



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 13th May 2026 at 7.45pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC26/119	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC26/120	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC26/121	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC26/122	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC26/123	Report from outside organisations – for information only. - To receive a report from Borough Councillor Wheeler, to include all outstanding issues. Borough Councillor Abood does not make any submission. - To receive crime figures for April 2026.	N/A.
FC26/124	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC26/125	Minutes of the previous meeting.	Local Government Act 1972,

	<i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meetings held on 8th April 2026. Members of Full Council are asked to receive the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 25th March 2026. Members of Full Council are asked to receive the minutes of the (advisory) Leisure and Amenities Committee meeting held on 25th March 2026.	Sch 12, Part VI, p41 (1).
FC26/126	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 12th May 2026 if you wish to update any item below – for information only. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC25/235 – Community Use Agreement for the synthetic pitch at Wootton Upper School.	N/A.
FC26/127	Chairman’s report – for information only.	N/A.
FC26/128	To receive, review and adopt the (Full Council) Project Action Plan for 2026-27, to determine which projects will be taken forward during 2026-27, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC26/129	To receive, review and adopt all Risk Assessments for 2026-27, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC26/130	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Smaller Authorities Proper Practices Panel Practitioners’ Guide 2026.
FC26/131	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.	Smaller Authorities Proper Practices Panel Practitioners’ Guide 2026.
FC26/132	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2025-26, to consider any budget heading virements and to resolve a suitable course of action.	Smaller Authorities Proper Practices Panel Practitioners’ Guide 2026.
FC26/133	To receive a report from various councillors and the Memorial Hall Committee with regard to the Memorial Hall to include the first tranche of works to remedy/relocate the disabled toilet and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/134	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/135	To monitor Bedford Borough Council’s delivery of Electric Vehicle Charging Points at sites along Burgoyne Avenue and two Bus Shelters along Burgoyne Avenue (to include Real Time Passenger Information Units) as part of s106 funding for the Berry Wood Development and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC26/136	To monitor Bedford Borough Council’s delivery of Sports Provisions as part of the s106 funding for the Keeley Lane Development, Erection of 20 dwellings with garages and associated works (23/01846/MAF) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC26/137	To monitor the roll out of the Terrorism (Protection of Premises) Act 2025 (Martyn’s Law) which received Royal Assent in April 2025 and is now subject to an implementation period between 2025-Spring 2027) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC26/138	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the Clerk to the Council write to all homeowners with a gate accessing the Recreation Ground, Church Road, detailing access is not permitted and requesting any works/untidy areas within the Recreation Ground area be cleared as necessary and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/139	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the latest draft lease agreement between the Parish Council and Memorial Hall Trustees be approved without further additions/amendments and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/140	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the latest draft agreement for hire between the Memorial Hall Trustees and users of the Memorial Hall be approved without further additions/amendments and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC26/141	To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group that feedback be provided to Hyas Associates Ltd in relation to a baseline review of the Neighbourhood Development Plan and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent. Localism Act 2011, Sch 10, s116.
FC26/142	To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group that a publicity poster promoting the baseline review of the Neighbourhood Development Plan be amended ahead of a publicity campaign (to reflect the process is a review of the existing plan) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent. Localism Act 2011, Sch 10, s116.
FC26/143	To receive a recommendation from the (advisory) Neighbourhood Development Plan Steering Group that the next scheduled meeting of that steering group be scheduled for the 3 rd June 2026 (at which future meetings will be determined) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent. Localism Act 2011, Sch 10, s116.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

6th May 2026.