements Safety Steering Group) and to resolve a suitable course of action.**	Town & Country Planning Act 1990 & subsequent. Localism Act 2011, Ch 1, s1-8.
FC26/286	**To monitor Bedford Borough Council's delivery of Sports Provisions as part of the s106 funding for the Keeley Lane Development, Erection of 20 dwellings with garages and associated works (23/01846/MAF) and to resolve a suitable course of action.**	Town & Country Planning Act 1990 & subsequent.

FC26/287	**To monitor the roll out of the Terrorism (Protection of Premises) Act 2025 (Martyn's Law) which received Royal Assent in April 2025 and is now subject to an implementation period between 2025-Spring 2027) and to resolve a suitable course of action.**	Localism Act 2011, Ch 1, s1-8.
FC26/288	**To receive a report from the Clerk in relation to gritting costs for winter 2026-27 and to resolve a suitable course of action.**	Localism Act 2011, Ch 1, s1-8.
FC26/289	**To receive and approve Forvis Mazars LLP's external audit findings for the financial year ended 31st March 2026 and to resolve a suitable course of action.**	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27. Localism Act 2011, Ch 1, s1-8.
FC26/290	**To prepare and agree the budget (financial requirements including annual expenditure, capital and revenue projects) for 2027-28, ahead of agreeing/finalising the precept demand in January 2027 and to resolve a suitable course of action.**	Local Government Finance Act 1992, s41. Financial Regulations.
FC26/291	**To receive a recommendation from the (Advisory) Leisure and Amenities Committee that the following actions be taken in relation to the addition/creation of bedding/planting areas at the entrance to Lorraine Road Cemetery and War Memorial, Church Road and to resolve a suitable course of action:** • **Ascertain whether Bedford Borough Council can plant 150 tulip bulbs at the War Memorial.** • **Obtain quotations for the addition of a number of two or three-tier planters at the entrance of Lorraine Road Cemetery and ensure a suitable precept provision is determined.** • **Leave the determination of formal bedding/planting/planters at the War Memorial until the tulip bulbs are spent.**	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

.....

Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

7th October 2026.