WOOTTON PARISH COUNCIL

LOCAL COUNCIL AWARD SCHEME GOLD

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788
Email: Clerk@Wootton-PC.gov.uk
Website: Wootton-pc.gov.uk

www.facebook.com/
WoottonParishCouncilBedfordshire

Minutes of the **Full Council** meeting held on Wednesday 9th September 2026 at 7.34pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, Noakes, O'Dell, Randell, Wallace and Whittington. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).	
Absent (no apologies received)	Cllr Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural.	

Agenda no	Agenda item title	Resolution	Action	Power
FC26/235	**Apologies for absence.** Cllr Ward.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC26/236	**Disclosure of local and/or disclosable pecuniary interests.** None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FC26/237	**To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.** No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FC26/238	**To receive a short introductory presentation from Bedford Borough Council's Monitoring Officer and to resolve a suitable course of action.**	The Clerk confirmed ahead of this meeting, this agenda item had been incorrectly carried forward from August's Full Council meeting.	N/A.	N/A.

FC26/239	**Report from outside organisations – for information only.** To receive a report from Borough Councillor Wheeler, to include all outstanding issues. (Appendix One). To receive crime figures for August 2026. (Appendix One a).	BBCllr Wheeler's report was circulated ahead of this meeting. No further comments received. No further comments received.	Clerk to keep on file. Clerk to keep on file.	N/A. N/A.
FC26/240	**List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.** (Appendix Two).	All significant correspondence was circulated immediately upon receipt, and no further comments were received in relation to that, or the summary spreadsheet circulated ahead of this meeting.	Clerk to keep on file.	N/A.
FC26/241	**Minutes of the previous meeting.** *Minutes are published on the Wootton Parish Council website:* *https://wootton-pc.gov.uk/parish-council/minutes/.* Members of Full Council are asked to receive and adopt the minutes of the Full Council meetings held on 12th August 2026. Members of Full Council are asked to receive the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 29th July 2026. Members of Full Council are asked to receive the minutes of the (advisory) Leisure and Amenities Committee meeting held on 29th July 2026. Members of Full Council are asked to receive the minutes of the (advisory) Roads and Pavements Safety Steering	Minutes were received and adopted. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present. Minutes were received and adopted. Proposed: Cllr O'Dell. Seconded: Cllr Bygraves. Resolved by all present. Minutes were received and adopted. Proposed: Cllr Bygraves. Seconded: Cllr Lloyd. Resolved by all present. Minutes were received and adopted. Proposed: Cllr O'Dell. Seconded: Cllr Bygraves.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Group meeting on Leisure and Amenities Committee meeting held on 13th May 2026.	Resolved by all present.		
FC26/242	**Matters arising from the minutes – for information only.** • FC22/174 – Bedford Borough Council's Local Plan 2040 Draft Plan. The Borough Council's Full Council resolved to withdraw the Local Plan from examination on 8th October 2025. Fuller information can be found here: Local Plan 2040 Examination | Bedford Borough Council. • FC25/235 – Community Use Agreement for the synthetic pitch at Wootton Upper School. Signing remains outstanding whilst a Discharge of Conditions Application and noise abatement order recently served against the school by Bedford Borough Council are determined/challenged.	No further comments received.	Clerk to keep on file.	N/A.
FC26/243	**To receive the Chairman's report and to resolve a suitable course of action.**	No report provided.	N/A.	N/A.
FC26/244	**To receive, review and adopt the (Full Council) Project Action Plan for 2026-27, to determine which projects will be taken forward during 2026-27, to appoint councillors to manage those projects and to resolve a suitable course of action.** (Appendix Three).	All amendments/updates were noted in red within the appendix. Resolved to receive, review and adopt the project action plan without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file/take forward.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC26/245	**To receive, review and adopt all Risk Assessments for 2026-27, including all updates and to resolve a suitable course of action on any issues or recommendations arising.** (Appendix Four).	Resolved to receive, review and adopt the following risk assessments: • Remembrance Sunday. Further resolved to receive, review and adopt the risk assessment plan without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

FC26/246	**To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.**	Resolved to receive and approve all bank reconciliation(s) without further comment – signed by Cllrs Noakes and Randell. Proposed: Cllr Bygraves. Seconded: Cllr O'Dell. Resolved by all present.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
FC26/247	**To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.**	No further comments received. Visit the following link: https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
FC26/248	**To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2026-27, to consider any budget heading virements and to resolve a suitable course of action.**	Resolved to receive and approve both reports without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Whittington. Resolved by all present.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2026/27.
FC26/249	**To receive a report from various councillors and the Memorial Hall Committee with regard to the Memorial Hall and to resolve a suitable course of action.**	It was noted the kitchen refit was complete and the flooring was due for completion, weekend of 12th/13th September 2026.	All to note.	Localism Act 2011, Ch 1, s1-8.
FC26/250	**To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.**	Car Park Issues (School Side) and Damaged School Fencing No further response received from Chiltern Learning Trust in relation to the non-operational school car park lighting and damaged fencing. Charitable Trust The Clerk confirmed remedial works to the non-functioning automated opening system (Community Centre main entrance doors) were programmed for 15th September and that the caretaker would be in attendance. Cllr Hensher met with a representative from Greenbelt Management Ltd who was happy in	Clerk to keep on file/take forward.	Localism Act 2011, Ch 1, s1-8.

		principle for signage to be erected on their land, reminding of the need to pick up dog mess. The sports pitches were subject to ongoing dog mess impacting on the football played there. Cllr Hensher agreed to supply costings and locations for the signage. Cllr Bygraves added the Food Fest had been a great success. <u>Lease</u> No further update received. Resolved to note and approve all findings above. Proposed: Cllr Randell. Seconded: Cllr Whittington. Resolved by all present.		
FC26/251	**To monitor Bedford Borough Council's delivery of outstanding Highways issues (including those overseen by the Roads and Pavements Safety Steering Group) and to resolve a suitable course of action.** (Appendix Five).	The Clerk confirmed she had followed up on all outstanding issues with Laura Church, Chief Executive Officer, Bedford Borough Council who confirmed she would do the same, and agreed to chase again before the next meeting of Full Council.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC26/252	**To monitor Bedford Borough Council's delivery of Sports Provisions as part of the s106 funding for the Keeley Lane Development, Erection of 20 dwellings with garages and associated works (23/01846/MAF) and to resolve a suitable course of action.**	In the absence of BBCllr/Cllr Wheeler there was no update in relation to his previous correspondence with Paul Pace, Service Director – Public Realm, Highways & Waste Management in relation to the Parish Council's wish to secure this funding to replace worn MUGA (Multi Use Games Area) fencing at Church Road).	BBCllr/Cllr Wheeler to take forward.	Town & Country Planning Act 1990 & subsequent.
FC26/253	**To monitor the roll out of the Terrorism (Protection of Premises) Act 2025 (Martyn's Law) which received Royal Assent in April 2025 and is now subject to an**	No further update received.	N/A.	Localism Act 2011, Ch 1, s1-8.

	implementation period between 2025-Spring 2027) and to resolve a suitable course of action.			
FC26/254	**To receive/renew Data Protection training from Cllr Lloyd and Breakthrough Communications and to resolve a suitable course of action.**	Resolved to receive and note the Data Protection Training without further comment. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC26/255	**To receive a report from Wootton Academy Trust in relation to the delivery and use of the synthetic sports pitch, housed within its grounds and to resolve a suitable course of action.**	In the absence of any report, the Clerk confirmed she would carry this agenda item forward to a future meeting of Full Council and continue to chase Wootton Academy Trust for the same.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC26/256	**To receive the latest draft notes from the Rookery South ERF Community Liaison Panel meeting held on 13th July 2026 (Encyclis, formerly Covanta) and to resolve a suitable course of action.**	A report received from Wootton's representative was received and circulated ahead of this meeting. The resident added it was not known how long the planning permissions to Vital Energi remained valid for – adding he was investigating the same. It was noted central government had delayed the expansion of the UK Emissions Trading Scheme to waste incineration, which had been due to take effect on 1st January 2028. It was not yet known when a revised timetable would be available. It was further noted central government were focusing on a move away from plastic and food waste being sent for incineration, however the impact on Rookery South was not yet known. The resident was thanked for his efforts in this respect and left the meeting at 8.10pm.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC26/257	**To consider sites proposed by Bedford Borough Council (Farrell Road and Jenkyn Road) for the installation of Electric Vehicle Charging Points and to resolve a suitable course of action.**	The Clerk received a third proposal (Manor Road Car Park) after publication of this agenda, which was circulated separately to members. This approach was taken as a full public Traffic	Clerk to take forward.	Stakeholder Consultation.

		Regulation Order consultation would be undertaken by Bedford Borough Council in relation to that proposal. However, it was unclear whether the same approach would be taken by Bedford Borough Council in relation to the other proposals. After detailed discussion the following was resolved: • Establish whether TRO consultations will be carried out at all three proposed sites: Farrell Road, Jenkyn Road and Manor Road Car Park. • Respond to the consultation objecting to all three proposals on the basis all three are either on too narrow a road, will exacerbate congestion and/or are too far removed from the centre of the village. Preferred sites were as follows – with the caveat <u>none</u> should be EVCP-only bays: o Lorraine Road (frontage with Lorraine Road Green. o Recreation Ground Car Park (Church Road). o Community Centre Car Park (Harris Way). o Harris Way lay-by. Proposed: Cllr Bygraves. Seconded: Cllr Lloyd. Resolved by all present.		
FC26/258	**To receive a recommendation from the (advisory) Leisure and Amenities Committee that a quotation from Wildlife Trust for Beds, Cambs and Northants to undertake a UK Habitat Survey and Report for land parcels W10a and b, be received and accepted without further comment and to resolve a suitable course of action.**	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk and Cllr Lloyd to take forward.	Localism Act 2011, Ch 1, s1-8.

FC26/259	**To receive a recommendation from the (advisory) Leisure and Amenities Committee that Dura-Sport (Leisure Care) Ltd be re-appointed as providers of a specialist maintenance service to the surface of the MUGA (Multi Use Games Area) at Church Road and to resolve a suitable course of action.**	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC26/260	**To receive a recommendation from the (advisory) Leisure and Amenities Committee to accept the annual tree inspection report including proposed works and costings from FA Bartlett Tree Experts and to resolve a suitable course of action.**	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Randell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC26/261	**To receive a recommendation from the (advisory) Leisure and Amenities Committee to appoint Neil Roper to demolish the kick wall at the Recreation Ground, Church Road and to resolve a suitable course of action.**	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC26/262	**To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group following a short presentation received from Hyas Associates Ltd in relation to the Planning Inspectorate Appeal Decision (appeal allowed – planning permission granted) relating to Land North of Hall End Road (24/02439/MAO – Erection of up to 90 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point. All matters resolved except for means of access) and to resolve a suitable course of action.**	No resolution nor recommendation to Full Council was made by the Neighbourhood Development Plan Steering Group.	N/A.	Localism Act 2011, Ch 1, s1-8.
FC26/263	**To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group to consider next steps in relation to the ongoing baseline review of Wootton's Neighbourhood Development Plan and to make recommendation to Full Council as necessary.**	The resolution made by the Neighbourhood Development Plan was to continue with the Neighbourhood Development Plan review and to make the same recommendation to Full Council. Resolved to receive and accept the recommendation without amendment. Proposed: Cllr O'Dell.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Seconded: Cllr Noakes. Resolved by all present.		
FC26/264	**To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group in relation to the response from Bedfordshire Rural Communities Charity regarding their potential support for any Neighbourhood Development Plan survey process and to make recommendation to Full Council as necessary.**	The resolution made by the Neighbourhood Development Plan was to instruct Hyas Associates Ltd to investigate what support they could offer as an alternative to the Bedfordshire Rural Communities Charity and to make the same recommendation to Full Council. Resolved to receive and accept the recommendation without amendment. Proposed: Cllr O'Dell. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC26/265	**To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group in relation to its current focus on and policies relation to open green countryside and protection of open green spaces and to make recommendation to Full Council as necessary.**	The Neighbourhood Development Plan Steering Group voted by majority vote NOT to take a proposal forward to undertake a 'Call for Greenspace' consultation with residents to identify local green spaces for inclusion in the reviewed Neighbourhood Development Plan. No recommendation to Full Council was made by the Neighbourhood Development Plan Steering Group.	N/A.	Localism Act 2011, Ch 1, s1-8.
FC26/266	**To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group in relation to its proposed response to Hollins Strategic Land to meet via Teams or site walkover to discuss their planning application 26/00750/MAO – Land West of Wotton Upper School, Hall End Road (outline application for up to 66 dwellings with all matters reserved except access) and to make recommendation to Full Council as necessary.**	The resolution made by the Neighbourhood Development Plan was to invite Hollins Strategic Land to attend an open, public meeting (to be held at the Community Centre) on the understanding (and with their prior acknowledgement) any meeting would not be acknowledged as a consultation and to make the same recommendation to Full Council. Resolved to receive and accept the recommendation without amendment. Proposed: Cllr O'Dell. Seconded: Cllr Noakes.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Resolved by all present.		
FC26/267	**To receive a recommendation from the (advisory) Roads and Pavement Safety Steering Group that Wootton Parish Council request the addition of yellow lining on Mepham Road (junction with Bedford Road to just past the junction with Foster Road – costings to be borne by Wootton Parish Council) and to resolve a suitable course of action.**	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC26/268	**To receive a recommendation from the (advisory) Roads and Pavement Safety Steering Group that Wootton Parish Council request Bedford Borough Council instal a formal crossing on Potters Cross (near the junction with Bedford Road – costings to be borne by Bedford Borough Council) and to resolve a suitable course of action.**	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Whittington. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 8.29pm.

Appendix One

FC26/239

Monthly Report September 2026

Borough Monthly report for September

River Quality

- Bedford Borough Council is continuing to press for action over concerns about water quality in the River Great Ouse and across the Borough.
- While the Council is not the regulator responsible for river water quality, the Mayor and Council are seeking to work constructively with the organisations that are, including the Environment Agency and Anglian Water, to achieve the best results of residents and our local rivers.
- The Mayor has written directly to both organisations (Environment Agency and Anglian Water) seeking clear answers on:
    - What monitoring and testing is taking place locally.
    - What is causing poor water quality and what action is being taken.
    - Measures to prevent sewage and other pollution entering the river.
    - Planned investment in sewage treatment works, pumping stations and sewer infrastructure.
    - Action to reduce storm overflow discharges and improve water quality over the longer term.
- The Council has also established the Bedford Borough Water Management Alliance in February 2025. This brings together organisations including the Environment Agency, Anglian Water, Natural England, the National Farmers Union and others to coordinate work on water quality, flooding and the health of local waterways.

Public Toilets Update

- Bedford Borough Council is working to improve public toilet provision following the closure of the automatic toilets at Bedford Park and Addison Howard Park.
- The two toilets were more than 20 years old and had reached the end of their practical life. The company responsible for maintaining them no longer wished to continue servicing the units and replacement parts are no longer available.
- It is also important to put the closures in context. Bedford Borough previously had nine public toilets across its parks, seven of which were closed prior to 2023, leaving the two automatic facilities that have now reached the end of their life.
- The Council will look at practical options for improving toilet provision as part of its wider work to improve parks and facilities for residents.

Planning Update

- The Government has announced major changes to the national planning system, including a new National Planning Policy Framework (NPPF) aimed at increasing housebuilding and speeding up planning decisions.
- However, a number of councillors have serious concerns about the impact of the wider planning reforms on local democratic involvement, particularly the ability of borough, parish and town councillors to influence which applications are considered by elected councillors rather than decided by planning officers.
- The concern is that while more homes are needed, local communities must continue to have a meaningful say over where development takes place and whether the necessary roads, schools, GP services, drainage and other infrastructure can support it.
- The Mayor believes applicants should be encouraged to engage properly with parish councils, town councils, borough councillors and residents before major applications are submitted, rather than reducing local involvement in the planning process.

- The principle is simple, we need the right homes in the right places, supported by the right infrastructure, but local democracy and the voice of our communities must not be weakened in the process.

Library Consultation

- Bedford Borough Council has launched a public consultation on the draft Library Strategy 2026–31 and the future of Bedford Central Library.
- The consultation sets out three potential options for improving Bedford Central Library, including better accessibility, improved facilities for children and families, and more flexible spaces for learning, community activities and digital access.
- Up to £4.5 million of Local Regeneration Fund grant funding has been identified which could support improvements to the Central Library, subject to government funding requirements.
- No decisions have been made, and feedback from residents, library users and local organisations will help shape the final proposals.
- The consultation closes at 12 midday on 2 November 2026.
- More information and the survey are available at www.bedford.gov.uk/LibraryConsultation.

Crisis Resilience Fund

- Bedford Borough Council has approved a new Crisis Resilience Fund policy to provide practical, year-round help to residents facing financial hardship or an immediate crisis. The fund replaces the previous Household Support Fund and is intended to provide earlier support before problems become more serious.
- Support can include help with food, energy, essential travel and basic household costs, with crisis payments of up to £200 per person in a household. In some circumstances, assistance of up to £2,000 per household may also be available for essential white goods and household items.
- Priority will be given to residents most in need, including families with children, disabled or vulnerable people, those experiencing homelessness, victims of domestic abuse, care leavers, veterans and households affected by emergencies such as fire or flooding.
- Residents can apply online, by telephone or through a referral from a support organisation, with the Council aiming to make decisions within two working days once all necessary information has been received.

Overhaul of homelessness services

- Bedford Borough Council is updating its rough sleeper services to better reflect current demand and place greater emphasis on preventing homelessness.
- Homelessness charity SMART will cease operations on 2nd October 2026, but the Council will continue providing rough sleeper outreach, welfare support and night accommodation, with many SMART staff transferring to the Council.
- As part of the changes, the Prebend Day Centre will close and overnight camp beds will be replaced with self-contained rooms, giving people a safer and more private place to stay with cooking and washing facilities.

Crime update

- There has been an encouraging fall in recorded crime across Bedford Borough in the latest fortnightly figures.
- Between 29 July and 11 August, recorded crime fell from 847 offences to 696, a reduction of almost 18%.
- There were also notable reductions in:
    - Violence: down 21%
    - Public order offences: down 24%
    - Criminal damage and arson: down 29%
    - Vehicle crime: down 24%
    - Town Centre crime: down around 32%, from 116 offences to 79

- However, there is no room for complacency, and the Council will continue to work constructively with the police.

Recycling Update

- The Child Development Centre in Kempston is celebrating its 50th anniversary, marking five decades of supporting children, young people and families across Bedfordshire.
- The Centre provides assessment, therapy, educational support and family guidance, including support for children and young people with SEND. It is delivered in partnership between Bedford Borough Council and local NHS organisations.
- It is important that we continue to recognise the important work of staff past and present and the difference the Centre has made to generations of local families.
- The Council remains committed to working with its NHS partners to ensure the Centre continues providing high-quality, inclusive support for children and families.

Bedford Council Hosts Regional Summit on Universal

- Council leaders from across the region met in Bedford with Tourism Minister Stephanie Peacock MP and representatives from Universal to discuss how local communities can maximise the benefits of the planned Universal UK resort.
- Bedford Borough Council has established a Socio-Economic Taskforce to help prepare the local workforce and businesses for the opportunities created by the development.
- The Universal resort is expected to open in 2031, with projections of around 28,000 jobs and almost £50 billion of economic benefit to the UK.
- This was the first regional roundtable of its kind, with further meetings and collaboration between Government, Universal and local authorities expected as the project progresses.

Fostering for Bedford Borough Council

- Bedford Borough Council is looking for more local families to foster, helping some of our most vulnerable children grow up in a safe, supportive home environment.
- If you are considering taking on this important role, you can find out more information at https://www.bedford.gov.uk/social-care-and-health/fostering/who-can-foster or contact us fostering@bedford.gov.uk

BBCllr John Wheeler
September 2026

Appendix One A

FC26/239a August 2026						
Offence Reference	**Police UK Category**	**Crime Category**	**Crime Sub Category**	**Offence**	**Recorded Date**	**Address**
40/46410/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITHOUT INJURY	ASSAULT WITHOUT INJURY	10/08/2026	Cynthia Court
40/46204/26	Other Theft	THEFT	OTHER THEFT	BLACKMAIL	09/08/2026	
40/45648/26		VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	MALICIOUS COMMUNICATIONS	06/08/2026	Winded
40/45739/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	MALICIOUS COMMUNICATIONS	07/08/2026	Bedford Road
40/43876/26	Other Crime	MISCELLANEOUS CRIMES AGAINST SOCIETY	MISC CRIMES AGAINST SOCIETY	OBSCENE PUBLICATIONS ETC	29/07/2026	
40/45300/26	Criminal Damage and Arson	ARSON AND CRIMINAL DAMAGE	CRIMINAL DAMAGE	OTHER CRIMINAL DAMAGE	05/08/2026	Bedford Road
40/45438/26	Other Theft	THEFT	OTHER THEFT	OTHER THEFT	05/08/2026	Swallow Way
40/46688/26	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	11/08/2026	Harris Way
40/46700/26	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	11/08/2026	Harris Way
40/46324/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	RACE OR RELIGIOUSLY AGG HARASS	10/08/2026	
40/45042/26	Shoplifting	THEFT	SHOPLIFTING	SHOPLIFTING	03/08/2026	Folkes Road
40/49254/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITH INJURY	ASSAULT WITH INJURY	23/08/2026	Moore Gardens
40/50387/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITH INJURY	ASSAULT WITH INJURY	29/08/2026	Moore Close
40/50490/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITH INJURY	ASSAULT WITH INJURY	29/08/2026	Moore Close
40/47592/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITHOUT INJURY	ASSAULT WITHOUT INJURY	15/08/2026	Potters Cross

Appendix One A

40/47185/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	CONTROLLING OR COERCIVE BEHAVIOUR	14/08/2026	
40/50112/26	Criminal Damage and Arson	ARSON AND CRIMINAL DAMAGE	CRIMINAL DAMAGE	CRIMINAL DAMAGE - RESIDENTIAL	27/08/2026	Orchart Gardens
40/49134/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	HARASSMENT	23/08/2026	Juffs Lane
40/49520/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	HARASSMENT	25/08/2026	Cause End Road
40/49124/26	Criminal Damage and Arson	ARSON AND CRIMINAL DAMAGE	CRIMINAL DAMAGE	OTHER CRIMINAL DAMAGE	23/08/2026	Cranfield Road
40/47530/26	Other Theft	THEFT	OTHER THEFT	OTHER THEFT	15/08/2026	Mepham Road
40/49664/26	Other Theft	THEFT	OTHER THEFT	OTHER THEFT	25/08/2026	Bedford Road
40/47594/26	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	15/08/2026	Harris Way
40/48853/26	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	21/08/2026	Manor Road
40/50119/26	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	27/08/2026	Orchart Gardens
40/50125/26	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	27/08/2026	Orchart Gardens
40/47537/26	Criminal Damage and Arson	ARSON AND CRIMINAL DAMAGE	CRIMINAL DAMAGE	RACE OR RELIGIOUSLY AGG CRIM DAMAGE	15/08/2026	
40/48492/26	Violence and Sexual Offences	SEXUAL OFFENCES	SEXUAL OFFENCES	SEXUAL	20/08/2026	
40/48770/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITHOUT INJURY	THREATS TO KILL	21/08/2026	A421
40/49648/26	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITHOUT INJURY	THREATS TO KILL	25/08/2026	Keeley Lane

Appendix Two

FC26/240

List of correspondence received (copies of correspondence can be requested from the Clerk)

Significant issues are emailed at the time of receipt.

FC26/240 Schedule of correspondence (not circulated at time of receipt)			
Date received	**Type**	**To/From**	**Brief details (please speak to the Clerk if you would like to see copies)**
4.8.26	Email	Resident	Request for help in relation to ditch on Fields Road
4.8.26	Email	Resident	Request for information in relation to the synthetic pitch at the upper school
4.8.26	Emails (several)	Residents and non-residents	Wootton newsletter September edition
4.8.26	Email	Non resident	Request for family history in relation to interments at Lorraine Road Cemetery
4.8.26	Email	Resident	Information relating to damaged swing at Harris Way (Greenbelt Management Ltd to remedy)
4.8.26	Email	Miracle Design & Play Ltd	Update in relation to RoSPA remedials - play equipment, Church Road
5.8.26	Email	Resident	Information relating to water leaks along Bedford Road
5.8.26	Email	Bedford Borough Council and Wootton Charitable Trust	Information relating to Harris Way Sports Pitches
5.8.26	Emails (several)	D2D Distribution Ltd and XL Press	Wootton newsletter September edition
5.8.26	Email	Handyman and Caretaker	Request for remedial works - Recreation Ground bins
5.8.26	Emails (several)	Residents and non-residents	Wootton newsletter September edition
5.8.26	Email	A L & G Abbott Funeral Directors	Information relating to upcoming interment - Lorraine Road Cemetery
5.8.26	Email	Driveway Rejuvenation	Request for remedial works - Lorraine Road Cemetery footpath
5.8.26	Email	Resident	Plot reservation - Lorraine Road Cemetery
5.8.26	Emails (several)	Coloini + Lane Architecture Ltd and Lindum Group Ltd	Outstanding snagging issues - Changing Rooms, Church Road
5.8.26	Email	Syston Rolling Shutters Ltd	Outstanding snagging issues - Changing Rooms, Church Road

Appendix Two

6.8.26	Emails (several)	Residents and non-residents	Wootton newsletter September edition
6.8.26	Email	AutoGate Services Ltd	Service request - automated bollards system Recreation Ground Car Park, Church Road
6.8.26	Email	Neville Memorial Service	Memorial installation - Lorraine Road Cemetery
7.8.26	Email	Wootton Blue Cross	Information relating to pitches maintenance Recreation Ground, Church Road
7.8.26	Email	Greenbelt Management Ltd	Information relating to damaged swing at Harris Way
7.8.26	Email	Forvis Mazars LLP	External audit 2025/26
7.8.26	Emails (several)	Residents and non-residents	Fun Fest 2027
7.8.26	Email	Caretaker and litter picker	Weekly play equipment inspections
11.8.26	Emails (several)	Residents and non-residents	Wootton newsletter September edition
11.8.26	Email	Greenbelt Management Ltd	Follow up on damaged swing at Harris Way
11.8.26	Emails (several)	Kempston Rural Parish Council	Incorrect information received from Kempston Rural Parish Council in relation to supposed planning consultation
11.8.26	Email	Resident	Request for information in relation to the synthetic pitch at the upper school
12.8.26	Emails (several)	Horton Automatics Ltd	Follow up on service request - automated bollards system Recreation Ground Car Park, Church Road
12.8.26	Emails (several)	Resident	Concerns over continued speeding - Burgoyne Avenue
12.8.26	Emails (several)	Miracle Design & Play Ltd	Update in relation to RoSPA remedials - play equipment, Church Road
12.8.26	Email	Wootton Blue Cross	Confirmation not to use any sports pitches during the continued drought period
13.8.26	Email	Non resident	Information on tree planting - Lorraine Road Cemetery
13.8.26	Email	Neville Funerals	Information relating to upcoming interment - Lorraine Road Cemetery
13.8.26	Email	Coloini + Lane Architecture Ltd	Update on snagging issues - Changing Rooms, Church Road
14.8.26	Email	Hillary Cooper Law	Information relating to completion and registration of the Community Centre Lease, Harris Way
14.8.26	Email	Ace Fire & Security Ltd	Notice of termination of CCTV maintenance contract - Memorial Hall site
14.8.26	Email	Bedford Borough Council	Information relating to repeater no parking on verges signage - Fields Road

Appendix Two

14.8.26	Emails (several)	Caretaker, handyman and Dura-Sport (Leisure Care) Ltd	Vandalism/graffiti - pavements and MUGA surface
14.8.26	Email	C & C Consulting Services Ltd	Information relating to Health and Safety cover/provision
18.8.26	Email	Resident	Guidance request in relation to fly posting
18.8.26	Email	Driveway Rejuvenation	Follow up on request for remedial works - Lorraine Road Cemetery footpath
18.8.26	Email	Ampthill & District Camera Club	Facebook publicity
19.8.26	Email	Hillary Cooper Law	Information relating to completion and registration of the Community Centre Lease, Harris Way
19.8.26	Email	Hyas Associates Ltd	Communications ahead of scheduled Neighbourhood Development Plan Steering Group meeting - 3rd September 2026
20.8.26	Email	Wootton Good Neighbour Scheme	Facebook publicity
20.8.26	Email	Non resident	Request for works - paddock, Hall End Road
20.8.26	Email	Bedfordshire Police	Request for guidance on average speed camera monitoring
21.8.26	Email	Allotments Officer	Documentation required ahead of renewal of lease agreements
21.8.26	Email	Resident	Cemetery information and query regarding hedgerow boundary
21.8.26	Email	Neville Funerals	Information relating to upcoming interment - Lorraine Road Cemetery
21.8.26	Email	Wrighton and Barker	Information relating to installation of memorial - Lorraine Road Cemetery
21.8.26	Email and phone call	A L & G Abbott Funeral Directors and St. Mary's Churchwardens	Information relating to ongoing exhumation process
21.8.26	Email	Coloini & Lane Architecture Ltd	Chaser re snagging issues - Changing Rooms, Church Road
21.8.26	Emails (several) and phone call	Contractors	Update on RoSPA remedials - various
25.8.26	Email	Sweet Peas Pre-School	Weed issues - Memorial Hall Car Park
25.8.26	Email	St. Mary's Churchwardens, The Institute for Cemetery and Crematorium Management and A L & G Abbott Funeral Directors	Request for assistance relating to ongoing exhumation process
25.8.26	Email	Resident	Information relating to village average speed cameras
25.8.26	Email	FunDay Entertainment Ltd	Fun Fair provision - Fun Fest 2027
25.8.26	Email	Bedford Borough Council	Information relating to repeater no parking on verges signage - Fields Road

Appendix Two

25.8.26	Email	Caloo Ltd	RoSPA findings - follow up on request for remedial works
26.8.26	Email	Bedford Borough Council	Request for free tulip bulbs
27.8.26	Email	Wootton Academy	Information relating to pupil volunteers to help maintain plots at Lorraine Road Cemetery and St. Mary's Churchyards
27.8.26	Email	Bedford Borough Council	Submission of objection to Planning Application 26/00750/MAO
27.8.26	Email	Resident	Wootton newsletter December edition
28.8.26	Emails (several)	Residents	Neighbourhood Development Plan Steering Group agenda
28.8.26	Email	Horton Automatics Ltd	Follow up on service request - automated bollards system Recreation Ground Car Park, Church Road
28.8.26	Email	A L & G Abbott Funeral Directors	Follow up on ongoing exhumation process
28.8.26	Email	Laura Church, CEO Bedford Borough Council and BBCllr Gribble	Follow up on meeting on 13th August 2026 - various highways issues
28.8.26	Emails (several)	Non residents	Fun Fest 2027
28.8.26	Email	Bedford Borough Council	Christmas Tree order 2026 and request for Road Closures - Remembrance Sunday 2026
28.8.26	Email	Caretaker and litter picker	Weekly play equipment inspections

Appendix Three

FC26/244

Project Action Plan for Ongoing Projects

Please refer to earlier Project Action Plans (published within Completed Full Council Minutes) for PAP information relating to 2025 and/or earlier. These are available to view either via the Clerk to the Council or at:
https://wootton-pc.gov.uk/wp-admin/admin.php?page=ee-simple-file-list-pro&eeFolder=Meetings%2FMinutes%2FFull-Council

Priority	Action	Timescales	Budget				Update	Project Manager
			CIL	Grant	EMR Money	Est Cost		
High	Changing Rooms	2026	£244,151	£0	£0	£250,000	11th February 2026 The Clerk was still awaiting quotations for the pathway extension (to provide hard standing to the entire Changing Rooms perimeter) and to replace the generic barrels (locks) to all metal shutters. The Clerk was also still awaiting initial draft lease agreements for all users. 11th March 2026 The Clerk was awaiting a start date for the outstanding works as noted above. Refer to agenda items FC26/090 in relation to draft lease agreements for all users. 8th April 2026 Outstanding snagging works were ongoing. 13th May 2026 A small number of snagging works remained outstanding but were scheduled to be remedied on 15th May 2026. Lease agreements were currently with all users. 10th June 2026 All snagging issues had been resolved bar the water taps in the storage areas – the Clerk continued to chase for remedials. Wootton Country Players had returned their signed lease agreement and now had access to their	Working Group

							refurbished facilities. The Clerk, Cllrs Bygraves and Lloyd were due to meeting again with DLS Law to iron out some outstanding issues in relation to Wootton Blue Cross' licence. 8th July 2026 The Clerk and Cllrs Bygraves and Lloyd recently met with David Pilgrim (DLS Law) to work on a number of licencing issues raised by Wootton Blue Cross – David was currently working to address the same. A number of further snagging issues in addition to the taps were awaiting remedial works. 9th September 2026 The Clerk confirmed Wootton Blue Cross had returned the signed licence to DSL Law, and was awaiting confirmation all was in order before handing over the keys to their new storage unit. The Clerk would again ask if Wootton Blue Cross wished to run the kitchen facility. If not, Cllr Bygraves had a potential alternative contact. Cllr Randell was due to meet with an electrician on 14th September 2026 to remedy the final snags. Coloini & Lane Architecture Ltd had scheduled an End of Defects Inspection for 21st October 2026.	
High	Community Centre Lease Agreement (to now include the car park Joint Use Agreement)	2026	£0	£0	£5,000	£15,000	9th September 2026 Refer to agenda item FC26/250.	Cllr Bygraves
Low	Lecterns	Ongoing	£1,400 per lectern	£0	£0	£1,400 per lectern	11th February 2026 The Clerk had received no further update in relation to the lectern(s) installation at St. Mary's Church, save for confirmation the new incumbent of St. Mary's, Canon Joseph Adewale would be in post in July 2026. 9th September 2026 The Clerk and BBCllr/Cllr Wheeler recently met with Canon Adewale and he had agreed to follow up on the lecterns proposals for St. Mary's churchyard.	Cllr Lloyd

Low	Lorraine Road Cemetery extension	Ongoing	£0	£0	£37,000	£100,000	13th December 2023 The failed saplings have been replaced (a number of self-set oaks were also found in the location). The parish council is working with the Forest of Marston Vale to ensure ongoing maintenance continues and the Clerk is liaising with Crown Estate representatives regarding the proposed extension. 9th September 2026 The Clerk confirmed this project was due to be discussed by the Leisure and Amenities Committee on 30th September 2026 as concerns had been raised over the proposed extension – it was likely an underground spring was in situ (or a raised water table) which could impact the land's use as a burial area.	Cllr Lloyd
Medium	Memorial Hall – ownership/ management clarification	2026	£45,000	£0	£55,000	£100,000	9th September 2026 Refer to agenda items FC26/249.	Clerk
High	Neighbourhood Development Plan	2026	£0	£0	£15,000	£6,900	8th April 2026 The first meeting of the re-formed Neighbourhood Development Plan Steering Group was scheduled for 15th April 2026. 13th May 2026 Hyas Associates Ltd were attending the next scheduled meeting of the steering group on 3rd June 2026 and members of the public were invited to attend and/or become members of the steering group. 10th June 2026 Cllr O'Dell confirmed the steering group had met twice in recent months and that Hyas Associates Ltd were working to review the vision as an initial first step. A decision to delay requesting indicative housing numbers for Wootton (if any) from Bedford Borough Council had been taken in order to account for the ongoing Call for Sites process (as part of Bedford Borough Council's draft Local Plan 2050). The Clerk had approached the Bedfordshire Rural Communities Charity for potential assistance in any Neighbourhood Development Plan survey but had been informed there was no funding available (save for	Cllr Hensher

							anything relating to an affordable housing theme). This information would be fed back to the next steering group meeting, scheduled for Thursday 3rd September 2026. Four resident members had been recruited to the steering group and it was hoped more would follow (maximum member numbers being 20). 8th July 2026 25 questionnaires were completed at the Fun Fest, held on 27th June 2026. These would be analysed at the next scheduled meeting of the Wootton Neighbourhood Development Plan Steering Group – Thursday 3rd September 2026. 12th August 2026 A further update would be known after the Neighbourhood Development Plan Steering Group meeting scheduled for 3rd September 2026. 9th September 2026 Refer to the minutes of the Neighbourhood Development Plan Steering Group meeting held on 3rd September 2026.	
Low	Noticeboards	Ongoing	£0	£0	£9,000	£1,500 per noticeboard	8th May 2024 No further update received. 9th April 2025 It was hoped an additional noticeboard could be located (possibly near the shops on the Berryfields Estate) once the area was adopted by Bedford Borough Council. 12th August 2026 It was not yet known when the adoptions process would be completed.	Clerk

To be reviewed monthly at Full Council.

Appendix Four

FC26/245

RISK ASSESSMENTS PLAN 2026-27

WPC[1] assigns all Risk Assessments in May. This plan will detail who those Risk Assessments have been assigned to, timescales and any resultant findings/actions. WPC will review the plan on a monthly basis to ensure timescales are adhered to and/or to receive updates and to sign off completed Risk Assessments.
Some, but not all, risk assessments can be viewed via the following link: https://wootton-pc.gov.uk/parish-council/documents/

Wootton Parish Council's Risk Assessments for 2026-27 (black font – complete, red font – outstanding, blue font – for sign off, green font – queries to be addressed by Full Council/updates to be received at Full Council):

Risk Assessment	Assigned to	Date assigned	Issues Arising/ Recommendations	Completion due by date/ Other Issues	Last Reviewed and initials	Signed off date and initials
3 Tier Flower Planters	SP	13.5.26	All planters are inspected by Bedford Borough Council	Last planted July 26		29.7.26 SEP
Car Parks	**GW**	**12.8.26**	**None**			**9.9.26 GW**
Cemeteries	SP	13.5.26	Topple testing letters will need to remain on site(s) for at least 13 months, this will be carried forward to 2026/27			
Changing Rooms	SP	13.5.26	24.6.26 – A small number of snagging issues remain outstanding			
Christmas Street Lighting	SP	13.5.26				
Christmas Tree (including Switch On Event)	SP	13.5.26				
Defibrillators	SP	13.5.26	A Wootton Community First Responder undertakes daily and monthly checks – all checks are logged in the system			
Fun Fest	SP	13.5.26	None			10.6.26 SEP

[1] Wootton Parish Council

Generator	GL	13.5.26	None			10.6.26 SP
Keeley End Pond	GL	13.5.26				
Litter Picking (and caretaker)	SP	13.5.26				
Lone & Isolated Working	SP	13.5.26				
Marquee/Gazebo	SP	13.5.26				29.7.26 SEP
Memorial Hall Play Area	SP	13.5.26				
MUGA – Church Road	SP	14.5.25	1.5.26 - repairs to the fencing have now been completed		13.5.26 SP	13.5.26 SEP
MUGA – Harris Way	SP	13.5.26				
Office PAT testing	SP	13.5.26				
PA System	SP	13.5.26				
Recreation Ground Play Area	SP	13.5.26				
Remembrance Sunday Parade	**SP**	**13.5.26**				**9.9.26 SEP**
Skate Park	SP	13.5.26				
Sports Pitches – Church Road	SP	13.5.26				
Sports Pitches – Harris Way	SP	13.5.26				
Street Furniture	SP	13.5.26				
Trees	SP	13.5.26				

Appendix Four

Village Sign	SP	13.5.26				
War Memorial	JN	1.5.26			13.5.26 JN	13.5.26 JN
Work Station (Clerk) – to include the parish office within the community centre	GL	N/A	27.7.20 – HSE states organisations with fewer than five employees do not need to put risk assessments in writing. Periodic checks will be undertaken and any significant issues recorded		N/A	N/A

To be reviewed monthly at Full Council.

Charitable Trust Risk Assessment	Assigned to	Date assigned	Issues Arising/ Recommendations	Completion due by date/ Other Issues	Signed off date and initials
Community Centre Fire	Charitable Trust	13.5.26	26.5.26 – The Charitable Trust has confirmed the fire alarm, emergency lighting, extinguishers, testing and servicing were examined/carried out in January 2026 – with no issues. All are subject to six monthly testing		26.5.26 LR
Community Centre General	Charitable Trust	13.5.26	Any maintenance issues relating to the exterior footpaths or car park will be reported by the Charitable Trust to Wootton Parish Council to action (none reported as at 13.5.26) 13.5.26 – Portable Appliance Testing (PAT) testing is due to be undertaken by the Charitable Trust in summer 2026. This does not include items in the Parish Council office.		12.5.26 LR
Community Centre Legionnaire's Testing	Charitable Trust	Ongoing	The Charitable Trust is now solely responsible for carrying out/overseeing all checks. The last Risk Assessment was carried out by		26.5.26 LR

Appendix Four

			Nemco in November 2025		
Community Centre Scaffold Tower	Charitable Trust	13.5.26	28.5.26 – the Charitable Trust has confirmed this was reviewed on 12.5.26		12.5.26 LR

To be reviewed monthly at Full Council.

Appendix Five

FC26/251

Bedford Borough Council's (BBC's) delivery of outstanding Highways issues (including those overseen by the Roads and Pavements Safety Steering Group)

FC26/251			
Wootton Parish Council Highways Issues - including matters from Full Council/Roads and Pavements Safety Steering Group			
Issue	**Location if appropriate**	**Background**	**Latest updates following meeting with BBC on 13.8.26**
Average Speed Cameras	All village locations	WPC has asked why (despite multiple requests) ASC ticketing information has not been provided since August 2025. WPC publishes that information to demonstrate ASC effectiveness. WPC would also like to establish what hardware is in use - 3G or newer	The hardwear issue has been addressed (cameras are 4G). Recommendation was made on 13.8.26 that WPC contact Bedfordshire Police for guidance on camera monitoring - BBC intend to do the same. Clerk has contacted Bedfordshire Police for further guidance 20.8.26 - no update received. Laura Church (Chief Executive Officer, Bedford Borough Council) confirmed on 28.8.26 she would follow up on this
Visibility issues when exiting the car park	Berry Wood, Cranfield Road	BBC were previously asked to re-site highways signage adjacent to the car park entrance as concerns have been raised oncoming traffic from Wootton cannot be seen clearly	BBC has inspected the site and do not believe the existing signage requires resiting. An offer to meet with BBC's Traffic Team representative(s) has been made and Cllr Noakes would like to attend that site visit (BBCllr Gribble will arrange). Laura Church confirmed on 28.8.26 she would follow up on this

Appendix Five

Electric Vehicle Charging Points	Burgoyne Avenue	Locations along Burgoyne Avenue were suggested to BBC and Andy P confirmed they would be investigated after the appoint of a suitable contractor in early 2026, following the award of LEVI funding	Connected Kerb have been appointed to work with BBC to roll out EVCPs. It is not yet known whether Burgoyne Avenue will be a location and fuller details will be provided by BBC in due course. In the meantime, BBC has identified Farrell Road and Jenkyn Road for EVCP's using funding received from Central Government - those locations will be discussed at Full Council on 9.9.26
Real Time Passenger Information Units	Burgoyne Avenue x2 Harris Way x1	BBC were due to install two units on new bus shelters along Burgoyne Avenue in 2025. BBCllr Wheeler wishes to request an upgrade to the unit on Harris Way which is an older-style unit and often mis-functions	BBCllr Gribble chased the outstanding RTPI units with Saragh Fleckney 13.8.26 (power units have been in situ for some months - the boards themselves are outstanding). Laura Church confirmed on 28.8.26 she would follow up on this
Pinch point	Fields Road	BBC was looking to pipe and infill the remaining pinch point. WPC was informed works would not take place before Summer 2026	BBC has confirmed works are being designed currently and should start in October 2026. BBCllr Gribble will investigate the extent of those works. Laura Church confirmed on 28.8.26 she would follow up on this
Potential new pedestrian crossing	Fields Road	Following installation of dropped kerbs at the junction of Fields Road and Summerfield Drive, a request was made to include an additional pedestrian crossing in that area	BBCllr Gribble will investigate the exact location of a proposed new pedestrian crossing and whether a budget is available. Any such proposal will need to be assessed, whilst noting this is a safe route to school. Laura Church confirmed on 28.8.26 she would follow up on this

Installation of tactile paving omitted from original works to install dropped kerbs (in part)	Lorraine Road	Tactile paving was omitted from WPC's request for dropped kerbs along Lorraine Road, despite being a requirement in WPC's report (dating back to 2023). WPC was informed this would be remedied	BBC has confirmed it will look to complete the tactile paving installation whilst completing nearby works at Thorpe Way later in 2026. BBCllr Gribble will follow up on this. Works at Thorpe Way have been completed, however the tactile paving has not. Laura Church confirmed on 28.8.26 she would follow up on this
Resurfacing works to pavements	Various pavements		BBC has confirmed it prioritises works on a "worst first" basis. Click here for the current programme of works: https://www.bedford.gov.uk/parking-roads-and-travel/roads-and-pavements/highway-network-programmes. Pavement areas in 2026/27 include the footways around Thorpe Way. The requests made by WPC will remain with BBC and will be considered for funding in the 2027/28 financial year. BBC has confirmed it will monitor the condition of all requested areas and arrange any works needed to keep pavements safe. BBC will investigate the trip hazard along Bedford Road which was raised as a priority on 13.8.26

Resurfacing works to roads	Various roads		BBC has confirmed it prioritises works on a "worst first" basis. Click here for the current programme of works: https://www.bedford.gov.uk/parking-roads-and-travel/roads-and-pavements/highway-network-programmes. Road areas in 2026/27 include the car park at Manor Road. The requests made by WPC will remain with BBC and will be considered for funding in the 2027/28 financial year. BBC has confirmed it will monitor the condition of all requested areas and arrange any works needed to keep roads safe