



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

Minutes of the **Full Council** meeting held on Wednesday 11th June 2025 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Bygraves (in the chair in the absence of Cllr Lloyd), Hensher, Lincoln, Noakes, O'Dell, Randell, Swain, Wallace and Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Richbell-Davies.			
Agenda no	Agenda item title	Resolution	Action	Power
FC25/127	Apologies for absence. Cllr Lloyd.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC25/128	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FC25/129	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. No requests received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

Full Council Minutes 11th June 2025

Chairman.....

Page | 1

Date 9th July 2025

FC25/130	Report from outside organisations – for information only. To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. (Appendix One). To receive crime figures for May 2025. (Appendix One a).	No further comments received. No report was received from BBCllr Abood. No further comments received.	N/A. N/A. Clerk to keep on file.	N/A. N/A. N/A.
FC25/131	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. (Appendix Two).	All significant correspondence was circulated immediately upon receipt and no further comments were received in relation to that, or the summary spreadsheet circulated ahead of this meeting.	Clerk to keep on file.	N/A.
FC25/132	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website:</i> https://wootton-pc.gov.uk/parish-council/minutes/. Members of Full Council are asked to receive and adopt the minutes of the Annual Council meeting and Full Council meetings held on 14th May 2025. Members of Full Council are asked to receive the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 30th April 2025. Members of Full Council are asked to receive the minutes of the (advisory) Leisure and Amenities Committee meeting held on 30th April 2025. Members of Full Council are asked to receive the minutes of the (advisory) Roads and Pavements Safety Steering Group meeting held on 19th March 2025.	Minutes were received and adopted. Proposed: Cllr Lincoln. Seconded: Cllr Noakes. Resolved by all present. Minutes were received. Proposed: Cllr Lincoln. Seconded: Cllr O'Dell. Resolved by all present. Minutes were received. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present. Minutes were received. Proposed: Cllr Lincoln. Seconded: Cllr Randell.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

Full Council Minutes 11th June 2025

Chairman.....

Page | 2

Date 9th July 2025

		Resolved by all present.		
FC25/133	Matters arising from the minutes – for information only. • FC25/119 + FC25/145 – Community Centre at Berryfields. Refer to agenda item FC25/145. • FC25/119 + FC25/145 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. This agreement (now referred to as the Joint Use Agreement) is with Hillary Cooper Law for scrutiny. Refer to agenda item FC25/145. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. Public Hearings in relation to the examination of BBC’s Local Plan 2040 have recently concluded and the Planning Inspectorate has raised concerns that it cannot be currently found to be sound. Fuller information can be found here: Local Plan 2040 Examination Bedford Borough Council. • FC25/126 – Erection of additional memorial wall at Lorraine Road cemetery. Resolved 14th August 2024 (FC24/199) to dedicate an area within the cemetery for additional memorial walls – starting with one wall only and including an area for wildflowers. The Clerk has received pre-application advice (in relation to the building of the one wall) from Bedford Borough Council, which states the works will be covered (subject to all criteria meeting the relevant class) by a lawful development certification. The Clerk has submitted a fuller specification to a number of potential contractors and the deadline has been	No further comments received.	Clerk to keep on file.	N/A.

	extended to allow a number to finalise quotations. Refer to agenda item FC25/126. FC24/201 – Community Use Agreement for the synthetic pitch at Wootton Upper School. Resolved 14th August 2024 (FC24/201) to approve the final draft version as sent by Wootton Academy Trust on 25th July 2024. The Clerk has informed Bedford Borough Council the corresponding Planning Condition may now be discharged and has signed the final document alongside Wootton Academy Trust. A representative from Bedford Borough Council's signature is awaited after which this item can be moved to close.			
FC25/134	Chairman's report – for information only.	In the absence of Cllr Lloyd, no report was available.	N/A.	N/A.
FC25/135	To receive, review and adopt a report from the (Advisory with the exception of the authorisation of payments) Finance and General Purposes Committee and to resolve a suitable course of action on any issues or recommendations arising. (Appendix Three).	Resolved to receive, review and adopt the report without further comment. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC25/136	To receive, review and adopt a report from the (Advisory) Leisure and Amenities Committee and to resolve a suitable course of action on any issues or recommendations arising. (Appendix Four).	Resolved to receive, review and adopt the report without further comment. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC25/137	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising. (Appendix Five).	The Clerk had contacted Sally Stroman who assisted with the original Neighbourhood Development Plan, as instructed following an informal meeting held on 28 th May 2025, and was awaiting a response.	N/A.	Localism Act 2011, Ch 1, s1-8.
FC25/138	To receive a report from the (Executive) Planning Committee – for information only. (Appendix Six).	No further comments received.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

FC25/139	To receive, review and adopt the Roads and Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising. (Appendix Seven).	Resolved to receive, review and adopt the project action plan without further comment. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC25/140	To receive, review and adopt the (Full Council) Project Action Plan for 2025-26, to determine which projects will be taken forward during 2025-26, to appoint councillors to manage those projects and to resolve a suitable course of action. (Appendix Eight).	All amendments/updates were noted in red within the appendix. Resolved to receive, review and adopt the project action plan without further comment. Proposed: Cllr Randell. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to keep on file/take forward.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC25/141	To receive, review and adopt all Risk Assessments for 2024-25, including all updates and to resolve a suitable course of action on any issues or recommendations arising. (Appendix Nine).	Resolved to receive, review and adopt the updated risk assessment for defibrillators. Further resolved to receive, review and adopt the risk assessment plan without further comment. Proposed: Cllr Randell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/142	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Resolved to receive and approve all bank reconciliation(s) without further comment – signed by Cllrs Lincoln and Noakes. Proposed: Cllr O'Dell. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
FC25/143	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only. (Appendix Ten).	No further comments received.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
FC25/144	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2025-26, to consider any budget heading virements and to resolve a suitable course of action.	Resolved to receive and approve both reports without further comment. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to keep on file.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.

FC25/145	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	<u>Car Park Heads of Terms (now Joint Use Agreement)</u> Updates to the JUA were agreed by members and the Clerk confirmed these would be forwarded to Hillary Cooper Law. <u>Charitable Trust</u> Cllr Bygraves confirmed August's Food Fest and Music event was all set. It was noted a complaint had been received following a recent Food event – this was being addressed. <u>Lease</u> No further update received in relation to the lease. Resolved to accept the above agreements and findings. Proposed: Cllr Hensher. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC25/146	To monitor Bedford Borough Council's delivery of Electric Vehicle Charging Points at sites within the village and two Bus Shelters along Burgoyne Avenue (to include Real Time Passenger Information Units) as part of s106 funding for the Berry Wood Development and to resolve a suitable course of action.	The Clerk confirmed photographic evidence of the locations initially recommended by Bedford Borough Council had been forwarded to BBCllr/Cllr Wheeler. The Clerk was instructed to chase Bedford Borough Council's Portfolio Holder for an update (copied to BBCllr/Cllr Wheeler who also continued to chase) *. It was noted BBCllr/Cllr Wheeler also continued to chase Bedford Borough Council for delivery of the Bus Shelters with Real Time Passenger Information Units for Burgoyne Avenue. Again, the Clerk was instructed as above *. Resolved to note the above. Proposed: Cllr O'Dell.	Clerk to keep on file.	Town & Country Planning Act 1990 & subsequent.

		Seconded: Cllr Noakes. Resolved by all present.		
FC25/147	To receive, review and approve the Internal Audit report for year end 2024/25 and to resolve a suitable course of action.	Resolved to receive and approve the Internal Audit report for year end 2024/25 without further comment. Proposed: Cllr O'Dell. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/148	To review the effectiveness of the Internal Audit for year end 2024/25 and to resolve a suitable course of action.	Resolved to accept the review of the effectiveness of the Internal Audit for year end 2024/25 without further comment. Proposed: Cllr Noakes. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/149	To receive, review and approve the Annual Governance Statement 2024/25 (Section 1 – Annual Return for the year ended 31st March 2025 – Local Councils, Internal Drainage Boards and other Smaller Authorities) and to resolve a suitable course of action.	Resolved to receive and approve the Annual Governance Statement 2024/25 (Section 1 – Annual Return for the year ended 31 st March 2025 – Local Councils, Internal Drainage Boards and other Smaller Authorities) without further comment. Proposed: Cllr O'Dell. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/150	To receive, review and approve the Accounting Statements 2024/25 (Section 2 – Annual Return for the year ended 31st March 2025 – Local Councils, Internal Drainage Boards and other Smaller Authorities), (hard copy signed by the Clerk to the Council/Responsible Financial Officer ahead of this meeting) and to resolve a suitable course of action.	Resolved to receive and approve the Annual Governance Statement 2024/25 (Section 2 – Annual Return for the year ended 31 st March 2025 – Local Councils, Internal Drainage Boards and other Smaller Authorities) without further comment. Proposed: Cllr O'Dell. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/151	To receive, review and approve revised Standing Orders and to resolve a suitable course of action.	Resolved to receive, review and approve revised Standing Orders without amendment. Proposed: Cllr Lincoln.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

	NALC has updated Model Standing Order (England) 18 to comply with new procurement legislation and ensure consistency with its Model Financial Regulations. The changes are to 18.a.v, 18.c, 18.d, and 18.f. It has also updated Model Standing Order (England) 14 to better reflect Code of Conduct requirements. 14.a, 14.b, and 14.c have been removed.	Seconded: Cllr Noakes. Resolved by all present.		
FC25/152	To consider a request from Blakeney Homes Ltd that Wootton Parish Council take on the management of open space (consisting of areas of grassland/wildflower, plus attenuation area and hedgerow, shrub and trees) and to resolve a suitable course of action.	The Clerk confirmed that additional information had been received since the original request, which confirmed the estate would remain private and would not be managed using a commuted sum. Given the legalities surrounding the use of a separate management entity it was resolved the Parish Council could not take on management of this area, as currently configured. Proposed: Cllr Hensher. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/153	To consider a response to Bedford Borough Council in relation to the provision of a Commuted Maintenance Sum linked to the transfer of land parcel W10a (as referenced in Wootton's Neighbourhood Development Plan) and to resolve a suitable course of action.	After detailed discussion it was resolved the Clerk would email Mayor Wootton to request clarification on delays to planning application W3 (associated with the transfer of land parcel W10a). Proposed: Cllr O'Dell. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/154	To receive a recommendation from the (advisory) Roads and Pavements Safety Steering Group to consult with Bedford Borough Council on a resident proposal to extend the yellow lining on Cause End Road to incorporate the frontage outside Tesco and to resolve a suitable course of action.	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Randell. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/155	To receive the following recommendations from the (advisory) Roads and Pavements Safety Steering	Resolved to receive and accept the recommendations without amendment.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

	Group to consult with Bedford Borough Council on the following and to resolve a suitable course of action: • To investigate the possibility of re-siting the Bedford Road Speed Indicator Device (currently near the Memorial Hall). • To investigate upgrading the same device to contain the same level of information provided by the device on Ridge Road. • To investigate re-purposing the device on Cranfield Road (now switched off).	Proposed: Cllr O'Dell. Seconded: Cllr Lincoln. Resolved by all present.		
FC25/156	To receive a recommendation from the (advisory) Leisure and Amenities Committee that documentation received from Greenbelt Group Ltd in relation to the installation, maintenance and use of the Parish Council-owned beacon on land adjacent to the Community Centre be completed and signed without amendment and to resolve a suitable course of action.	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/157	To receive a recommendation from the (advisory) Leisure and Amenities Committee that tree works recommended following an inspection of all areas undertaken by FA Bartlett Tree Experts Ltd be undertaken as follows (following a summary of costings) and to resolve a suitable course of action:	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Noakes. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/158	To receive a recommendation from the (advisory) Leisure and Amenities Committee that kerbing on a memorial in situ at Lorraine Road cemetery be removed as it contravenes cemetery regulations and to resolve a suitable course of action.	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr O'Dell. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC25/159	To receive a recommendation from the (advisory) Leisure and Amenities Committee that Wootton Baptist Church be permitted to use an area of the recreation ground (adjacent to Wootton Baptist Church) to host a Family Fun Afternoon on Saturday 21st June 2025 (subject to receiving valid Public	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Wallace. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

	Liability Insurance details) and to resolve a suitable course of action.			
FC25/160	To receive a recommendation from the (advisory) Leisure and Amenities Committee that a Site Inspection Report from Dura-Sport (Leisure Care) Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road be accepted without amendment and to resolve a suitable course of action.	Resolved to receive and accept the recommendation without amendment. Proposed: Cllr Lincoln. Seconded: Cllr Randell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 7.58pm.

Monthly Report June

- **Safe Storage**

Under Section 211 of the Housing Act 1996, councils are required to protect the belongings of individuals at risk of homelessness. For several years (starting in 2021), this duty was being fulfilled through the use of commercial storage facilities. However, over time, costs escalated significantly, peaking with more than 100 private storage units in use and resulting in substantial financial pressure on the service.

Following a review in January 2024, it became clear that rising storage costs were a key concern. A new approach was approved in May 2024 to bring these costs under control. Since implementing this plan, the results have been positive. By April 2025, monthly storage spending had been reduced by 87% compared to December 2024.

These savings have been achieved by:

- Making better use of council-owned storage space
- Negotiating directly with service users
- Disposing of unclaimed or unnecessary items appropriately
- Providing targeted training for front-line staff

Robust financial controls are now in place, including supervisor-level checks, budget-holder approvals, and full reconciliation against procurement records each month.

This work forms part of a broader effort to improve the sustainability and effectiveness of the homelessness service, ensuring legal duties are met while achieving better value for public money.

- **GP Update**

A new GP surgery is set to be built in Wootton as part of a £17 million investment in healthcare facilities across the Borough. Following discussions between the NHS, local councillors, and council officers, a new site has been agreed for the relocation of the existing surgery.

The chosen site is Council-owned land near the roundabout opposite Rumble's Chip Shop. The site was chosen as it will allow construction to proceed without disrupting existing GP services.

To ensure continuity of care, the plan is to construct the new facility while the current surgery remains open. Once complete, services will transfer to the new location with minimal disruption to patients.

The new surgery will include improved facilities and a larger car park. It has now been placed on the NHS priority list. This follows news last month of the Council's cross-party Executive giving the green light on the business case for a new GP surgery in Great Barford.

The GP surgeries in Kempston and Wixams are continuing to progress.

- **Improved road repairs**

Bedford Borough Council is stepping up its investment in the local road network with the introduction of cutting-edge repair technology aimed at improving the speed, quality, and sustainability of pothole repairs.

Appendix One

The newly acquired system, Roadmender Elastomac, uses recycled materials to repair potholes and cracks more quickly, effectively, and at a lower cost than traditional methods.

By adopting this proven technology - already in use by other local authorities - the Council expects to achieve faster response times, longer-lasting repairs, and better value for money.

- **Police update**

Bedford Borough Council has been working to address increasing concerns from residents and businesses about community safety, particularly in relation to shoplifting, antisocial behaviour, aggressive begging, and the misuse of e-scooters.

Last month the Mayor sent a letter to the Chief Constable of Bedfordshire Police and the Police and Crime Commissioner (PCC) raising various concerns to the Council by residents. Following this letter a meeting was held recently between the Chief Constable (PCC) and Mayor to discuss community safety and policing across the Borough.

Key points raised included:

- The need for greater visibility of police in both town centres and rural areas.
- Faster response times to reported incidents.
- A stronger focus on local crime hotspots, including issues such as shoplifting and antisocial behaviour.
- Concerns about the equity of policing resources across the county, particularly when comparing Bedford Borough and Luton, which have similar population sizes.

The Council also highlighted the support it provides through town centre CCTV infrastructure, which police have full access to in support of law enforcement.

While policing strategy remains the responsibility of Bedfordshire Police, a shared commitment was made to improve the situation. The police have confirmed that there will be increased officer presence across the Borough this summer.

Residents are reminded that reporting crime is essential, as police resource allocation is based on reported data. Incidents can be reported via: <https://www.beds.police.uk/>

A follow-up meeting is scheduled for early July to review progress and continue joint efforts to improve community safety.

- **Community Hub**

The new community and visitor hub - What's On Bedford Borough - has officially opened on Wednesday 28th May in the former Debenhams building. The hub offers a central space that promotes local culture, tourism, and services for both residents and visitors with:

- A Visitor Information Centre
- The Corn Exchange Box Office
- Information on local events and activities across Bedford Borough and beyond

The space also features a Bedford-themed gift shop and rotating displays from the Bedfordshire Art Loan Collection, visible through the windows on Silver Street and the High Street.

Appendix One

- **Summer of SEND**

The Summer of SEND (Special Educational Needs and Disabilities) 2025 in Bedford Borough is an initiative designed to celebrate inclusivity and provide a wide array of activities for children and young people with SEND, along with their families and carers.

The programme offers over 500 events throughout the summer such as:

- A variety of events such as soft play sessions, inclusive tennis at Riverside, and SEND-specific swimming sessions.
- Workshops are being held at the University of Bedfordshire to assist young people in preparing for adulthood, covering topics like employment and independent living.
- Events like the Kite and Motoring Festival on 21–22 June offer kite displays, classic cars, and children's activities, providing entertainment for all ages.

The initiative has also been aligned with Bedford Borough's Year of Reading which includes activities across libraries and community centres, promoting reading among children and young people with SEND.

To find out more visit: <https://localoffer.bedford.gov.uk/kb5/bedford/directory/home.page>

- **Bedford Kite and Motoring Festival 2025**

The Bedford Kite and Motoring Festival will take place on 21st - 22nd June 2025, from 10am to 4pm, across Russell Park, Mill Meadows Island, and the Bedford Embankment.

The festival features over 300 vehicles, from classic and vintage cars. Each day begins with the "Fab Fifty Cavalcade" - a procession of standout vehicles parading through the town and into the festival.

Beyond the motoring displays, the event offers kite shows by expert flyers, boating on the River Great Ouse, live music, and a wide range of family attractions, including funfair rides and children's games.

There will also be a craft marquee, food courts, and a vegan market.

**BBCIir Wheeler
June 2025**

Borough Councillor Report for June Full Council – Sue Abood

No report received.

FC25/130a May 2025						
Offence Reference	Police UK Category	Crime Category	Crime Sub Category	Offence	Recorded Date	Address
40/23920/25	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITHOUT INJURY	ASSAULT WITHOUT INJURY	01/05/2025	Moore Gardens
40/24578/25	Other Theft	THEFT	OTHER THEFT	BLACKMAIL	04/05/2025	
40/24971/25	Burglary	BURGLARY	BURGLARY - BUSINESS AND COMMUNITY	BURGLARY - BUSINESS AND COMMUNITY	06/05/2025	Green Lane
40/24019/25	Criminal Damage and Arson	ARSON AND CRIMINAL DAMAGE	CRIMINAL DAMAGE	OTHER CRIMINAL DAMAGE	01/05/2025	Johnson Avenue
40/24945/25	Possession of Weapons	POSSESSION OF WEAPONS	POSSESSION OF WEAPONS	POSSESSION OF FIREARMS OFFENCES	06/05/2025	Tithe Barn Road
40/24026/25	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	01/05/2025	Johnson Avenue
40/24139/25	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	02/05/2025	Tithe Barn Road
40/23981/25	Public Order	PUBLIC ORDER OFFENCES	RACE OR RELIGIOUS AGG PUBLIC FEAR	RACE OR RELIGIOUS AGG PUBLIC FEAR	01/05/2025	
40/25226/25	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITHOUT INJURY	RACE OR RELIGIOUSLY AGG ASSAULT NO INJ	07/05/2025	
40/26065/25	Shoplifting	THEFT	SHOPLIFTING	SHOPLIFTING	11/05/2025	Cause End Road
40/24489/25	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	STALKING	03/05/2025	
40/25757/25	Other Theft	THEFT	OTHER THEFT	THEFT IN A DWELLING OTHER AUTO MACH	09/05/2025	Folkes Road
40/27753/25	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	VIOLENCE WITHOUT INJURY	ASSAULT WITHOUT INJURY	18/05/2025	Tithe Barn Road
40/28233/25	Violence and Sexual Offences	VIOLENCE AGAINST THE PERSON	STALKING AND HARASSMENT	MALICIOUS COMMUNICATIONS	21/05/2025	Elmsdale Road

Appendix One A

40/27631/25	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	18/05/2025	Bedford Road
40/30257/25	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	30/05/2025	Johnson Avenue
40/30389/25	Public Order	PUBLIC ORDER OFFENCES	PUBLIC FEAR, ALARM OR DISTRESS	PUBLIC FEAR ALARM OR DISTRESS	31/05/2025	Fields Road
40/27947/25	Burglary	BURGLARY	RESIDENTIAL BURGLARY-HOME	RESIDENTIAL BURGLARY-HOME	19/05/2025	Foster Way
40/27951/25	Burglary	BURGLARY	RESIDENTIAL BURGLARY-HOME	RESIDENTIAL BURGLARY-HOME	19/05/2025	Foster Way
40/28459/25	Violence and Sexual Offences	SEXUAL OFFENCES	SEXUAL OFFENCES	SEXUAL	22/05/2025	
40/29739/25	Shoplifting	THEFT	SHOPLIFTING	SHOPLIFTING	28/05/2025	Cause End Road
40/29871/25	Shoplifting	THEFT	SHOPLIFTING	SHOPLIFTING	29/05/2025	Cause End Road

FC25/131**List of correspondence received (copies of correspondence can be requested from the Clerk)**

Significant issues are emailed at the time of receipt.

FC25/131 Schedule of correspondence (not circulated at time of receipt)			
Date received	Type	From	Brief details (please speak to the Clerk if you would like to see copies)
1.5.25	Email	FA Bartlett Tree Experts	Annual tree inspection reports/findings
1.5.25	Email	Sweet Peas Preschool	Confirmation the children will water the saplings in the Memorial Hall field area
1.5.25	Email	Warner's of Bedford Ltd	Information request regarding the village planters
1.5.25	Email	The Crown Estate	Information request regarding proposed ecological surveys
1.5.25	Email	Bedfordshire Police (PCSO Dancer)	Information request regarding village hall car park access
1.5.25	Email	Residents	Wootton Newsletter - June 2025
1.5.25	Email	Wrighton & Barker	Request for reserved/blank plot placement slabs
1.5.25	Email	BBCllr Sue Abood	Request for the Parish Council to cut a verged area previously maintained by a resident
1.5.25	Email	Potential Contractors - Changing Rooms/Toilet Block project	Request for fuller information in relation to the tender process
1.5.25	Email	Miracle Design and Play Ltd	Information request regarding ongoing outstanding remedial RoSPA works
2.5.25	Email	BBCllr Sue Abood	Request for a submitted newsletter report to be rewritten
2.5.25	Email	FKCA	Confirmation the year end accounts for 2024/25 are ready for internal audit
2.5.25	Emails (several)	Residents	Wootton Newsletter - June 2025
2.5.25	Emails (several)	Non residents	Fun Fest 2025
2.5.25	Email	North Bedfordshire Ramblers	Request for poster publicity on Facebook
2.5.25	Email	Resident	Follow up on information relating to mis-matched road signage at Burgoyne Avenue
6.5.25	Email	Bedfordshire Association of Town and Parish Councils	Information request regarding play equipment inspection training

Appendix Two

6.5.25	Email	Memorial Hall Committee	Information request regarding proposed works to the Memorial Hall
6.5.25	Emails (several)	Non residents	Fun Fest 2025
7.5.25	Emails (several)	Residents	Wootton Newsletter - June 2025
7.5.25	Email	Non resident	Follow up on a request to use the family name "Beard" as a road name
7.5.25	Emails (several)	Non residents	Wootton Newsletter - June 2025
8.5.25	Email	Nevilles Funeral Services	Information request relating to placement of a headstone within Lorraine Road cemetery
8.5.25	Emails (several)	Residents	Wootton Newsletter - June 2025
9.5.25	Email	bpha	Request for information relating to land opposite 11-12 Manor Road (potential conversion into parking spaces)
13.5.25	Emails (several)	Non residents	Fun Fest 2025
13.5.25	Email	Resident	Information request relating to an overhanging tree at the rear of 19 Tithe Barn Road
13.5.25	Emails (several)	Non residents	Fun Fest 2025
14.5.25	Email	Bedford Borough Council (Rights of Way)	Information request relating to the stopping up of footpaths FP18KR and FP26WOO
14.5.25	Letter	Triodos Bank UK Ltd	Notification of decrease in savings interest rates
15.5.25	Emails (several)	Non residents	Fun Fest 2025
15.5.25	Email	Resident	Upcoming cemetery interment correspondence
15.5.25	Email	Forest of Marston Vale	Information regarding planting at Lorraine Road cemetery
15.5.25	Email	Bedford Borough Council Planning Case Officer	Information regarding planning application (Policy W3 - Wootton Neighbourhood Development Plan)
20.5.25	Email	Redwood Bank Ltd	Notification of decrease in savings interest rates
20.5.25	Emails (several)	Residents	Wootton Newsletter - June 2025

Appendix Two

20.5.25	Email	AL & G Abbott Funeral Directors	Upcoming cemetery interment correspondence
20.5.25	Email	Dura-Sport (Leisure Care) Ltd	Information regarding MUGA (Multi Use Games Area) surface inspection - Church Road
21.5.25	Emails (several)	Non residents	Fun Fest 2025
21.5.25	Email	Pam Anthony Payroll Services	Payroll May 2025
22.5.25	Email	Paul Riches Skips Ltd	Request for the bottle banks to be emptied
22.5.25	Email	A R Worboys Ltd	Request for grass cutting - Hall End paddock
22.5.25	Email	J Dennis Garden & Property Services	Request to cut hedgerow - Lorraine Road cemetery
22.5.25	Emails (several)	Non residents	Fun Fest 2025
22.5.25	Emails (several)	Non residents	Wootton Newsletter - June 2025
23.5.25	Email	Bedford Borough Council (Commercial Services)	Request for caretaker cover - Recreation Ground
23.5.25	Email	Wrighton & Barker	Request for replacement memorial
23.5.25	Emails (several)	Non residents	Wootton Newsletter - June 2025
23.5.25	Email	Bedfordshire Archives	Request for information relating to depositing signed minutes
27.5.25	Emails (several)	Non residents	Fun Fest 2025
27.5.25	Emails (several)	Non residents	Wootton Newsletter - June 2025
27.5.25	Email	Gallagher Insurance	Insurance renewal information - 2025
27.5.25	Email	Resident	Request for information relating to garden clearance for an elderly resident
27.5.25	Emails (several)	XL Circondare Ltd (XL Press)	Wootton Newsletter - June 2025
28.5.25	Email	Warner's of Bedford Ltd	Information request regarding the village planters
28.5.25	Email	Nationwide Building Society	Request for additional account information
28.5.25	Email	Neil Roper	Request for more frequent asset cleaning
28.5.25	Email	Coloini & Lane Architecture Ltd	Information relating to the tender process for the changing rooms/toilet block project

Appendix Two

28.5.25	Email	Bedford Borough Council	Confirmation the 'no parking on verges' signage (now in place) is enforceable
29.5.25	Email	Non resident	Confirmation regarding a plot reservation at Lorraine Road cemetery
29.5.25	Emails (several)	XL Circondare Ltd (XL Press)	Wootton Newsletter - June 2025

(Advisory ex. payments) Finance and General Purposes Committee Report

28th May 2025

Resolutions

FG25/038 – To elect a Chairman of the Finance and General Purposes Committee.

A nomination was received on the evening in favour of Cllr Lloyd.

Resolved Cllr Lloyd be appointed Chairman for the ensuing municipal year.

Proposed: Cllr O'Dell.

Seconded: Cllr Lincoln.

Resolved by all present.

FG25/039 – To elect a Vice-Chairman of the Finance and General Purposes Committee.

A nomination was received on the evening in favour of Cllr Bygraves.

Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year.

Proposed: Cllr Lincoln.

Seconded: Cllr O'Dell.

Resolved by all present.

FG25/048 – To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information.

Resolved to approve and present to next Full Council as Receipts and Payments, for information.

Proposed: Cllr Lincoln.

Seconded: Cllr Hensher.

Resolved by all present.

FG25/049 – To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).

There were no members of the public or press present.

FG25/050 – To receive and note completed 2024/25 Appraisals for the caretaker and litter picker.

Resolved to receive and note the completed appraisals without further comment.

Proposed: Cllr Lincoln.

Seconded: Cllr Wheeler.

Resolved by all present.

Sue Edgar Playford BA (Hons) PSLCC AICCM

Clerk to the Council and Responsible Financial Officer

3rd June 2025

(Advisory) Leisure and Amenities Committee Report

28th May 2025

Resolutions

LA25/056 – To elect a Chairman of the Leisure and Amenities Committee.

A nomination was received on the evening in favour of Cllr Bygraves (in his absence but with his prior knowledge).

Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year.

Further resolved that in the absence of Cllr Bygraves, Cllr Lloyd be appointed Chairman of this meeting.

Proposed: Cllr Lincoln.

Seconded: Cllr Hensher.

Resolved by all present.

LA25/057 – To elect a Vice-Chairman of the Leisure and Amenities Committee.

A nomination was received on the evening in favour of Cllr Lloyd.

Resolved Cllr Lloyd be appointed Vice-Chairman for the ensuing municipal year.

Proposed: Cllr Lincoln.

Seconded: Cllr Hensher.

Resolved by all present.

Open Forum

Cllr O'Dell (not a committee member), noted the bird excrement problem with the benches and lecterns at a number of sites in the village – not least Hall End and The Pound (opposite The Cock Inn PH, Bedford Road). It was noted there was a two-monthly cleaning regime in place for these assets and the Clerk agreed to change the frequency to monthly, between the months of April-September).

There were no members of the public or press were present and so the meeting continued without further adjournment.

Matters arising from the minutes – for information only

- LA24/085 – RoSPA inspections of all play equipment. Remedial works as agreed at a meeting of this Committee on 28th August 2024 are all complete save for Miracle Design and Play Ltd's equipment. The replacement parts have been sourced and are on order.
- LA24/087 – Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery. All letters are now in situ on headstones/memorials and the findings are being monitored by the Clerk.
LA24/088 + LA25/068 – Placement of beacon on land maintained by Greenbelt Management Ltd (far side of the Harris Way pitches). Cllr Bygraves has requested Greenbelt Management Ltd provide the necessary licence agreement, following their previous agreement in principle to the proposal. Refer to agenda item LA25/068.

Resolutions

LA25/066 – To consider next steps in relation to land to be transferred to the parish council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) and to make recommendation to Full Council as necessary.

No further update received.

LA25/067 – To receive an update from Cllr Bygraves in relation to a potential volunteer scheme to remedy maintenance issues between plots not accessible with a lawn mower at Lorraine Road cemetery and to make recommendation to Full Council as necessary.

In the absence of Cllr Bygraves, no further update received.

LA25/068 – To receive, review and sign off documentation received from Greenbelt Group Ltd in relation to the installation, maintenance and use of the Parish Council-owned beacon on land adjacent to the Community Centre and to make recommendation to Full Council as necessary.

Resolved to receive, review and sign off the documentation without amendment and to make the same recommendation to Full Council.

Proposed: Cllr Hensher.

Seconded: Cllr Randell.

Resolved by all present.

LA25/069 – To consider measures to prevent vehicles exiting the Recreation Ground car park via the newly widened footpath and to make recommendation to Full Council as necessary.

Cllr Lloyd confirmed he had reviewed CCTV footage following notification that vehicles were exiting in this manner and could not find evidence of the same. After discussion it was agreed to monitor the situation and revisit in six months' time, if an issue was identified.

LA25/070 – To receive, review and approve recommended tree works following an inspection of all areas undertaken by FA Bartlett Tree Experts Ltd and to make recommendation to Full Council as necessary.

Resolved to take a summary of costs to Full Council for a course of action to be resolved at that meeting.

Proposed: Cllr Hensher.

Seconded: Cllr Lincoln.

Resolved by all present.

LA25/071 – To receive a report from the Clerk in relation to a memorial in situ at Lorraine Road cemetery and to make recommendation to Full Council as necessary.

Concerns were raised the kerbing if left in situ could set a precedent. After discussion it was resolved to request the kerbing be removed and to make the same recommendation to Full Council.

Proposed: Cllr Randell.

Seconded: Cllr Lincoln.

Resolved by all present.

LA25/072 – To consider a request from Wootton Baptist Church to use an area of the recreation ground (adjacent to Wootton Baptist Church) to host a Family Fun Afternoon on Saturday 21st June 2025 and to make recommendation to Full Council as necessary.

Resolved to permit the request, subject to receiving valid Public Liability Insurance details and to make the same recommendation to Full Council.

Proposed: Cllr Hensher.

Seconded: Cllr Randell.

Resolved by all present.

LA25/073 – To receive and accept a Site Inspection Report from Dura-Sport Leisure Care Ltd in relation to the surface of the MUGA (Multi Use Games Area) at Church Road and to make recommendation to Full Council as necessary.

Resolved to receive and accept the Site Inspection Report without further comment and to make the same recommendation to Full Council.

Appendix Four
Proposed: Cllr Lincoln.
Seconded: Cllr Randell.
Resolved by all present.

LA25/074 – To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).

There were no members of the public or press present.

LA25/075 – To appoint a contractor to undertake the Changing Rooms/Toilet Block refurbishment/demolition project and to resolve a suitable course of action.

After discussion it was resolved Cllr Lloyd and the Clerk would have a further discussion with one contractor to clarify a number of issues.

Proposed: Cllr Lincoln.
Seconded: Cllr Hensher.
Resolved by all present.

**Sue Edgar Playford BA (Hons) PSLCC AICCM
Clerk to the Council and Responsible Financial Officer
3rd June 2025**

(Advisory) Neighbourhood Plan Steering Group Report

The Clerk had contacted Sally Stroman who assisted with the original Neighbourhood Development Plan, as instructed following an informal meeting held on 28th May 2025, and was awaiting a response.

(Executive) Planning Committee Report

14th May 2025

Planning Applications – for resolution

24/02197/MOF – Plots 2 and 3 Bedford Commercial Park, Swallow Way. Hybrid planning application comprising full planning application for Plot 2 (Class E(g)iii light industrial/B2 general industrial/B8 storage and distribution), access, parking, drainage, landscaping and associated works; and outline planning application with all matters reserved for Plot 3 (Class E(g)i office/E(g)ii research and development/E(g)iii light industrial and ancillary B8 storage and distribution), access,

parking, drainage, landscaping and associated works.

Amended/Additional Plans and new documents have been received.

Resolved **TO OBJECT** using the following material consideration:

- Plans V03a and V13a still detailed outline planning for a hotel within Plot One, despite assurances from Bedford Borough Council this was not the case. That information was misleading and could lead to erroneous decisions being made.

Proposed: Cllr Bygraves.

Seconded: Cllr Lloyd.

Resolved by all present.

25/00690/FUL – 39 Cause End Road. One and two storey front, side and rear extensions, loft conversion and flat roof verandah link to proposed garage conversion.

Amended/Additional Plans and new documents have been received.

Resolved **TO OBJECT** using the following material consideration:

- The proposed changes from a bungalow to a two-storey dwelling would have an adverse effect on the street scene.

Proposed: Cllr Noakes.

Seconded: Cllr Randell.

Resolved by all present.

Resolutions

P25/091 – To consider a pre-order consultation relating to Bedford Borough Council’s proposal to extinguish Public Footpaths 18 (Kempston Rural) and 26 (Wootton) in the environs of 54a and 58 Wood End Road, Kempston and to resolve a suitable course of action.

This agenda item was determined after P25/083.

A resident from Kempston Rural detailed no evidence of FP18 in the environs of Kempston Rural, nor was there evidence of FP26 in the environs of Wootton. It was noted, however, there was a bridleway in close proximity, linking the two areas.

After further discussion it was resolved to approve both extinguishments.

Proposed: Cllr Lincoln.

Seconded: Cllr Randell.

Resolved by all present.

The resident thanked all present, was thanked in turn for attending and left the meeting at 7.09pm.

Resolutions

P25/092 – To elect a Chairman of the Planning Committee.

A nomination was received on the evening in favour of Cllr O'Dell. Resolved Cllr O'Dell be appointed Chairman for the ensuing municipal year.

Proposed: Cllr Lloyd.

Seconded: Cllr Randell.

Resolved by all present.

P25/093 – To elect a Vice-Chairman of the Planning Committee.

A nomination was received on the evening in favour of Cllr Noakes.

Resolved Cllr Noakes be appointed Vice-Chairman for the ensuing municipal year.

Proposed: Cllr Lloyd.

Seconded: Cllr Randell.

Resolved by all present.

Planning Approvals (by Bedford Borough Council) – for information only

25/00675/FUL – 30 Potters Cross. Two storey side and rear extensions, single storey rear/side extension.

This council previously raised **NO OBJECTION**.

Planning Refusals (by Bedford Borough Council) – for information only

25/00622/FUL – Oak Cottage, 6 Church Road. Demolition of rear conservatory and erection of single storey rear extension, replacement of French doors and windows, removal of shower room window and insertion of a roof window on the rear slope.

This council previously raised **NO OBJECTION**.

25/00623/LBC – Oak Cottage, 6 Church Road. Demolition of rear conservatory and erection of single storey rear extension, replacement of French doors and windows, removal of shower room window and insertion of a roof window on the rear slope.

This council previously raised **NO OBJECTION**.

Resolutions

P25/104 – To consider a renewal application for street trading consent outside of Bedford Town Centre for Janice Howe T/A Howe and Co Fish and Chips (fish, chips, fishcakes, pies, sausages, cheese and veg, cakes, chicken nuggets, halloumi, saveloys, scampi, mushy peas, curry sauce, cans of drink) and to resolve a suitable course of action.

Resolved to accept the renewal street trading consent without further comment.

Proposed: Cllr Randell.

Seconded: Cllr Lincoln.

Resolved by majority vote – Cllr Hensher abstained from voting.

P25/105 – To consider a renewal application for street trading consent outside of Bedford Town Centre for Vincenzo Vaccaro-Notte T/A Gino Soft Whip (ice creams) and to resolve a suitable course of action.

Resolved to accept the renewal street trading consent without further comment.

Proposed: Cllr Lincoln.

Seconded: Cllr Noakes.

Appendix Six
Resolved by all present.

Sue Edgar Playford BA (Hons) PSLCC AICCM
Clerk to the Council and Responsible Financial Officer
3rd June 2025

FC25/139**ROADS AND PAVEMENTS SAFETY STEERING GROUP PAP¹ 2024-25**

WPC² publishes a BAP³ annually in May, drawn from the budget which is formally set in January, and which includes project expenditure for the upcoming year. The R&PSSG⁴ committee will produce its own PAP, to be reviewed and amended as necessary at each committee meeting, after which it will be formally reviewed and approved by Full Council, alongside the BAP.

Please refer to earlier published minutes of this Steering Group for PAP information relating to 2024 and/or earlier. These are available to view either via the Clerk to the Council or at: <https://wootton-pc.gov.uk/parish-council/committees/roads-pavements/>

The Roads & Pavements Safety Steering Group committee's projects for 2024-25 are:

Issue	How identified?	Timescale	Budget	Action/Update	Project Manager
Bedford Road pavement trip hazard (new development at 16-18 Bedford Road).	Cllr O'Dell.	2025.	BBC/ Developer to finance.	<u>17th July 2024</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting, the repairs had been effected in part, however this section of pavement was scheduled for full resurfacing works as part of The Cock Inn to Post Office works. BBC⁵ would apportion the necessary charges to the developer. <u>15th January 2025</u> BBC confirmed full resurfacing works should be completed by the end of this financial year (2024/25).	Cllr O'Dell.

¹ Project Action Plan.

² Wootton Parish Council.

³ Business Action Plan.

⁴ Roads & Pavements Safety Steering Group.

⁵ Bedford Borough Council.

Appendix Seven

				<u>21st May 2025</u> Now merged with Appendix Two. Move to close.	
Berry Wood Car Park – Cranfield Road – exit	Cllr Noakes.	2025.	BBC.	<u>21st May 2025</u> Cllr Noakes stated when exiting the car park onto Cranfield Road it was impossible to see oncoming vehicles travelling away from Wootton, due to overgrowth. Cllr Noakes agreed to send photographic evidence to the Clerk to request remedial action.	Cllr Noakes.
Burgoyne Avenue speed measures.	Residents.	2024.	BBC.	<u>17th January 2024</u> Concerns had been raised that existing speed cushions did not restrict vehicles to 20MPH – speeding remained an issue. <u>17th July 2024</u> Members resolved this item should remain on the project action plan until the adoption process was complete – at which time this safety steering group would again lobby for additional speed measures and request the presence of Wootton’s Speed Watch group.	BBC.
Fields Road pavement pinch point and request for an additional pedestrian crossing.	BBC.	Ongoing.	BBC.	<u>PINCH POINT</u> <u>17th July 2024</u> Talks had resurfaced again in relation to the one area along Fields Road pavement (north) which was not piped or infilled during works to widen the pavement between Bedford Road and the Berryfields roundabout. Those works were to provide a three metre (or such width as could be achieved within the highway) footway/cycleway as detailed within a Planning Obligation by Deed of Agreement (s106 Agreement) dated 16 th May 2018, between BBC and Goodman Logistics Bedford (GP)	BBC.

				LLP (Acting as General Partner of Goodman Logistics Bedford (UK) LP), Goodman Logistics Bedford Nominee (UK) Ltd and Goodman Real Estate (UK) Ltd. Members were asked to support a proposal this area now be piped and infilled (costings to be borne by BBC) noting that: • The pavement was a designated safe route to school. • The pavement was detailed within the s106 agreement referenced above as a shared footway/cycleway. Removing the pinch point would provide safer access for all. • The adjacent bus stop was used by a significant number of bus users following changes to the bus route and removing the pinch point would provide a bigger and safer area for waiting. Members resolved to support the proposal, make the same recommendation to Full Council and inform BBC of the same. <u>18th September 2024</u> BBCllr/Cllr Wheeler confirmed BBC was securing funding to take this proposal forward. <u>15th January 2025</u> BBCllr/Cllr Wheeler confirmed ahead of this meeting BBC funding had been allocated to this project, which was likely to be completed in Spring 2025. <u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed a feasibility study was being undertaken by BBC, which now included	
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				the request for an additional pedestrian crossing. It was agreed to merge the two items, moving forward. <u>PEDESTRIAN CROSSING</u> <u>19th March 2025</u> Request was made for an additional pedestrian crossing to be installed on Fields Road, possibly in the vicinity of the newly installed dropped kerbs at the junction of Fields Road and Summerfield Drive. BBC had responded to the request, stating the site would be assessed and prioritised. At the present time, a budget heading had yet to be identified by Bedford Borough Council and timescales were unknown. <u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed a feasibility study was being undertaken by BBC, which now included the request for an additional pedestrian crossing. It was agreed to merge the two items, moving forward.	
Pavement/all parking issues – including white and yellow lining – village wide.	Residents.	Ongoing.	Not yet identified.	<u>YELLOW LINING</u> <u>21st May 2025</u> <u>HALL END – FRONTAGE OF THE CHEQUERS PH CAR PARK</u> Works were now complete. Move to close. <u>VEHICULAR USE OF MANOR ROADS PAVEMENT – ACCESSING ONTO BEDFORD ROAD</u> BBCllr/Cllr Wheeler confirmed bpha had spoken to a client who agreed to stop using this non-vehicular access point in future. Members agreed to keep	Cllr O'Dell.

				this issue open to ensure the same. BBCllr/Cllr Wheeler was aware the same issue was once again occurring and agreed to speak again with bpha. <u>BEDFORD ROAD/CAUSE END ROAD ROUNDABOUT TO THE BUS-SHELTER BEDFORD BOUND OPPOSITE MANOR ROAD FLATS</u> AND <u>FIELDS ROAD/SUMMERFIELD DRIVE JUNCTION</u> AND <u>FIELDS ROAD/MONOUX ROAD JUNCTION</u> All three proposals were currently being dealt with by Bedford Borough Council, with public consultations ongoing. <u>CAUSE END ROAD/LORRAINE ROAD JUNCTION</u> The Clerk received a request from a resident that the recently installed yellow lining along Cause End Road be extended to include frontage opposite Tesco. After discussion it was agreed to consult with BBC on the issue and request a solution and to request Tesco clearly mark their parking bays. <u>PAVEMENT PARKING</u> <u>Summary of 2024</u> No further update was received in relation to Central Government's consultation* on pavement parking: https://www.gov.uk/government/consultations/managing-pavement-parking. The website continued to state feedback was being analysed with an addition 'this was published under	
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				the 2019 to 2022 Johnson Conservative government’. <u>19th March 2025</u> Cllr O’Dell reported ahead of this meeting that Marsha de Cordova MP (Labour) addressed the House of Commons on 29th January 2025, resulting in her Pavement Parking Bill having its first reading. The point was made that pavement parking bans existed in London and Scotland and should be extended to England and Wales. Reference was also made to the Central Government consultation as referenced above. The second reading was scheduled for 16th May 2025. The Clerk added she and Cllr Lloyd had recently met with Blake Stephenson MP who agreed to raise the issue of pavement parking (and lack of movement since the consultation noted above*) with the Department of Transport. <u>21st May 2025</u> Blake Stephenson MP asked the Secretary of State for Transport on 19th March 2025 if “...she will make it her policy to introduce a ban on pavement parking in non-metropolitan areas”. Response is “The Department has been considering all the views expressed in response to the consultation in 2020 and is currently working through the policy options and the appropriate means of delivering them. As soon as the Government has decided its preferred way forward, we will announce the next steps and publish our formal response. In the meantime, local authorities	
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				<i>can make use of existing powers to manage pavement parking.”</i> <i>Cllr O’Dell noted a second reading of Marsha de Cordova MP’s pavement parking bill was due in July 2025.</i> <u>NO PARKING ON VERGES SIGNAGE – FIELDS ROAD PAVEMENT</u> BBC confirmed there was a 3–4-month lead time for the signage. Installation was expected by the end of this financial year (31st March 2025). <u>21st May 2025</u> <i>The Clerk confirmed she was continuing to chase BBC for an update on timescales.</i>	
Pavements and Roads – all resurfacing/remedial works.	Resident.	Ongoing.	BBC.	<u>PAVEMENTS</u> <u>21st May 2025</u> <i>Refer to Appendix Two.</i> <u>ROADS</u> <u>21st May 2025</u> <i>Refer to Appendix Two.</i>	BBC.
Sanders Way – dropped kerbs (to include additional areas also along Lorraine Road)	Request from resident.	Ongoing.	BBC.	<u>Summary of 2024</u> The Clerk and BBCllr/Cllr Wheeler continued to chase in relation to outstanding tactile paving in areas along Lorraine Road. <u>15th January 2025</u> Cllr O’Dell requested ahead of this meeting that, in addition to chasing BBC for a further update on these outstanding works, a request be made (in light of the severe delay) to add tactile paving to the existing pair of dropped kerbs at the junction of	BBC.

Appendix Seven

				Lorraine Road and Farrell Road. Members agreed to make this recommendation to Full Council. <u>19th March 2025</u> BBC confirmed the additional request (15th January 2025) would be added to outstanding works for the financial year 2025-26. <u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.	
Speed Indicator Device (SID) on Bedford Road (in the vicinity of the Memorial Hall) and Cranfield Road	Cllr O'Dell.	Ongoing.	BBC.	<u>21st May 2025</u> Cllr O'Dell requested BBC be asked if the Bedford Road device could be re-positioned and upgraded to contain the same level of information provided by the device along Ridge Road. Cllr O'Dell further requested BBC be asked if the Cranfield Road device (now switched off) could be re-purposed within the village. Answers (and costings) would determine whether this safety steering group could lobby for these changes/amendments.	Cllr O'Dell.

Pavements – requested by WPC for programming by BBC in 2025/26 (and including works not completed by BBC during 2024/25)	
Area	Comments
Bedford Road: - Cock Inn PH to the Post Office – both sides and including the trip hazard at 16-18 Bedford Road. - Cause End Road to Elmsdale Road – both sides. - Keeley Farm Court to the village boundary with Kempston Rural.	<u>21st May 2025</u> Cock Inn PH to the Post Office has been carried over from 2024/25. BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Canons Close – outside 1 and 6 – surface has broken. The corner with Lorraine Road has broken also.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Cause End Road – entire length, both sides.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Church Road – outside 3 – surface is broken and there is a large hole outside the entrance gate. Outside 38 – surface is broken.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Farrell Road – outside 14 -surface is broken.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Foster Way – entire length, both sides.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Jenkyn Road – outside 21 – tree roots have come through the surface and outside 11 – tree roots have also come through the surface.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Lorraine Road.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues

Appendix Two

	within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Manor Road – entire length, both sides.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Mepham Road – entire length, both sides.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Potters Cross – entire length, both sides.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Russell Way – outside 11 – surface contains multiple trip hazards.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
St. Mary's Road – entire length, both sides.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Studley Road – outside 5 and 7 – surface has broken.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Summerfield Drive and estate therein – Summerfield Drive by the entrance east side has cracked, Summerfield Road south of Barnes Road has cracked, Summerfield Drive and Hillcroft has severe cracking.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Tithe Barn Road – entire length, both sides.	<u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr

Appendix Two

	Gribble would attend the next meeting of this safety steering group.
Roads – requested by WPC for programming by BBC in 2024/25	
Area	Comments
Hall End Road (adjacent to the upper school).	<u>15th January 2025</u> BBCllr/Cllr Wheeler had received no further update. <u>21st May 2025</u> BBCllr/Cllr Wheeler confirmed he was arranging a village-wide site visit with BBC Highways to address all issues within this project action plan. It was also hoped BBCllr Gribble would attend the next meeting of this safety steering group.
Lorraine Road (top of Cause End Road closest to St. Mary's Church to Lorraine Road cemetery entrance).	<u>15th January 2025</u> BBC notified WPC ahead of this meeting, that resurfacing works were programmed between 10th-20th February 2025 (top of Cause End Road closest to St. Mary's Church to the junction with Canons Close). <u>19th March 2025</u> Works have been completed; however the contractors left a lay-by in Lorraine Road in a poor state of repair and had been instructed by BBC to return and remedy the same. <u>21st May 2025</u> Remedial works to the lay-by have now been completed – move to close.

To be reviewed at each Roads & Pavements Safety Steering Group meeting.

FC25/140**Project Action Plan for Ongoing Projects**

Please refer to earlier Project Action Plans (published within Completed Full Council Minutes) for PAP information relating to 2024 and/or earlier. These are available to view either via the Clerk to the Council or at:

<https://wootton-pc.gov.uk/wp-admin/admin.php?page=ee-simple-file-list-pro&eeFolder=Meetings%2FMinutes%2FFull-Council>

Priority	Action	Timescales	Budget				Update	Project Manager
			CIL	Grant	EMR Money	Est Cost		
Low	Beacon Placement on land near Harris Way pitches (managed by Greenbelt Holdings Ltd)	2025	£0	£0	£0	Not yet known	<u>12th March 2025</u> The Clerk is awaiting a lease agreement from Greenbelt Group Ltd, which will secure placement of the beacon. <u>14th May 2025</u> Greenbelt Group Ltd had granted consent to site the beacon and the documentation was set to be reviewed by the Leisure and Amenities Committee on 28th May 2025. <u>11th June 2025</u> Refer to agenda item FC25/154.	Cllr Bygraves
High	Changing Rooms	2024	£244,151	£0	£0	£250,000	<u>11th June 2025</u> Tender selection process remained live.	Working Group
High	Community Centre Lease Agreement (to now include the car park Joint Use Agreement)	2024	£0	£0	£2,065.83	£5,000	<u>11th June 2025</u> Refer to agenda item FC25/145.	Cllr Bygraves
Low	Lecterns	Ongoing	£1,400 per lectern	£0	£0	£1,400 per lectern	<u>10th April 2024</u> Given the likelihood the land ownership issue will not be resolved in the short/medium term, members resolved to seek to site the lectern inside the churchyard area. Cllr	Cllr Lloyd

Appendix Eight

							Lloyd agreed to provide the Clerk with some graphics before approaching the churchwardens. <u>11th December 2024</u> The Clerk sent a proposal for two lecterns as detailed above (13th November 2024). The initial response from one churchwarden suggested they were considering a combined design and further input was awaited from Canon Ackroyd. <u>8th January 2024</u> The Clerk confirmed Canon Ackroyd was seeking advice from St. Albans Diocese. <u>12th March 2025</u> The Clerk had spoken with Canon Ackroyd who confirmed this remained on his to-do list. It was likely the wording would require amendments. <u>14th May 2025</u> Cllr O'Dell confirmed he had recently spoken with the churchwardens, and it was agreed to chase Canon Ackroyd again to try and secure a way forward, before he left the parish. <u>11th June 2025</u> The Clerk continued to chase for an update.	
Low	Lorraine Road Cemetery extension	Ongoing	£0	£0	£32,000	£100,000	<u>13th December 2023</u> The failed saplings have been replaced (a number of self-set oaks were also found in the location). The parish council is working with the Forest of Marston Vale to ensure ongoing maintenance continues and the Clerk is liaising with Crown Estate representatives regarding the proposed extension.	Cllr Lloyd
Medium	Lorraine Road Cemetery Memorial Wall	Ongoing	Costs not yet known	£0	£0	£0	<u>9th April 2025</u> The Clerk will bring quotations to the Leisure and Amenities Committee on 30th April 2025. Delays were caused due to time extensions requested by two prospective contractors.	Cllr Lloyd

Appendix Eight

							<u>11th June 2025</u> Terry Ellingham was appointed by the Leisure and Amenities Committee on 30th April 2025 (LA25/055) – ratified by Full Council on 14th May 2025 (FC25/126) – as the preferred contractor. Cllr Lloyd and the Clerk attended a site visit on 6th June 2025 to ensure works could progress during the summer months.	
Medium	Memorial Hall – ownership/ management clarification	2025	£2,000	£0	£0	£2,000	<u>12th March 2025</u> The Clerk confirmed she and Cllr Bygraves had met with a solicitor who agreed to provide a “soft” lease agreement, between the Parish Council and Memorial Hall Management Committee. The Management Committee were currently drafting a list of proposed building upgrades and works. <u>9th April 2025</u> The Clerk and Cllr Randell confirmed the Management Committee had met earlier in the week to finalise the list of proposed building upgrades and works (to include remodelling the disabled toilets access). The Clerk confirmed David Pilgrim (DFL Law) was drafting a new lease agreement and also a licence agreement – recommended by DFL Law as a necessary agreement between the Parish Council and Sweet Peas Pre-School. <u>11th June 2025</u> The Clerk was still awaiting a list of proposed building upgrades and works before sharing with DFL Law.	Clerk
High	Neighbourhood Development Plan	Ongoing (in terms of review)	£0	£0	£5000	Review costs only – not yet known	<u>12th February 2025</u> Cllrs Hensher, Lloyd, O’Dell, Wheeler and the Clerk attended an online presentation hosted by Jon Shortland Bedford Borough Council’s Chief Officer for Planning, Infrastructure & Economic Growth on 21st January 2025 at which it was confirmed examination of Borough Council’s Local Plan 2040 by the Planning Inspectorate had been paused until January 2025 to allow for further works with National Highways on highway infrastructure and the identification of additional site allocations. Those works had been disrupted further by the subsequent Universal proposal for Kempston Hardwick. The Universal decision had a direct bearing on the Local Plan 2040, and it	Cllr Hensher

Appendix Eight

							remained the case that, until the Local Plan 2040 had been adopted, there was little value in reviewing Wootton's Neighbourhood Development Plan at this time. Latest, it would need to be reviewed before February 2027. As an aside, Jon Shortland highlighted Wootton's Neighbourhood Development Plan as a good example, not least as it had made a housing allocation which strengthened its standing within the planning process. <u>9th April 2025</u> The Clerk confirmed Bedford Borough Council were due to hold briefing workshops in early May 2025 to aid with the review of an existing Neighbourhood Development Plan. BBCllr/Cllr Wheeler was asked to establish the timeline for the workshops and review of Wootton's Neighbourhood Development Plan. (BBCllr/Cllr Wheeler received an immediate response: the timeline was not yet known and there were no set time frames in which the Neighbourhood Development Plan required review). <u>14th May 2025</u> It was agreed to schedule an informal meeting of the Neighbourhood Development Plan Steering Group after the Leisure and Amenities Committee meeting scheduled for 28th May 2025. This would enable discussions on a way forward, following attendance by some members at an upcoming Review Workshop (Teams meeting), being held by Bedford Borough Council on 22nd May 2025. The Clerk agreed to inform all concerned. <u>11th June 2025</u> The Clerk had contacted Sally Stroman who assisted with the original Neighbourhood Development Plan, as instructed following an informal meeting held on 28th May 2025, and was awaiting a response.	
Low	Noticeboards	Ongoing	£0	£0	£9,000	£1,500 per noticeboard	<u>8th May 2024</u> No further update received. <u>9th April 2025</u>	Clerk

Appendix Eight

							It was hoped an additional noticeboard could be located (possibly near the shops on the Berryfields Estate) once the area was adopted by Bedford Borough Council.	
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To be reviewed monthly at Full Council.

FC25/141RISK ASSESSMENTS PLAN 2025-26

WPC⁶ assigns all Risk Assessments in May. This plan will detail who those Risk Assessments have been assigned to, timescales and any resultant findings/actions. WPC will review the plan on a monthly basis to ensure timescales are adhered to and/or to receive updates and to sign off completed Risk Assessments.

Some, but not all, risk assessments can be viewed via the following link: <https://wootton-pc.gov.uk/parish-council/documents/>

Wootton Parish Council's Risk Assessments for 2025-26 (black font – complete, red font – outstanding, blue font – for sign off, green font – queries to be addressed by Full Council/updates to be received at Full Council):

Risk Assessment	Assigned to	Date assigned	Issues Arising/ Recommendations	Completion due by date/ Other Issues	Last Reviewed	Signed off date and initials
3 Tier Flower Planters	SP	14.5.25	All planters are inspected by Warner's of Bedford Ltd when undertaking planting or maintenance		12.2.25 SP	
Car Parks	SP	14.5.25	All car parks inspected for issues week commencing 27 th January 2025		12.3.25 SP	
Cemeteries	JW and SP	14.5.25	This can be signed off but as the topple testing letters will need to remain on site(s) for 13 months, this will be carried forward to 2025/26	18.6.24 – the Clerk and Cllr Wheeler completed topple testing at all sites and a report was sent to Wrighton & Barker for their professional consideration. This was considered by the Leisure & Amenities Committee on 28 th August 2024 (LA24/087) and actions were ratified by Full Council on 11 th September 2024	14.5.25 SP	

⁶ Wootton Parish Council
Full Council Minutes 11th June 2025

Appendix Ten

Changing Rooms and Toilet Block	SP	14.5.25	Left on file for now pending extensive remodelling works (and the demolition of the toilet block). Tender process is live as of April 2025. This will be carried forward to 2025/26			
Christmas Street Lighting	SP	14.5.25	None		13.11.24 SP	
Christmas Tree (including Switch On Event)	SP	14.5.25	None		13.11.24 SP	
Defibrillators	SP	14.5.25	A Wootton Community First Responder undertakes daily and monthly checks – all checks are logged in the system		11.6.25 SP	
Fun Fest	SP	14.5.25	None		12.3.25 SP	
Generator	GL	14.5.25	None		12.3.25 SP	
Keeley End Pond	GL	14.5.25			12.2.25 SP	
Litter Picking (and caretaker)	SP	14.5.25	Staff reviews carried out in January 2025 – no action necessary		12.3.25 SP	
Lone & Isolated Working	SP	14.5.25	Staff reviews carried out in January 2025 – no action necessary		12.3.25 SP	
Marquee/Gazebo	SP	14.5.25	None		9.4.25 SP	
Memorial Hall Play Area	SP	14.5.25	None		14.5.25 SP	
MUGA – Church Road	SP	14.5.25	31.7.24 – A number of RoSPA issues raised in July 2024 have already been remedied. Repairs to the fencing remain outstanding and should be completed April/May 2025. Handyman has experienced delays in sourcing the fencing required – this will be carried forward to 2025/26 (and is a low risk in any event)	All other checks are in order	14.5.25 SP	

Appendix Ten

MUGA – Harris Way	SP	14.5.25	None		14.5.25 SP	
Office PAT testing	SP	14.5.25	11.6.25 – The Charitable Trust will include the office items when the building's items are tested imminently		8.5.24 SP	
Recreation Ground Play Area	SP	14.5.25	None		14.5.25 SP	
Remembrance Sunday Parade	SP	14.5.25			9.10.24 SP	
Skate Park	SP	14.5.25	11.9.24 – The RoSPA inspection for 2024 raised low risk issues only		11.9.24 SP	
Sports Pitches – Church Road	SP	14.5.25	None		14.5.25 SP	
Sports Pitches – Harris Way	SP	14.5.25	None		14.5.25 SP	
Street Furniture	SP	14.5.25	None		14.5.25 SP	
Trees	SP	14.5.25			9.4.25 SP	
Village Sign	SP	14.5.25				
War Memorial	JN	14.5.25	2.5.24 – Cllr Noakes has inspected the War Memorial and other than routine, minor cracking in the base can find no issues. The War Memorial is sound and in good condition and does not pose a health and safety issue		12.6.24 JN	
Work Station (Clerk) – to include the parish office within the community centre	GL	14.5.25	27.7.20 – HSE states organisations with fewer than five employees do not need to put risk assessments in writing. Periodic checks will be undertaken and any significant issues recorded		11.6.25 GL	

To be reviewed monthly at Full Council.

Charitable Trust Risk Assessment	Assigned to	Date assigned	Issues Arising/ Recommendations	Completion due by date/ Other Issues	Signed off date and initials
Community Centre Fire	Charitable Trust	14.5.24	23.4.25 – The Charitable Trust has confirmed the fire alarm, emergency lighting, extinguishers, testing and servicing were examined/carried out on 17 th January 2025 – no issues arose. All are subject to six monthly testing		14.5.25 LR
Community Centre General	Charitable Trust	14.5.24	23.4.25 – Any maintenance issues relating to the exterior footpaths or car park will be reported by the Charitable Trust to Wootton Parish Council to action (none reported as at 23.4.25) 23.4.25 – Portable Appliance Testing (PAT) testing (save for items in the parish office which were last inspected in April 2024) were carried out by the Charitable Trust in May 2023 and are valid for two years. The Clerk has received confirmation from the Charitable Trust that their items will be re-checked in May 2025		14.5.25 LR
Community Centre Legionnaire's Testing	Charitable Trust	Ongoing	The Charitable Trust's caretaker is responsible for weekly, monthly and quarterly inspections. Records are kept in the cleaning cupboard. The Charitable Trust is now also responsible for overseeing the six monthly and annual inspections (carried out by uRisk – from July 2025 onwards)		14.5.25 LR
Community Centre Scaffold	Charitable	14.5.24	23.4.25 – The Charitable Trust has		14.5.25 LR

Appendix Ten

Tower	Trust		confirmed the scaffold tower was examined on 1 st April 2025 – no issues arose		
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To be reviewed monthly at Full Council.

FC25/143

Schedule of Receipts and Payments

Please visit the following link:

<https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1>