



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 9th April 2025 at 7.15pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC25/079	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC25/080	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC25/081	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC25/082	Report from outside organisations – for information only. - To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. - To receive crime figures for March 2025.	N/A.
FC25/083	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC25/084	Minutes of the previous meeting. Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/ . Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12 th March 2025. Members of Full Council are asked to receive the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 26 th February 2025.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive the minutes of the (advisory) Leisure and Amenities Committee meeting held on 26 th February 2025.	
	Members of Full Council are asked to receive the minutes of the (advisory) Roads and Pavements Safety Steering Group meeting held on 15 th January 2025.	
FC25/085	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 8th April 2025 if you wish to update any item below – for information only. • FC25/069 + FC25/097 – Community Centre at Berryfields. • FC25/069 + FC25/097 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC24/199 – Erection of additional memorial wall at Lorraine Road cemetery. • FC24/201 – Community Use Agreement for the synthetic pitch at Wootton Upper School. • FC24/232 – Electric Vehicle Charging Points. • FC24/234 + FC24/260 – Request from Bizzy Bees (now Sweet Peas CIO) pre-school that an area of grass land at the Memorial Hall Play Area be placed under the control of the pre-school for exclusive use by their children. • FC25/054 – Bus Shelters with Real Time Passenger Information Units – Burgoyne Avenue.	N/A.
FC25/086	Chairman’s report – for information only.	N/A.
FC25/087	To receive, review and adopt a report from the (Advisory with the exception of the authorisation of payments) Finance and General Purposes Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/088	To receive, review and adopt a report from the (Advisory) Leisure and Amenities Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/089	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/090	To receive a report from the (Executive) Planning Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC25/091	To receive, review and adopt the Roads and Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/092	To receive, review and adopt the (Full Council) Project Action Plan for 2024-25, to determine which projects will be taken forward during 2024-25, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC25/093	To receive, review and adopt all Risk Assessments for 2024-25, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/094	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC25/095	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.

FC25/096	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2024-25, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC25/097	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/098	To receive a recommendation from the (advisory) Leisure and Amenities Committee to appoint Chronicle Cemetery Software as cemetery mapping software provider at a cost of £8k (set up fee) and £1,750 (annual subscription) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/099	To receive a recommendation from the (advisory) Roads and Pavements Safety Steering Group that the following pavements be considered for resurfacing works by Bedford Borough Council as part of its programme of works for 2025/26 and to resolve a suitable course of action: • Bedford Road – Cause End to Elmsdale Road (both sides); • Bedford Road – Keeley Farm Court to the village boundary with Kempston Rural; • Canons Close – in part; • Cause End Road – entire length, both sides; • Church Road – in part; • Farrell Road – in part; • Foster Way – entire length, both sides; • Jenkyn Road – in part; • Lorraine Road – in part; • Manor Road – entire length, both sides; • Mephram Road – entire length, both sides; • Potters Cross – entire length, both sides; • Russell Way – in part; • St. Mary’s Road – in part; • Studley Road – in part; • Summerfield Drive and estate therein – in part; • Tithe Barn Road – in part.	Localism Act 2011, Ch 1, s1-8.
FC25/100	To receive a recommendation from the (advisory) Roads and Pavements Safety Steering Group that the following areas be considered by Bedford Borough Council for parking restrictions (double yellow lining) and to resolve a suitable course of action: • Bedford Road/Cause End Road – from the roundabout to the bus shelter opposite Manor Road flats (Bedford-bound); • Fields Road/Monoux Road junction; • Fields Road/Summerfield Drive junction.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM, Clerk to the Council and Responsible Financial Officer, 2nd April 2025.